

KAY COUNTY PUBLIC BUILDINGS AUTHORITY

Post Office Box 450
Newkirk, Oklahoma 74647

Monday, July 31, 2023

Special Meeting

8:45 a.m.

Newkirk, Oklahoma

The Trustees of the Kay County Public Buildings Authority (PBA) met in a special session at 8:45 a.m. on Monday, July 31, 2023, in the Kay County Administration Building, Commissioners Room, in Newkirk, Oklahoma. Notice of the meeting was posted for public information on July 27, 2023, at the Commissioners Room, west entrance of the Kay County Administration Building in Newkirk, Oklahoma, and on the Kay County Website.

Chairman Jason Shanks called the meeting to order. Trustees: Shane Jones, Vice-Chairman, present; Jeff Kreger, Member, present. Others present were as follows: Brian Hermanson, Kay County District Attorney; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk.

Motion was made by Jones and seconded by Kreger approving the special meeting minutes of July 10, 2023. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Engaging Michael W. Green, CPA to audit the PBA for the year ended June 30, 2023: Clerk Reese said David Cummings reviewed the engagement letter, the cost, etc., and was fine with moving forward with Michael Green. Reese said Michael Green was recommended by CPA Kimberlye Mayer who has audited the PBA for several years; Ms. Mayer said she would give Mr. Green all the financial documents she had and stated this would help with the cost of the audit. Reese said Mr. Green would consult with Kristi Dobbins to prepare the financial statements (Dobbins prepared the financial statements for Kimberlye Mayer).

Motion was made by Shanks and seconded by Kreger approving engaging Michael W. Green, CPA to audit the PBA for the year ended June 30, 2023. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Kreger approving a resolution approving and renewing the Sublease Agreement dated May 1, 2022, by and between the Kay County Public Buildings Authority (the "Authority") and the Board of Education of Independent School District No. 71 of Kay County, Oklahoma (Ponca City Public Schools) (the "School District"); and the taking of other action with respect thereto. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Kreger approving a resolution approving and renewing the Sublease Agreement dated December 1, 2022, by and between the Kay County Public Buildings Authority (the "Authority") and the Board of Education of Independent School District No. 87 of Kay County, Oklahoma (Tonkawa Public Schools) (the "School District"); and the taking of other action with respect thereto. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Kreger approving monthly invoices from A-1 Freeman Moving and Storage for storage of furniture for the offices of Judges, District Attorney, and Court Clerk for FY 2024. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Report and discussion regarding sales and use tax receipts: Clerk Reese reported the July collection for use tax-\$22,197.76, sales tax-\$146,053.77, totaling-\$168,251.53, and the total collected for the fiscal year 2023-\$1,999,071.57

There being no further business, a motion was made by Shanks and seconded by Kreger to adjourn (8:59 a.m.). Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Approved this 1st day of August 2023.

TRUSTEES
KAY COUNTY PUBLIC BUILDINGS AUTHORITY

JASON SHANKS, CHAIRMAN

SHANE JONES, VICE-CHAIRMAN

JEFF KREGER, MEMBER

ATTEST:

TAMMY REESE, SECRETARY-TREASURER/KAY COUNTY CLERK
KAY COUNTY PUBLIC BUILDINGS AUTHORITY
(SEAL)
