

Monday, August 21, 2023
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, August 21, 2023, the meeting was posted for public information on August 18, 2023, at 8:50 a.m. at the Commissioners Room, west entrance of the Kay County Administration Building in Newkirk, Oklahoma, and on the Kay County Website.

Chairman Shane Jones called the meeting to order: Commissioners: Jason Shanks, Member, present; Jeff Kreger, Member, present. Others present were as follows: Brian Hermanson, Kay County District Attorney; Steve Kelley, Kay County Sheriff; Rhonda Stephens, Kay County Treasurer; Janell Leaming, Kay County Assessor; Dennis Bonewell, Kay County Emergency Management Director; Brenda Medlock and Shannon Mallory, OSU Extension; Skylar Mathews and Paul Stokesberry, Kaw Nation; Travis Harris, Kildare Fire Department; Dan Hesson, Citizen; Everett Brazil, Ponca City News; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk.

Chairman Shane Jones led the flag salute.

Motion was made by Kreger and seconded by Jones approving the regular meeting minutes of August 14, 2023. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Discussion with OSU Extension reporting on activities and programs conducted in July 2023: Brenda Medlock said 36 4-Hers turned in county record books, four (4) turned in state record books, and three (3) received top honors. She said that nine (9) youth, two (2) educators, and one (1) OSU summer intern attended the 102nd State 4-H Roundup in Stillwater, she said the theme was "Surf the Waves of Success in 4-H." Medlock said the youth experienced workshops, contests, assemblies, district rally, officer elections, honor night, and dances, and met other youth from all over the state of Oklahoma. OSU Summer Intern Jenna Frederick conducted summer workshops at the library in both Blackwell and Newkirk where she taught about plants and then made seed bombs. Students also made ice cream in a bag as an activity. Medlock said their summer Intern ended the first week of August. She said Rachel Rolando was hired as the 4-H Extension Educator and will begin August 28th, Lori Evans moved from the Nutrition Education Assistant to the part-time Administrative Assistants position; Medlock said they are now seeking a Nutrition Education Assistant position.

Shannon Mallory touched on what Medlock said about the State 4-H Roundup in Stillwater by saying, it was a blast and exciting to see the students creating their own recipes. He said a gardening program was held at Tonkawa that involved student activity. Mallory said 65 active members toured several places in Kay County, including the Marland Mansion, and ended with a lunch at Prairie Chapel Church. He said during July he attended several conferences.

Amendments to the Employee Personnel Policy Handbook 2023: Clerk Reese praised Sheriff Kelley for updating the policy handbook and said amendments to the policy handbook were approved in last week's BOCC meeting (8-14-23). Since that time, we have become aware of other needed changes and that is what is needing approval today. Reese presented in red the new changes and discussed in the meeting the pages where changes have been made since the approval.

Motion was made by Jones and seconded by Shanks approving the amendments to the Employee Personnel Policy Handbook 2023. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving the Agreements between the BOCC and the following to have remote terminal capabilities with the Assessor's office: Tracy Yenor. DA Hermanson approved as to form. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Kreger and seconded by Shanks approving a Mutual Aid Agreement between the Blackwell Police Department and the Kay County Sheriff's Department. DA Hermanson approved as to form. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

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Motion was made by Shanks and seconded by Jones approving approval of the distribution of Ambulance Tax Disbursements for the following: Blackwell; Newkirk; Ponca City. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Kreger approving and authorizing the Requisitioning Officers-Commissioner Dist#1; Commissioner Dist#2; Commissioner Dist#3; for the following accounts: Ambulance Service District-Sales Tax; Ambulance Service District-Use Tax. Motion carried: Kreger, aye; Jones; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving and authorizing the Requisitioning Officer-Tim Gilbert/Jacques Kahle, Receiving Agent-Stacie Grossardt/Maribeth Ratliff, and Inventory Clerk-Maribeth Ratliff for the Kay County Free Fair accounts. Motion carried: Kreger, aye; Jones; Shanks, aye.

Increase in coverage on health insurance for 2024: Reese made the BOCC aware of the increase in health coverage and gave the figures.

Motion was made by Shanks and seconded by Kreger approving go out for bid on Purple Wave Auction for a fire truck bed, Item #IP9392 for the Kildare Fire Department. Motion carried: Kreger, aye; Jones; Shanks, aye.

Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects: Commissioner Jones said crews cleared trees on Ferguson, fixed a culvert on Prospect, worked on equipment, bladed, hauled material to roads, and mowed district-wide.

Commissioner Shanks said crews finished work on "S" Street and have started putting in whistles on Waverly.

Commissioner Kreger said crews hauled rock and shale to the roads, graded roads, started working on Bender Road from 60-76th Str., fixed a bridge on Coleman with new bridge planks, started mowing and spraying right of ways, removed and replaced some culverts.

Motion was made by Shanks and seconded by Kreger approving to participate in the County Road Machinery and Equipment Revolving Fund Program, Resolution No. 23, 24-28. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving Bridge Inspection Invoice No. 436383 and Report of Conference on Contract LG-2349C for 12 bridges. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Kreger approving the County Treasurer's Summary of Collections for the month of July 2023. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Kreger and seconded by Jones approving the following Kay County Monthly Reports for July 2023: Court Clerk; Election Board. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

New Business [As per 1991 O.S. 25§311. A.9- 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.] Dennis Bonewell said Safety Training at the Administration Building will be tomorrow and training will be held on Thursday for the Road Districts.

DA Hermanson left the meeting to attend court.

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Motion was made by Jones and seconded by Shanks approving Payroll with warrants to be released on August 30, 2023, Maintenance & Operation Claims, and Blanket Purchase Orders. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

FY 2023-2024 PURCHASE ORDER:

ARPA 2021 HVAC 322 KSB Enterprises 29827.36; Rock 426 Dolese Bros. Co 10256.51; 490 Dolese Bros. Co 25710.74; 712 Dolese Bros. Co 10279.43; Drug Court Office rent 631 Chu-ona Plaza 234.00; Phone 629 Zulty's Inc 74.58; Plaques 632 A+Printing 47.50; Testing 219 Averhealth 2903.75; Family Drug Court Rent 639 Chu-ona Plaza 234.00; Service 638 Zulty's Inc 74.58; Testing 229 Averhealth 234.00; General Contractual Services 625 Oklahoma State University 9144.92; Fuel 144 Earnheart Oil Inc 455.07; Lease 150 Quadient Leasing USA Inc 423.21; Lodging 148 Marriott Southern Hills 980.00; Maintenance 71 Galaxie Business 115.40; 76 Harrell Automotive & Recovery 805.00; OLETS 117 Dept. of Public Safety 420.00; Stamp 714 Redlands Office Solutions LLC 33.20; Storage 626 Newkirk Mini-Storage 68.00; Subscription 137 CT News, Newkirk Herald Journal 33.88; Supplies 704 Redlands Office Solutions LLC 59.97; Test kits 701 Detectachem Inc. 169.68; Travel 246 Mallory, Shannon 870.66; Health Phone 600 AT&T 238.79; Service 189 OK Natural Gas 184.30; Supplies 573 NCS Pearson Inc 286.20; Testing 123 Stillwater Medical Center -Blackwell 90.00; Utilities 604 City of Blackwell 470.28; Vaccines 703 Sanofi Pasteur Inc 177.78; Highway Billing 18 City of Blackwell 609.50; Bolts 697 Dub Ross Co. Inc. 290.00; Culvert 708 Core & Main LP 1469.85; License 766 OK Dept of Ag Food & Forestry 50.00; Lodging 103 Embassy Suites - Norman 312.00; Mileage 405 Shanks, Jason R. 195.19; 752 Kreger, Jeff S. 125.76; MILEAGE 404 Jones, Shane D. 122.62; Parts 401 Cummins Equipment Co. 2639.21; 403 OUTDOOR TRUCKING LLC 3800.00; 758 P & K Equipment 175.88; Service 654 Direct TV 37.99; Shelves 753 Lowes Companies Inc. 634.60; supplies 81 S & K Direct Steel LLC 176.00; Tape 698 Keeler Equipment Sales 14.25; Testing 706 AMC Urgent Care PlusLLC 82.00; Tint 748 Auto Intintions 235.00; TIres 425 Southern Tire Mart 2474.40; Uniforms 65 Cintas Corporation Loc 1880.19; Mental Health Office rent 635 Chu-ona Plaza 234.00; Phone 634 Zulty's Inc 74.58; Plaques 636 A+Printing 71.25; Supplies 577 HAC Inc 77.42; Testing 222 Averhealth 2755.50; Travel 740 Roquemore, Carmon Chastine 247.07; Rural Fire-ST Insurance 738 MGMT And Enterprise Services, Accounts Receivable 2191.37; Lawn equipment 737 Lowes Building Center 778.99; SH Svc Fee FUEL 440 Fuelman 2354.45

Details' concerning the above-listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine the same during regular office hours.

There being no other business, motion was made by Jones and seconded by Kreger to adjourn at 10:10 a.m. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Approved this 28th day of August 2023.

SHANE JONES, DIST#1, CHAIRMAN

JASON SHANKS, DIST#2, MEMBER

JEFF KREGER, DIST#3, MEMBER

ATTEST:

TAMMY REESE, COUNTY CLERK
COUNTY OF KAY, STATE OF OKLAHOMA
SECRETARY, BOARD OF COUNTY COMMISSIONERS
(SEAL)

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