

Kay County Justice Facilities Authority
Regular Meeting
Friday, August 11, 2023
Kay County Detention Center
Newkirk, OK 74647

The Trustees of the Kay County Justice Facilities Authority (JFA) met in a regular session at 2:30 p.m. Friday, August 11, 2023, in the Sheriff's training room of the Kay County Detention Center (KCDC) in Newkirk, OK. Notice of the regular meeting was posted for public information on August 10, 2023, at the Kay County Detention Center front door, the Sheriff's training room door in Newkirk, OK, and on the Kay County Website.

Chairman Steve Kelley called the meeting to order.

Roll Call: Trustees: Mark Detten, absent; Natalie Fraser, present; Jimmy Greenhagen, absent; Shane Jones, absent; Steve Kelley, present; Jim Stieber, present; Lee Stout, present. Others present were as follows: Kay Hughs, KCDC Administration; David Ash, KCDC Program Director; David Cummings, JFA Attorney; Claude Williams, Taxpayers for Transparency; Patsy Leyva, Deputy Kay County Clerk/Secretary.

Motion was made by Fraser and seconded by Stout approving the regular meeting minutes of June 9, 2023, and July 14, 2023. Motion carried: Fraser, aye; Kelley, aye; Stieber, aye; Stout, aye.

Jail Director report was given by Kelley for KCDC Director Don Jones: Headcount Wednesday 335, down about 10 from what it has been. 33 BIA, DOC over 30. Sales tax Jail portion \$377,421; Use Tax \$105,081 this month. Contract 2 invoice for last month is over 200,000 (total revenue should be around 270-280k for last month); contract 2 county today is 83 and about 27 new ones coming in, contract 2 is ICE; Air Conditioner unit had gone out, a wire rubbed through freon line, maintenance repaired and recharge is holding. A new tilt skillet was received and installed. Preparation for regular six-month ICE audit at the end of the month. Salt usage in softener is half what it has been for the past 13 years and the water filtration system is working very well. We have a lot of training coming up, for regular jail training, jail investigation training, disturbance control, and cell extraction training. We have one officer currently in CLEET, he's one of our interpreters. We have been sending about a van load each week for deportation. The staff is 64 with two on admin leave and one in serious condition. Kelley presented the Turn Key report: As of June 30, 2023, the total cap-related expenses for the current contract period are \$87,559.74. This equates to a \$57,559.74 current overage for the entire contract cycle. This projection is driven by three factors. The first is the fees charged by the City of Newkirk to transport inmates by ambulance, when necessary, which alone accounts for \$19,780.00 of the overage. The second is the cost associated with offsite medical treatment for 3 patients totaling \$7,116.45 coupled with high-cost medications that a few inmates have required at the facility. The top 2 medications alone have contributed \$10,201.47 to the overage total. David Ash reported that two county inmates have graduated and received GED certification, this program is running on a **DOC Grant, 3 days a week for 1/2 days**. Kay Hughs gave the revenue report.

Motion was made by Stout and seconded by Stieber approving transfer of \$165,000.00 from Sales Tax AccountXXX4183 to Sales Tax Salaries AccountXXX5719 for Detention Center Salaries. Motion carried: Fraser, aye; Kelley, aye; Stieber, aye; Stout, aye.

Motion was made by Stieber and seconded by Stout approving authorizing the chairman to sign and select the ACCO Property & Liability Payment Option 2 for \$165,858.00 (payable in two payments of #1 \$81,851.00 and #2 \$84,007.00), and approval of the Resolution to participate in ACCO-FY2023/2024. Motion carried: Fraser, aye; Kelley, aye; Stieber, aye; Stout, aye.

Motion was made by Stout and seconded by Stieber approving July and August 2023 Purchase Orders. Motion carried: Fraser, aye; Kelley, aye; Stieber, aye; Stout, aye.

Motion was made by Stieber and seconded by Stout approving July, August, and September 2023 KCDC bi-weekly employee payroll not to exceed \$88,000.00 gross salary per pay period. Motion carried: Fraser, aye; Kelley, aye; Stieber, aye; Stout, aye.

Unscheduled public appearances: Kelley said that Jordan Miller, Attorney with Baskin Hadley & Associates, has a case coming up on August 22, 2023, and this needs to be discussed in an executive session, so Special Meeting will need to be scheduled for Friday, August 18, 2023, at 1:30 p.m.

Motion was made by Kelley and seconded by Stout to adjourn at 2:52 p.m. Motion carried: Fraser, aye; Kelley, aye; Stieber, aye; Stout, aye.

Approved this 8th day of September 2023.

Steve Kelley, Chairman

Attest:

Tammy Reese, Secretary/Kay County Clerk
County of Kay/State of Oklahoma
Kay County Justice Facilities Authority
(Seal)
