

Kay County Justice Facilities

Friday, September 13, 2019

Kay County Detention Center

Newkirk, OK 74647

The Trustees of the Kay County Justice Facilities Authority met in a regular session at 2:30 p.m. Friday, September 13, 2019 in the Sheriff's training room of the Kay County Detention Center (KCDC) in Newkirk, OK. Notice of the regular meeting was posted for public information on September 12, 2019 at the Kay County Detention Center front door and the Sheriff's training room in Newkirk, OK.

Chairman Wes Young called the meeting to order.

Jimmy Greenhagen gave the opening prayer.

Roll Call: Trustees: Jack Godberson, Absent; Jimmy Greenhagen, Present; Steve Kelley, Present; Bruce Robinson, Present; Jim Stieber, Present; Lee Stout, Present; Wes Young, Present. Others present were as follows: David Cummings, Attorney; Don Jones, KCDC Director; Kaleen Hughs, KCDC Administration; Claude Williams, Taxpayers for Transparency; Patsy Leyva, Secretary/Deputy County Clerk. (See sign in sheet.)

Motion was made by Kelley and seconded by Robinson to approve the meeting minutes of May 10, 2019. Motion carried. Robinson, aye; Kelley, aye; Stieber, aye; Greenhagen, aye; Stout, aye; Young, aye.

Motion was made by Robinson and seconded by Greenhagen to approve the meeting minutes of June 14, 2019. Motion carried. Robinson, aye; Kelley, aye; Stieber, aye; Greenhagen, aye; Stout, aye; Young, aye.

Motion was made by Stout and seconded by Stieber to approve the meeting minutes of August 9, 2019. Motion carried. Robinson, aye; Kelley, aye; Stieber, aye; Greenhagen, aye; Stout, aye; Young, aye.

KCDC Director Don Jones presented reports as follows: Jones reported inmate count of 216. Jones noted that the Health Department did a Courtesy Inspection at the end of August and the two discrepancies, one being scoop stored with handle in contact with food in bulk sugar and the other stack dishes to dry in a manner allowing air flow/dishes stacked, both were corrected immediately. Sales tax collections were \$309,362 for the month of September which is up from last year in the amount of \$241. YTD collections are \$904,810. Jones also noted that two air curtains were being installed and that there were fire drills held where all the inmates were evacuated in less than five minutes. Trustees and Officers have been at the Blackwell Fair all week. Jones stated that effective January 1st employees insurance will increase from \$466 to \$487 for health and \$505 to \$528 for dental, an increase of \$20,000 for next year. Jones reviewed the Inmate Population Statistics, Sales Tax Collections, Facility maintenance and issues, Staffing and personnel, Inmate medical, Prisoner transports/court and Revenue report.

Revenue Report: Kayleen Hughs reported revenue collected from DOC, Bridgeway, City Telecoin, Fower Vending, Security Transport Services, etc., for June 2019 was \$73,402.53 and July 2019 was \$172,350.91.

David Cummings presented the Baskin Hadley Payroll contract to the Board for approval. Motion was made by Stieber and seconded by Greenhagen approving the Baskin Hadley Payroll contract for \$500 per month. Motion carried. Robinson, aye; Kelley, aye; Stieber, aye; Greenhagen, aye; Stout, aye; Young, aye.

Motion was made by Greenhagen and seconded by Robinson to approve the transfer of \$580,000 sales tax funds from account ##4183 to sales tax Salaries account #####5719. Motion carried. Robinson, aye; Kelley, aye; Stieber, aye; Greenhagen, aye; Stout, aye; Young, aye.

Motion was made by Stout and seconded by Stieber to approve August and September 2019 Purchase Orders and October, November and December 2019 Blanket Purchase Orders for payment. Motion carried. Robinson, aye; Kelley, aye; Stieber, aye; Greenhagen, aye; Stout, aye; Young, aye.

Motion was made by Greenhagen and seconded by Robinson to approve September and October 2019 KCDC bi-weekly employee payroll not to exceed \$83,000 gross salary per pay period. Motion carried. Robinson, aye; Kelley, aye; Stieber, aye; Greenhagen, aye; Stout, aye; Young, aye.

Steve Kelly showed video and plans of the proposed Courthouse Annex going up for public vote on October 8, 2019. Board members were impressed with the look of the project.

Motion was made by Stout and seconded by Kelley to adjourn the meeting at 3:05 p.m. Motion carried. Robinson, aye; Kelley, aye; Stieber, aye; Greenhagen, aye; Stout, aye; Young, aye.

Approved this 11th day of October, 2019.

Wes Young, Chairman

Attest:

Tammy Reese, Secretary/Kay County Clerk
County of Kay/State of Oklahoma
Kay County, Justice Facilities Authority
(Seal)
