

Kay County Justice Facilities Authority
Regular Meeting
Friday, August 13, 2021
Kay County Detention Center
Newkirk, OK 74647

The Trustees of the Kay County Justice Facilities Authority (JFA) met in a regular session at 2:30 p.m. Friday, August 13, 2021, in the Sheriff's training room of the Kay County Detention Center (KCDC) in Newkirk, OK. Notice of the meeting was posted for public information on August 12, 2021, at the Kay County Detention Center front door, the Sheriff's training room door in Newkirk, OK, and Kay County Website.

Chairman Wes Young called the regular meeting to order.

Wes Young gave the opening prayer.

Roll Call: Trustees: Mark Detten, Present; Jack Godberson, Present; Steve Kelley, Present; Jim Stieber, Present; Lee Stout, Present; Wes Young, Present. Others present were as follows: Don Jones, KCDC Director; Kay Hughs, KCDC Administrative Assistant; David Ash, KCDC Programs Director; JFA Attorney, David Cummings; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk.

Motion was made by Jim Stieber and seconded by Mark Detten to approve the regular meeting minutes of July 9, 2021. Motion carried. Detten, aye; Godberson, abstained; Kelley, aye; Stieber, aye; Stout, aye; Young, aye.

Jail Director Report by KCDC Director Don Jones: Jones reported on various maintenance issues such as, compressors, generator, and sally port doors. He presented the Monthly Food Service Report noting the number of meals prepared for July were 27,758; Jones said the cost of ground beef has jumped from \$1.53 per lb. to \$3 per lb. David Ash stated the tribes donated 11 self-contained breathing air packs to the KCDC. Jones said staff attended OSHA training and now have six (6) staff members certified. He informed those in attendance that the KCDC has continued to be on lock down since the beginning of COVID and currently only has one inmate with symptoms. Jones told three different types of tests are available on site and said they're looking at getting a fourth test. He gave the August sales tax collection-\$367,965. Jones also discussed the Inmate Daily Population Analysis. Hughs reviewed the revenue report for May. Jones informed the board the KCDC Policy and Procedures manual has been updated.

Motion was made by Kelley and seconded by Stieber approving transferring \$131,505.00 from Sales Tax Account XXX4183 to Jail Revenue M&O Account XXX5741 for payment option 1 ACCO-SIG Property and Liability coverage. Motion carried. Detten, aye; Godberson, aye; Kelley, aye; Stieber, aye; Stout, aye; Young, aye.

Motion was made by Detten and seconded by Stout to approve and authorize the chairman to sign the Cornerstone Service Agreement in the amount of \$19,890.00 FY20201/2022. JFA Attorney Cummings said this is the same contract, same price and he recommends approval of contract. Jones stated it is a sole source situation. Motion carried. Detten, aye; Godberson, aye; Kelley, aye; Stieber, aye; Stout, aye; Young, aye.

Motion was made by Stieber and seconded by Kelley approving transferring \$625,000 from the Sales Tax Account XXX4183 to Sales Tax Salaries Account XXX5719 for KCDC salaries. Motion carried: Detten, aye; Godberson, aye; Kelley, aye; Stieber, aye; Stout, aye; Young, aye.

Detten suggested putting money aside since the increase in sales tax was up; Jones said there is no extra money to put aside, but agreed that would be wise if possible. Discussion was made regarding what happens when the sales tax ends and Detten asked who is responsible for the jail. Cummings said the JFA operates at the pleasure of the county, and told the jail would be the county's responsibility. Godberson asked if it could go to the vote of the people to extend the sales tax. He was told, yes. Detten asked if the JFA could request some kind of solution be presented from the BOCC and JFA. Cummings said the JFA could form a subcommittee and request to be on the agenda and meet with the BOCC.

Motion was made by Kelley and seconded by Detten to approve the July and August 2021 Purchase Orders. Motion carried: Detten, aye; Godberson, aye; Kelley, aye; Stieber, aye; Stout, aye; Young, aye.

Motion was made by Stieber and seconded by Detten to approve August and September 2021 KCDC bi-weekly employee payroll not exceeding \$88,000 gross salary per pay period. Motion carried: Detten, aye; Godberson, aye; Kelley, aye; Stieber, aye; Stout, aye; Young, aye.

There were no unscheduled public appearances.

Motion was made by Kelley and seconded by Stieber to adjourn at 3:08 p.m. Motion carried. Detten, aye; Godberson, aye; Kelley, aye; Stieber, aye; Stout, aye; Young, aye.

Approved this 8th day of October, 2021.

Wes Young, Chairman

Attest:

Tammy Reese, Secretary/Kay County Clerk
County of Kay/State of Oklahoma
Kay County Justice Facilities Authority
(Seal)
