

KAY COUNTY PUBLIC BUILDINGS AUTHORITY

Post Office Box 450
Newkirk, Oklahoma 74647

Monday, November 8, 2021

Special Meeting

8:45 a.m.

Newkirk, Oklahoma

The Trustees of the Kay County Public Buildings Authority (PBA) met in special session at 8:45 a.m. on Monday, November 8, 2021, in the Kay County Courthouse, First Floor, Commissioners Court, in Newkirk, Oklahoma. Notice of the meeting was posted for public information on November 3, 2021, at the Courthouse front door, Commissioners Court, basement handicapped entrance of the Kay County Courthouse in Newkirk, Oklahoma, and the Kay County Website.

Chairman Jason Shanks called the meeting to order. Trustees: Jack Godberson, Vice-Chairman, present, John A. Wilson, Member, present. Other's present were as follows: Brian Hermanson, District Attorney (DA); Susan Keen, Kay County Assessor; Shannon Mallory and Liz Nicholson, OSU Extension; Dennis Bonewell, Emergency Management; Darlene Engelking, Ponca City News; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk.

Motion was made by Godberson and seconded by Wilson approving special meeting minutes of October 25, 2021. Motion carried: Godberson, aye; Shanks, aye; Wilson, aye.

Falco Alarm: Shanks noted the amendment was due to an increase of cost (error on Falco's original price). Dennis Bonewell said he contact a representative from Falco and was told if this doesn't get approved then the building will not pass inspection. Bonewell said he has a list of companies to review for services after this contract is finished. Shanks stepped out of the meeting to contact Falco by phone for questioning. Shanks returned and said it is \$690 to activate plus the annual cost of \$516 for the OSU Extension Building only, and noted the contract period is from October 28, 2021-October 28, 2022. Shanks mentioned paying for these services out of the gross revenue account; DA Hermanson said he didn't think the sales tax portion could pay for the annual cost since it was not included in the sales tax proposition. Shanks said that the method of payment could be determined at a later time. Other discussion was made regarding the alarm system.

Motion was made by Shanks and seconded by Godberson approving amendment to the proposal from Falco Alarm Company of Stillwater for adding a cellular communicator to the new commercial fire alarm systems for the OSU Extension Building at a cost of \$690 to activate plus the annual cost of \$516. Motion carried: Godberson, aye; Shanks, aye; Wilson, aye.

Motion was made by Shanks and seconded by Godberson approving OCI Sales Order #111355 for guest chairs for Commissioners Courtroom at a cost of \$2,520.00 to be paid from the excess from the sales tax account. Motion carried: Godberson, aye; Shanks, aye; Wilson, aye.

Motion was made by Godberson and seconded by Wilson approving Pay Application No. 15 (corrected from agenda that read Pay Application No. 14), Contractor's (KSB Enterprises) Application for Payment totaling \$114,099.60 period to 10-25-2021 for materials and construction costs for the Courthouse Annex and OSU Extension Center including authorization for direct payment of certain materials to the vendors

in order to receive credit for the Authority's sales tax exemption. The following Requisitions will be submitted for payment: Requisition for Payment to KSB Enterprises-\$79,227.80; Requisition for Payment to P. C. Concrete Co., Inc.-\$23,400.00; Requisition for Payment to Builders Supply-\$4,699.00; Requisition for Payment to Hunzicker Brothers-\$6,772.80. Motion carried: Godberson, aye; Shanks, aye; Wilson, aye.

There being no further business, motion was made by Godberson and seconded by Shanks to adjourn (9:08 a.m.). Motion carried: Godberson, aye; Shanks, aye; Wilson, aye.

Approved this 17th day of November, 2021.

TRUSTEES
KAY COUNTY PUBLIC BUILDINGS AUTHORITY

JASON SHANKS, CHAIRMAN

JACK GODBERSON, VICE-CHAIRMAN

JOHN A. WILSON, MEMBER

ATTEST:

TAMMY REESE, SECRETARY-TREASURER/KAY COUNTY CLERK
KAY COUNTY PUBLIC BUILDINGS AUTHORITY
(SEAL)
