

# KAY COUNTY PUBLIC BUILDINGS AUTHORITY

Post Office Box 450  
Newkirk, Oklahoma 74647

Monday, July 19, 2021

## Special Meeting

8:45 a.m.

Newkirk, Oklahoma

The Trustees of the Kay County Public Buildings Authority (PBA) met in special session at 8:45 a.m. on Monday, July 19, 2021, in the Kay County Courthouse, First Floor, Commissioners Court, in Newkirk, Oklahoma. Notice of the meeting was posted for public information on July 15, 2021, at the Courthouse front door, Commissioners Court, basement handicapped entrance of the Kay County Courthouse in Newkirk, Oklahoma, and the Kay County Website.

Vice-Chairman Jack Godbersen called the meeting to order. Jason Shanks, Chairman, came in late Trustees: Jack Godbersen, Vice-Chairman, present, John A. Wilson, Member, present. Other's present were as follows: Brian Hermanson, District Attorney; Brenda Medlock and Liz Nicholson, OSU Extension Educators; Donna Parker, NOCS; Claude Williams, Taxpayers for Transparency; Patsy Leyva, Deputy Secretary/Kay County Clerk.

Motion was made by Godbersen and seconded by Wilson approving special meeting minutes of July 12, 2021. Motion carried: Shanks, aye; Wilson, aye; Godbersen, aye.

Motion was made by Wilson and seconded by Shanks approving audit engagement agreement with Kimberley R. Mayer, CPA, P.C., for the year ending June 30, 2021 in the amount of \$5,475.00 plus a \$100 fee for the State Auditor's Office. Motion carried: Shanks, aye; Wilson, aye; Godbersen, aye.

Motion was made by Shanks and seconded by Wilson approving the engagement agreement for financial statements preparation with Kristi L. Dobbins, CPA for the year ending June 30, 2021, in the amount of \$250.00. Motion carried: Shanks, aye; Wilson, aye; Godbersen, aye.

Motion was made by Shanks and seconded by Wilson approving quotes from Lowes for appliances in the new building as follows: Bottom mount freezer refrigerator, \$1,899.00; GE FS Electric Range, \$799.00; Electric Cooktop, \$1,399.00; Electric Built-In Oven, \$2,553.33; Built-in Dishwasher, \$903.08 and GE countertop Microwave Oven, \$319.00, total: \$7,872.41. Motion carried: Shanks, aye; Wilson, aye; Godbersen, aye.

There being no further business, motion was made by Shanks and seconded by Wilson to adjourn (8:59 a.m.). Motion carried: Shanks, aye; Wilson, aye; Godbersen, aye.

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Approved this 2nd day of August, 2021.

TRUSTEES  
KAY COUNTY PUBLIC BUILDINGS AUTHORITY

\_\_\_\_\_  
JASON SHANKS, CHAIRMAN

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JACK GODBERSON, VICE-CHAIRMAN

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JOHN A. WILSON, MEMBER

ATTEST:

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TAMMY REESE, SECRETARY-TREASURER/KAY COUNTY CLERK  
KAY COUNTY PUBLIC BUILDINGS AUTHORITY  
(SEAL)

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