

Monday, August 14, 2023
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, August 14, 2023, the meeting was posted for public information on August 11, 2023, at 8:50 a.m. at the Commissioners Room, west entrance of the Kay County Administration Building in Newkirk, Oklahoma, and on the Kay County Website.

Chairman Shane Jones called the meeting to order: Commissioners: Jason Shanks, Member, present; Jeff Kreger, Member, present. Others present were as follows: Brian Hermanson, Kay County District Attorney; Steve Kelley, Kay County Sheriff; Rhonda Stephens, Kay County Treasurer; Marilee Thornton, Kay County Court Clerk; Dennis Bonewell, Kay County Emergency Management Director; Dan Hesson, Citizen; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk.

Chairman Shane Jones led the flag salute.

Motion was made by Kreger and seconded by Shanks approving the regular meeting minutes of August 7, 2023. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Daughters of the American Revolution plaque placement on the Courthouse grounds: Commissioner Shanks said a few years ago the BOCC voted to allow the Daughters of the American Revolution to put a permanent standing memorial plaque in front of the Courthouse building on the north side of the steps. Shanks said the plaque is finished and the organization wants to change the location of the plaque and place it on the grounds in front of the Courthouse in the oval planter area in front of the Courthouse on November 4, 2023, they would like to have a reception following the plaque presentation.

Motion was made by Shanks and seconded by Kreger approving the Daughters of the American Revolution plaque placement on the Courthouse grounds on November 4, 2023, with a reception following the ceremony. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Jones and seconded by Kreger approving the Order of Appointment of Samuel Hague, M.D. of Blackwell, Oklahoma as a member of the Kay County Board of Health from July 1, 2023, to June 30, 2027. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Agreement with Stolhand-Wells Group for Rental of Water Softener and purchase of salt and water cooler and purchase of bottled water for District#2: Commissioner Shanks told DA Hermanson he changed the wording on the contract to state recurring every 12 months; DA Hermanson suggested he put on the contract "reoccurring by a vote of the Board of County Commissioners."

Motion was made by Shanks and seconded by Jones approving the Agreement with Stolhand-Wells Group for the Rental of Water Softener, purchase of salt and water cooler, and purchase of bottled water for District#2, with the correction to the language as stated above. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving and authorizing the Requisitioning Officer, Receiving Agent, and Inventory Clerks for the following accounts: Ambulance Service District-Sales Tax; Ambulance Service District-Use Tax; Dale Township Fire Department; Kildare Fire Department; Tonkawa Fire Department; Kaw City Fire Department. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones to rescind approving (because two of the Ambulance Service accounts were not filed out correctly) and authorizing the Requisitioning Officer, Receiving Agent, and Inventory Clerks for the following accounts: Ambulance Service District-Sales Tax; Ambulance Service District-Use Tax; Dale Township Fire Department; Kildare Fire Department; Tonkawa Fire Department; Kaw City Fire Department. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

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Motion was made by Shanks and seconded by Kreger approving Kay County Treasurer Turnover published audit report. Motion carried: Kreger, aye; Jones; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving the amendments to the Employee Personnel Policy Handbook 2023 to be effective September 2023. Sheriff Steve Kelley updated the handbook and listed a page noting all the changes and/or additions that were made. Officers praised Sheriff Kelley for doing such a great job on the handbook. Motion carried: Kreger, aye; Jones; Shanks, aye.

Motion was made by Shanks and seconded by Kreger approving the Detention Transportation Claim for the month of June 2023 in the amount of \$3,546.48. Motion carried: Kreger, aye; Jones; Shanks, aye.

Motion was made by Shanks and seconded by Kreger approving an Interlocal Agreement between the City of Ponca City and Kay County, FY 2023 Edward Byrne Memorial Justice Assistance Grant (JAG). DA Hermanson said this agreement helps the Sheriff's Department to purchase equipment. Motion carried: Kreger, aye; Jones; Shanks, aye.

Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects:
Commissioner Jones said crews patched asphalt holes on Hillside Rd., built a headwall and back-filled with rip rap on Longwood, fixed a guard rail barricade and put up a road closed sign on Hubbard, bladed, hauled material, mowed district-wide, and worked in the shop on equipment.

Commissioner Shanks said crews worked several miles on Ranch Drive and they are hoping to finish rocking road sometime this week, and crews worked in the shop.

Commissioner Kreger said crews hauled rock and shale to the roads, graded roads, finished guardrail on Coleman Riverbank, fixed holes in the roadways, replaced culverts, unplugged culverts, hauled rock to the yard, cut trees out of the right of way and started spraying.

Motion was made by Shanks and seconded by Kreger tabling to participate in the County Road Machinery and Equipment Revolving Fund Program, Resolution No. 23, 24-28. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Kreger approving the following Kay County Monthly Reports for July 2023: Assessor, County Clerk, Health Department. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Kreger and seconded by Shanks approving the following Resolutions to deposit funds: Res#23, 24-30, Hwy. Dist#2-\$1,010.00, sale of unprepared metals. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving the following Transfer of Appropriations: River Road Fire Department Capital Outlay-\$3,000.00 to Maintenance & Operations. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

New Business [As per 1991 O.S. 25§311. A.9- 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.] None.

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DA Hermanson left the meeting to attend court.

Motion was made by Jones and seconded by Kreger approving Payroll with warrants to be released on August 30, 2023, Maintenance & Operation Claims, and Blanket Purchase Orders. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

FY 2023-2024 PURCHASE ORDER:

Amb Svc Dist-ST Collections 728 Blackwell Fire Department/EMS 12391.37; 729 Newkirk Fire Dept/EMS 12391.38; 730 Ponca City Fire Department/EMS 12391.38; 731 Tonkawa Fire Department/EMS 12391.38; ARPA 2021 Equipment 326 Yellowhouse Machinery Co 264739.00; HVAC 322 KSB Enterprises 8293.15; Bond- ST Collections 726 Kay County PBA Gross Revenue, Acct#7303000186 146751.67; Drug Court Contract Labor 567 Butler, Kristopher 516.36; Contractual Services 220 Herren, Brian 106.05; Court Staffing 360 Griesedieck, Thomas 250.00; Water 218 Quality Water Service 29.25; General Adapters 676 Amazon Capital Services 28.99; Cleaning 439 Opportunity Center 68.00; Detention 53 CommunityWorks 3321.50; 58 Craig Co. Detention Center 1925.00; Fees 146 Tisdal & O'Hara PLLC 892.85; FUEL 68 Fuelman 1765.37; Internet 78 Kay County Detention Center 700.00; Out Of County Expenses 47 Card Service Center 1770.43; Storage 680 Newkirk Mini-Storage 53.00; supplies 44 Card Service Center 807.21; Travel 500 Stuart, Nicolas H. 66.81; 501 Lawhon, Chandice M 122.30; Health Copier 611 R.K. Black Inc 82.76; Maintenance 602 B & C Business Products 75.00; Phone 599 Alliance Business Services 825.49; Vaccines 664 Sanofi Pasteur Inc 3169.40; 665 GlaxoSmithKline Pharmaceutical 617.75; Highway Asphalt 415 T & C Asphalt Materials LLC 1300.00; Billing 74 Kay Electric Cooperative 422.00; DEF 670 Earnheart Oil Inc 338.13; Dumpster 341 Davis Sanitation 65.00; Lease Pmt 459 Okla Dept. Of Transportation 2512.69; 489 Okla Dept. Of Transportation 1641.03; Lodging 6 Holiday Inn Express & Suites 100.00; Materials 366 Railroad Yard 5377.84; Parts 12 Owen Auto Supply 1218.56; 49 Locke Auto Parts 266.20; 70 HUDSON AUTO SUPPLY LLC 515.66; 553 Blackwell Auto Supply 469.78; 686 Fleetpride Heavy Duty Parts & Service 343.76; 696 P & K Equipment Inc 120.00; Phone 556 Lingo Communications 161.08; Propane 707 Two Rivers Consumers Coop Assn 38.39; Shale 17 Mike Redding 986.75; supplies 59 Brandts 281.36; Supplies 660 Farha Wholesale Co. 108.75; Water 354 Quality Water Service 60.95; 652 Quality Water Service 65.95; Jail Debt-ST Collections 727 Kay County JFA #124183 391533.45; Mental Health Contract Labor 572 Bouton, Lonna Anne 342.87; 576 Herren, Brian 135.15; Court Staffing 359 Griesedieck, Thomas 250.00; Rural Fire-ST Medical Supplies 578 Bound Tree Medical LLC 2376.60; SH Svc Fee Juvenile Transports 694 Anderson, Hannah 63.75; Maintenance 456 Burkes Auto Body & Restoration 408.00; Use-ST Collections 721 Kay County PBA Gross Revenue, Acct#7303000186 22197.76; 722 Blackwell Fire Department/EMS 1847.97; 723 Newkirk Fire Dept/ EMS 1847.96; 724 Ponca City Fire Department/EMS 1847.96; 725 Tonkawa Fire Department/EMS 1847.96

Details' concerning the above-listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine the same during regular office hours.

There being no other business, motion was made by Jones and seconded by Shanks to adjourn at 10:15 a.m. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

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Approved this 21st day of August 2023.

SHANE JONES, DIST#1, CHAIRMAN

JASON SHANKS, DIST#2, MEMBER

JEFF KREGER, DIST#3, MEMBER

ATTEST:

TAMMY REESE, COUNTY CLERK
COUNTY OF KAY, STATE OF OKLAHOMA
SECRETARY, BOARD OF COUNTY COMMISSIONERS
(SEAL)
