

Monday, September 20, 2021  
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, September 20, 2021, the meeting was posted for public information on September 17, 2021, at 8:50 p.m. on the Courthouse front door, Commissioners Court, basement handicapped entrance of the Kay County Courthouse in Newkirk, Oklahoma, and Kay County Website.

Chairman Jason Shanks called the meeting to order. Commissioners: Jack Godberson, Member, absent; John A. Wilson, Member, present. Other's present were as follows: Brian Hermanson, District Attorney (DA); Dennis Bonewell, Emergency Management Director; Brenda Medlock, OSU Extension; Donna Parker, Oklahoma Court Services; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk.

Chairman Jason Shanks led the flag salute.

Motion was made by Wilson and seconded by Shanks approving regular meeting minutes of September 13, 2021. Motion carried: Wilson, aye; Shanks, aye.

Report given by Donna Parker, Oklahoma Court Services, presenting the number of community service hour's defendants are working and the project they are involved in: Ms. Parker reported the August 2021 completed hours for new community service clients-17, regular community service clients turned in for August-62, sanction community service hours completed-130, total hours completed 1319.9, and community service offender completions-24. She talked about the completed events where the clients packed and distributed lunches, mowed and did weed eating, sorted clothes, picked up trash, cleaned pens and fed animals, and assisted with mowing at the following places: Friendship Feast, Tonkawa Cemetery, My Favorite Things, Charlie Adams Day, New Life Trails, and Kay County Dist#1. Ms. Parker said upcoming events will be at Camp McFadden, Habitat Restore, City of Newkirk, and Lake Ponca.

Motion was made by Wilson and seconded by Shanks approving Agreements between the BOCC and the following to have remote terminal capabilities with the Assessor's office: T&B Recycling. DA Hermanson approved as to form. Motion carried: Wilson, aye; Shanks, aye.

Motion was made by Wilson and seconded by Shanks approving County Treasurer's Summary of Collections August 2021 Monthly Report. Motion carried: Wilson, aye; Shanks, aye.

Discussion of flagpole on southeast corner of Courthouse yard: Chairman Shanks said he was approached by a group of people asking for permission to put up a flagpole on the memorial area located at the southeast corner of the Courthouse yard; he said they will also put up a light. A few questions were asked and Shanks answered. It was agreed that the group could move forward with this project.

Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects: Commissioner Shanks said crews were working on filling in a ditch east of town, blading, mowing, and he told Highpoint will be tearing out Bridge#251B today.

Commissioner Wilson told his crews hauled shale to FEMA sites, bladed roads, dug shale at the pit, mowing road ways, trimming trees, and working on BIA Bridge #209 on "O" Street.

Motion was made by Wilson and seconded by Shanks approving and selecting Circuit Engineering District #8 as the Consulting Engineer for Dist#2 Kay County Project JP#34940, Project Low-Water Crossing EW6. Motion carried: Wilson, aye; Shanks, aye.

Motion was made by Wilson and seconded by Shanks approving State of Oklahoma Department of Transportation (ODOT) Project Maintenance, Financing, and Right-of-Way Agreement, Bridge and approach over Bitter Creek on Bender Rd. between Main St. and "P" St. Dist#2, Project No. JP-34940(004)C1, State Job No. 34940(04)(05)(06)(07), by and between the BOCC and ODOT (Resolution No. 21, 22-77). DA Hermanson approved as to form, but mentioned confusion in the funding. Shanks

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said the county will not be paying any of this project and noted it will all be CIRB funding. Motion carried: Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Wilson approving Land and Right-of-Way Acquisition Services Agreement by and between Pinnacle Consulting Management Group, Inc. and Kay County, 76<sup>th</sup> Street, Dist#3. Commissioner Wilson mentioned this is a FEMA Project needed for an easement to move the road over. Motion carried: Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Wilson approving reimbursing the ETR funds for Dist#3 on the following projects: ETRCB8-36-3(36)20 FEMA SLOO Bridge-\$115,000.00 (correction from Agenda 8-23-21 that read \$150,000.00). Motion carried: Wilson, aye; Shanks, aye.

Motion was made by Wilson and seconded by Shanks approving the following Kay County Monthly Reports for August 2021: Health Department; Court Clerk. Motion carried: Wilson, aye; Shanks, aye.

Motion was made by Wilson and seconded by Shanks approving the following Resolutions to dispose of equipment: Res#21, 22-72, Court Clerk, cash drawer, junked; Res#21, 22-74, Treasurer, Five Chairs, Transferred to District#2. Motion carried: Wilson, aye; Shanks, aye.

Motion was made by Wilson and seconded by Shanks approving the following Resolutions to deposit funds: Res#21, 22-73, Highway Dist#3-\$250.00, Certificate of Compliance; Res#21, 22-75, Highway Dist#1-\$2,318.50, Sale of Culverts, 1 1/2" crusher run, asphalt millings & Certificates of Compliance. Motion carried: Wilson, aye; Shanks, aye.

Motion was made by Wilson and seconded by Shanks approving the following Transfer of Appropriations/Transfer of Funds: Sheriff Service Fee Maintenance & Operations-\$187.70 to Personal Services. Motion carried: Wilson, aye; Shanks, aye.

New Business [As per 1991 O.S. 25§311. A.9- 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.] None.

Motion was made by Wilson and seconded by Shanks approving and awarding the lowest bidder on Bid#2021-38 Construction of Bridge 108<sup>th</sup> Street & Home Rd., Dist#3 (Tributary of the Chikaskia River) (opened in BOCC meeting 9-13-21) to Highpoint Partners, LLC-\$39,969.69. Commissioner Wilson mentioned he tabled this last week waiting on a response regarding federal funding and vendor SAMS number requirement; Wilson received a letter from the District Attorney stating vendors are not required to have a SAMS number for bidding purposes. Motion carried: Wilson, aye; Shanks, aye.

DA Brian Hermanson left the meeting to attend court.

Motion was made by Wilson and seconded by Shanks approving Payroll with warrants to be released on September 29, 2021, Maintenance & Operation Claims, Blanket Purchase Orders. Motion carried: Wilson, aye; Shanks, aye.

**FY 2021/2022 PURCHASE ORDER:**

Assr Rev Fee Supplies 672 Staples Credit Plan 28.55; Toner 1122 Redlands Office Solutions LLC 512.73; Bond- ST Collections 1181 Kay County PBA Gross Revenue, Acct#7303000186 138189.51; Donations Training 1124 Pioneer Technology Center 1500.00; Drug Court Labor 573 Brown, Donald 100.00; 1010 Fahs, Valorie 432.00; Registration 754 ODMHSAS 180.00; Rent 999 Chu-ona Plaza 234.00; Service 998 Sparklight 120.00; Testing 580 Avertest LLC 1992.00; Water 576 Quality Water Service 36.85; Family Drug Court Rent 1000 Chu-ona Plaza 234.00; Service 1001 Sparklight 120.00; General Detention 416 Sac & Fox Juvenile Detention 437.00; 417 Craig Co. Detention Center 950.00; Expenses 420 Card Service Center 894.04; Fuel 775 Fuelman 1481.68; Subscription 1173 Blackwell Journal Tribune 42.00; Supplies 677 Staples 63.81; Travel 1131 Kennedy, Christine L. 262.08; Health Janitorial Services 487 Chavez, Leonel 1800.00; Lawn Care 72 LB's Lawn Care & Landscaping 1000.00; 566 LB's Lawn Care &

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Landscaping 1000.00; Maintenance 480 R.K. Black Inc 264.04; 1127 M3 Storage Solutions 483.00; Phone 494 AT&T 256.47; Service 486 OK Natural Gas 135.32; Travel 211 Oldfield, Amy 40.99; 464 Oldfield, Amy 51.52; Highway Asphalt 808 Evans & Associates 4007.00; Filters 1142 Rolling Prairie 114.35; Oil 1094 Warren Cat 79.79; Parts 678 Rolling Prairie 82.30; 801 56 Feed Co. 21.76; 860 Warren Power And Machinery 477.70; 1093 Stuteville Ford Lincoln 174.99; 1095 Buckners Truck Sales 80.60; 1171 Action Truck Parts 350.78; Phone Service 964 Lingo Communications 126.28; Pipe 825 Dub Ross Co. Inc. 1832.40; Rental 691 Davis Sanitation 65.00; 839 K & O Construction 500.00; Repairs 1121 Take Ten Tire 222.39; Rock 454 Burbank Materials LLP 6476.60; ROCK 1076 Dolese Seven-mile 4539.56; Service 1081 Take Ten Tire 453.60; Shale 295 Mike Redding 959.00; Supplies 1041 Farha Wholesale Co. 29.21; 1119 Cintas Corporation 56.76; Testing 358 Alcohol & Drug Testing Inc 100.00; Tire 1120 Kelle Oil Company 826.00; Training 1104 Pioneer Technology Center 40.00; 1106 Pioneer Technology Center 40.00; Uniforms 703 Cintas Corporation Loc 1374.20; 717 Cintas Corporation Loc 1364.37; Utilities 294 City of Blackwell 539.99; Jail Debt-ST Collections 1180 Kay County JFA #124183 367974.02; Mental Health Labor 585 Brown, Donald 100.00; Rent 997 Chu-ona Plaza 234.00; Service 996 Sparklight 120.00; Testing 583 Avertest LLC 1631.00; ML Fee Maintenance 287 R.K. Black Inc 113.21; 288 R.K. Black Inc 156.66; 517 R.K. Black Inc 113.21; 518 R.K. Black Inc 156.66; 1055 R.K. Black Inc 113.21; Resale Subscription 101 Ponca City News 96.00; SH Svc Fee Equipment 1125 Carson Manufacturing 799.00; Parts 1072 Wilkins Okla. Truck Supply 12.00; Service 1109 US Cellular 192.20; Supplies 426 Redlands Office Solutions LLC 315.40; 702 Card Service Center 31.96; Transports 795 O'Brien, John Trevor 42.00; Use-ST Collections 1179 Kay County PBA Gross Revenue, Acct#7303000186 20491.32

Details' concerning the above listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine same during regular office hours.

There being no other business, motion was made by Wilson and seconded by Shanks to adjourn at 10:09 a.m. Motion carried: Wilson, aye; Shanks, aye.

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Approved this 27th day of September, 2021.

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JASON SHANKS, CHAIRMAN

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JACK GODBERSON, MEMBER

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JOHN A. WILSON, MEMBER

ATTEST:

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TAMMY REESE, COUNTY CLERK  
COUNTY OF KAY, STATE OF OKLAHOMA SECRETARY, BOARD OF COUNTY COMMISSIONERS  
(SEAL)

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