

Monday, August 16, 2021  
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, August 16, 2021, the meeting was posted for public information on August 13, 2021, at 8:50 p.m. on the Courthouse front door, Commissioners Court, basement handicapped entrance of the Kay County Courthouse in Newkirk, Oklahoma, and Kay County Website.

Chairman Jason Shanks called the meeting to order. Commissioners: Jack Godberson, Member, present; John A. Wilson, Member, present. Other's present were as follows: Brian Hermanson, District Attorney (DA); Susan Keen, Kay County Assessor; Steve Kelley, Kay County Sheriff; Christy Kennedy, Kay County Treasurer; Brenda Medlock and Liz Nicholson, OSU Extension; Dennis Bonewell, Emergency Management Director; Rick Taylor; Mark Devlin, Attorney for Rural Water District No. 7; Darlene Engelking, Ponca City News; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk.

Chairman Jason Shanks led the flag salute.

Motion was made by Godberson and seconded by Wilson approving regular meeting minutes of August 9, 2021. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

A written report was submitted to the Commissioners prepared by Donna Parker, Oklahoma Court Services, presenting the number of community service hour's defendants are working the projects they are involved in (Ms. Parker was not present). Total monthly completed hours for new community service clients-9, regular community service hours completed-47, sanction community service hours-80 and community service offender completions-12. Completed events for July where clients were busy mowing, weed eating, moving, cleaning, painting, and feeding animals: Ponca City Fire Department, Tonkawa Cemetery, Blackwell School, Kay County Courthouse, Northern Oklahoma Human Society. Upcoming events: Ponca City Fire Disc Golf, My Favorite Things, Northern Oklahoma Humane Society, and Attucks Community Center.

Motion was made by Godberson and seconded by Wilson approving a Notice of Hearing upon Petition to Incorporate and Organize a Rural Water District in Kay County, Oklahoma to be held during a BOCC meeting on Monday, August 30, 2021 at 9 a.m. (Rural Water District No. 7). Attorney Mark Devlin said upon passing this petition to incorporate this water district it will statutorily allow the district to receive funding that they otherwise would not be able to receive. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

OSU Extension office July 2021 activities: Brenda Medlock began by thanking the BOCC for allowing them to highlight their programs July activities. She told Shannon Mallory was not present due to an in-service he was attending. Ms. Medlock said Mallory held workshops and held the annual Master Gardeners tomato contest. She told their summer intern left at the end of July; while here he presented workshops on meat judging, etc. Medlock said that OSU Extension held a two-day sewing camp at the Kay Room in Blackwell where projects were completed with 11 girls attending, plus volunteers.

Liz Nicholson said that Kay County's Colton Tripp was elected Northeast District State Representative and Key Club Award at the 100<sup>th</sup> 4-H Roundup. She said during the Honor Assembly Colton was awarded a \$1,200 scholarship through the Oklahoma State 4-H Record Book Scholarship program. Ms. Nicholson told Colton would travel the state and speak to other 4-Hers.

Nicholson spoke about an officers training and retreat and stated the team leader program has grown and now offered two more officers, a photographer and a historian. She told about these two new positions. She ended by saying Kay County has a very rich program.

Motion was made by Godberson and seconded by Wilson approving Contract by and between the Kay County Health Department and Gary Lockett to provide Directly Observed Therapy and related services to tuberculosis (TB) patients. DA Hermanson approved as to form. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

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Motion was made by Wilson and seconded by Godberson approving Agreements between the BOCC and the following to have remote terminal capabilities with the Assessor's office: Keith Platt. DA Hermanson approved as to form. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Wilson approving Resolution No. 21, 22-46 to support the Daughters of the American Revolution, approval of placing a permanent marker and authorizing location of marker along with a letter of support to commemorate the 250<sup>th</sup> anniversary of our country (July 4, 2027). Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

ARPA funding: Chairman Shanks said he wanted to inform Wilson and Godberson about CED#8 hiring a consultant regarding the ARPA funds and how the funds could be spent. He said if "extra help" was needed Kay County could hire a consultant for assistance. Shanks said he this would be a topic at the next CED meeting.

Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects: Commissioner Godberson told crews bladed, hauled material, sprayed and mowed roads district wide, boom mowed, cleaned out ditches on LA Cann south of Canteen and Prentice Rd., put in a culvert on Furguson and Kildare Rd.

Commissioner Shanks said he would be going to pick up a new grader, told two trucks were broke down and that crews are blading roads.

Commissioner Wilson told his crews hauled rock and shale to FEMA sites, bladed roads, dug shale at the pit, mowing road ways, picking up trash, and repairing signs, replaced two culverts, cleaned out trees and a beaver dam on Gate Rd.

Motion was made by Wilson and seconded by Shanks approving Bridge Inspection Invoice/Report of Conference between Bridge Owner and Bridge Inspection Consultant or CED, Inv.#436374. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving Resolution No. 21, 22-47 to execute Project Agreement for County Bridge Emergency Bridge Flooding Damage Repairs (Hubbard Rd. over Chikaskia River) OK2019-01 DDIR 0725-36-51 D#1 Project No. E RTP-236C(083)RB, State Job Piece No. 34535(04) by and between Kay County and Oklahoma Department of Transportation (ODOT) and CIRB Project Agreement ODOT Project Maintenance, Financing, and Right-of-Way Agreement, Dist#1. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Wilson approving to go out for bid on 108<sup>th</sup> Street and Home Rd., (bridge project), Dist#3. Motion carried: Godberson, aye; Shanks, aye; Wilson, aye.

Motion was made by Shanks and seconded by Wilson tabling purchasing off State Contract a 2022 Western Star 4700 PRL-24T tractor/trailer, Dist#3. Motion carried: Godberson, aye; Shanks, aye; Wilson, aye.

Motion was made by Shanks and seconded by Wilson approving Lease Agreement/Agreement No. 362046 Lease with Purchase Option for Road Machinery or Equipment (revolving fund) on a 2021 Caterpillar 120 Motor Grader, and ODOT Form 324a #99-2763, Dist#2. DA Hermanson approved as to form. Motion carried: Godberson, aye; Shanks, aye; Wilson, aye.

Motion was made by Wilson and seconded by Godberson approving the following Kay County Monthly Reports for July 2021: Court Clerk; Health Department; Assessor. Motion carried: Godberson, aye; Shanks, aye; Wilson, aye.

Motion was made by Godberson and seconded by Wilson approving the following Resolutions to dispose of equipment: Res#21, 22-48, Court Clerk, Computer Tower, transferred back to AOC; Res#21, 22-49,

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Court Clerk, Monitor, transferred back to AOC; Res#21, 22-50, Health Department, HP Color LaserJet Printer, junked. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Wilson approving the following Cash Fund Estimate of Needs and Request for Appropriations: Treasurer's Mtg. Cert.-\$465.04 (lapsed balance FY2021); Treasurer's Resale-\$452.00 (lapsed balance FY2021. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Wilson approving the following Transfer of Appropriations/Transfer of Funds: Health Dept. Capital Outlay-\$25,000.00 to Travel; Family Treatment Maintenance & Operation-\$4,258.56 to Personal Services. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

New Business [As per 1991 O.S. 25§311. A.9- 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.] Dennis Bonewell, Emergency Management, said safety training would be held at the courthouse tomorrow.

DA Hermanson left the meeting to attend court.

Motion was made by Godberson and seconded by Wilson approving Payroll with warrants to be released on August 30, 2021, Maintenance & Operation Claims, Blanket Purchase Orders. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

**FY 2021/2022 PURCHASE ORDERS:**

Bond- ST Collections 742 Kay County PBA Gross Revenue, Acct#7303000186 132612.29; CBRI Materials 665 Railroad Yard 76138.50; Drug Court Court Attendance 329 Terrell, Fera 250.00; Rental 602 Chu-ona Plaza 234.00; Service 601 Sparklight 130.00; Testing 331 Avertest LLC 2655.50; Water 327 Quality Water Service 27.15; Family Drug Court Court Attendance 332 Terrell, Fera 500.00; 333 Wilson, Brewer & Munson 250.00; Court Staffing 334 Jowers, Rae 500.00; Internet 599 Sparklight 130.00; Rent 600 Chu-ona Plaza 234.00; Supplies 582 Staples 114.98; General Detention 150 Craig Co. Detention Center 2050.00; 152 CommunityWorks 1657.50; Expenses 148 Card Service Center 2155.56; Fees 135 Tisdal & O'Hara PLLC 2001.10; 136 Tisdal & O'Hara PLLC 873.91; Fuel 131 Earnheart Oil Inc 433.97; Installation 412 Burkes Auto Body & Restoration 6910.00; Registration 359 ACCO 105.00; Storage 241 Newkirk Mini-Storage 53.00; 526 Newkirk Mini-Storage 53.00; Test kits 623 Sirchie 236.60; Travel 123 Nicholson, Elizabeth 523.97; Health DOT Physicals 234 Hightower, Peter 270.00; Janitorial 231 Chavez, Leonel 1800.00; Phone 388 AT&T 256.52; 495 Alliance Business Services 776.51; Service 685 Falco Alarm Co. 164.00; Translation 230 Language Line Services 235.88; Travel 2 Hightower, Peter 30.80; 208 Frazier, Angela 49.39; 212 Laura Pruett 25.09; Utilities 228 City of Blackwell 557.97; Highway null 745 Southwest Truck Parts 120.00; 747 Hats Auto Supply 359.99; 748 Earnheart Crescent LLC 497.50; Billing 194 Kay Electric Cooperative 282.00; Chemicals 697 FARMERS CO-OP 711.25; Fuel 303 Kelle Oil Company 2449.51; Hose 693 Warren Cat 150.60; Lease 713 Welch State Bank 2136.55; 715 SNB NA 1599.53; 716 SNB NA 3455.16; Lodging 615 HAMPTON INN & SUITES TULSA 93.00; Mileage 616 Shanks, Jason R. 108.64; Parts 310 Action Truck Parts 282.52; Repairs 10 G & B Auto Service Inc 205.00; Rock 146 Dolese Seven-mile 7802.60; 147 Dolese Seven-mile 4121.52; 386 Dolese Bros Co 8469.11; Service 305 Rolling Prairie 230.30; Tires 683 G & B Auto Service Inc 768.00; 699 G & B Auto Service Inc 520.00; Uniforms 309 Cintas Corporation Loc 1229.43; Jail Debt-ST Collections 741 Kay County JFA #124183 353172.19; Mental Health Court Attendance 323 Terrell, Fera 150.00; Internet 598 Sparklight 130.00; Rent 597 Chu-ona Plaza 234.00; Testing 322 Avertest LLC 1638.00; 669 Avertest LLC 183.00; Resale Fees 102 CSG Forte Payments, INC. 32.00; 345 Kay County Treasurer 90.00; SH Svc Fee Fuel 80 Fuelman 1633.49; 81 Fuelman 1811.36; Maintenance 75 Harrell Automotive & Recovery 1050.00; Use-ST Collections 740 Kay County PBA Gross Revenue, Acct#7303000186 20235.36

Details' concerning the above listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine same during regular office hours.

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10:00 a.m. Bid#2021-36 Dump Truck, Dist#2 – No bids were received. No action taken.

There being no other business, motion was made by Shanks and seconded by Godberson to adjourn at 10:15 a.m. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

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Approved this 23rd day of August, 2021.

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JASON SHANKS, CHAIRMAN

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JACK GODBERSON, MEMBER

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JOHN A. WILSON, MEMBER

ATTEST:

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TAMMY REESE, COUNTY CLERK  
COUNTY OF KAY, STATE OF OKLAHOMA SECRETARY, BOARD OF COUNTY COMMISSIONERS  
(SEAL)

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