

Monday, July 17, 2023  
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, July 17, 2023, the meeting was posted for public information on July 14, 2023, at 8:50 a.m. at the Commissioners Room, west entrance of the Kay County Administration Building in Newkirk, Oklahoma, and on the Kay County Website.

Chairman Shane Jones called the meeting to order: Commissioners: Jason Shanks, Member, present; Jeff Kreger, Member, present. Others present were as follows: Brian Hermanson, Kay County District Attorney (DA); Steve Kelley, Kay County Sheriff; Brenda Medlock and Shannon Mallory, OSU Extension; Dennis Bonewell, Emergency Management Director; Dan Hesson, Citizen; Everett Brazil, Newkirk Herald Journal; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk.

Chairman Shane Jones led the flag salute.

Motion was made by Kreger and seconded by Shanks approving the regular meeting minutes of July 10, 2023. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Discussion with OSU Extension regarding their June programs and activities: Shannon Mallory began by talking about the Master Gardeners (MG) programming and expressing that it was a fun program. He said the Ponca City Herb Festival was held on June 3<sup>rd</sup> at the Cann Memorial Gardens in Ponca City with a huge attendance. Mallory said he enjoyed the people reminiscing with him about the "plant a plant with MG" all through the years. He said the MG are very involved with the annual Herb Festival and they help promote the involvement in the beautification of the community. Mallory said the gardeners went on a fun trip to tour the Tulsa Botanic Gardens; he added it was beautiful. Mallory also made three (3) radio presentations.

Brenda Medlock told the Kay County 4-H'ers participated in the NE District Food Showdown, Livestock Quiz Bow, and Skill-a-thon contests at the Payne County Fairgrounds; she stated the Quiz Bowl team received a third place. She said 4-H Camp was held June 20-22 at the Lew Wentz Campground in Ponca City, with Grant, Kay, and Noble County attending camp together. Medlock said 51 youth, 6 volunteers, and 6 educators were in attendance. Medlock stated Lori Evans was presented the Kay County 2023 4-H Volunteer of the Year award during the volunteer awards banquet on June 24. She praised Lori for her many dedicated hours, resources, and creative ideas as an active volunteer for Kay County. Medlock said the team of Josie Doshier, Justin Fast, Jessica Hobough, and Reid Buellesfeld judged at the 2023 Royal Highland Show International in Scotland, and the Clonmel Show in Ireland. She said Jessica Hobough and Josie Doshier receive first place in Sheep and Reid Buellesfeld and Justin Fast received 2<sup>nd</sup> in Beef at the Royal Highland; the team also won first place at the Conmel Show in Ireland. She said the students raised money to attend this judging contest, and she expressed how proud she was of the students.

Motion was made by Jones and seconded by Shanks tabling the Master Services Agreement by and between Apprentice Information Systems of OK, Inc. and the Kay County Clerk to provide hardware maintenance and security. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Jones and seconded by Kreger tabling the Oklahoma State Department of Health Business Associate Agreements by and between the Kay County Health Department and Brianna's Cleaning Company, LLC, to provide janitorial services. DA Hermanson is waiting to hear back from the Health Department. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects:  
Commissioner Jones said crews bladed and mowed roads district-wide, patched holes on "S" Str., unplugged a culvert on "U" Str., hauled material to roads and stock, and worked in the shop on equipment.

Commissioner Shanks said crews were putting in three (3) culverts, blading, hauling rock, and going to open up Bridge 254 on Silverdale Rd.

Monday, July 17, 2023  
Newkirk, Oklahoma

Commissioner Kreger said crews hauled rock and shale to the roads, graded roads, and hauled rock from Dolese, serviced graders, fixed signs, mowed right of ways, and removed trees on Judo Rd.

Item No. 9 on the agenda was moved to follow Item No. 20.

Motion was made by Jones and seconded by Kreger approving the scope of services and cost estimate for Right of Way Acquisition, Kay County J/P No. 34535(04)-Hubbard Rd. over Chikaskia River, Dist#1. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Kreger approving the following Resolutions for disposing of equipment: Res#23, 24-23, Assessor's Office, Dell Optiplex, junked. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Jones and seconded by Shanks approving authorizing the Requisitioning Officers (RO), Receiving Agents (RA), and Inventory Clerks (IC) for the following accounts: Newkirk Fire Department-RO-Commissioner D#1/D#2/D#3/Tammy Reese, RA-Chuck Winburn/Adam Longcrier, IC-Dustin Wells; River Road Fire Department-RO-Commissioner D#1/D#2/D#3/Tammy Reese, RA-Greg Williams/Don Lane, IC-Don Lane. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving the County Treasurer's Summary of Collections for the month of June 2023. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Kreger and seconded by Jones approving the County Treasurer's Summary of Collections fiscal year summary ending the month of June 2023. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Kreger and seconded by Jones approving the County Treasurer's fiscal year 2022-2023 annual statement. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Kreger approving the following Kay County Monthly Reports for June 2023: Election Board; Health Department; County Clerk. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

**New Business [As per 1991 O.S. 25§311. A.9- 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.] None.**

Motion was made by Jones and seconded by Kreger approving Payroll with warrants to be released on July 28, 2023, Maintenance & Operation Claims, and Blanket Purchase Orders. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

**FY 2022/2023 PURCHASE ORDER:**

ARPA 2021 null 4171 Burbank Materials LLP 3645.46; 4172 Sober Brothers 4214.79; 4240 Dolese Bros. Co 18499.45; Rock 3455 Whitaker Aggregates Inc 44901.27; 4156 Whitaker Aggregates Inc 26525.52; ROCK 4095 Whitaker Aggregates Inc 8885.43; 4146 Burbank Materials LLP 11312.15; 4196 Whitaker Aggregates Inc 8869.77; CBRI Labor 2991 RRY Services LLC 51000.00; Drug Court Court Attendance 4007 Terrell Law Firm PLLC 500.00; Water 4008 Quality Water Service 22.75; Family Drug Court Court Staffing 4011 Terrell Law Firm PLLC 500.00; 4012 Jowers, Rae 500.00; 4014 Wilson, Brewer & Munson 500.00; Transportation 3085 United Community Action 40.00; General Computer 3650 Oklahoma State University 2998.22; 4268 AF3 Technical Solutions LLC 685.74; Out Of County Expense 3632 Card Service Center 742.11; Supplies 3378 Hobby Lobby 387.95; Utilities 3599 City of Newkirk 4370.50; Health Maintenance 4126 B & C Business Products 62.88; Maintenance Agree. 3839 R.K. Black Inc 206.10; Supplies 4001 Farha Wholesale Co. 124.09; 4002 Amazon Capital Services 314.64; Translation 4129 Language Line Services 373.83; Highway null 4199 Kelle Oil Company 1364.41; Billing 4204 Kay Electric Cooperative 355.00; Dumpster 4202 Davis Sanitation 65.00; Project 3940 PARADIGM CONSTRUCTION & ENGINEERING, INC. 128250.00; 3941 PARADIGM CONSTRUCTION & ENGINEERING, INC. 89775.43;

Monday, July 17, 2023  
Newkirk, Oklahoma

Repairs 4087 Blackwell Tire Service 225.00; Shale 3866 Mike Redding 925.75; Supplies 4106 Brandts 35.88; Uniforms 4091 Unifirst Holdings Inc 414.69; Water 3699 Rural Water District #3 105.53; 4198 Quality Water Service 42.00; 4201 City of Newkirk 0.00; Mental Health Testing 3817 Averhealth 2523.50; SH Svc Fee FUEL 3610 Fuelman 1529.30

**FY 2023-2024 PURCHASE ORDER:**

Amb Svc Dist-ST Collections 388 Blackwell Fire Department/EMS 11894.68; 389 Newkirk Fire Dept/EMS 11894.67; 390 Ponca City Fire Department/EMS 11894.67; 391 Tonkawa Fire Department/EMS 11894.67; Assr Rev Fee Software 139 Environmental Systems Research Institute Inc 440.00; Bond- ST Collections 382 Kay County PBA Gross Revenue, Acct#7303000186 143638.13; Drug Court Office rent 242 Chu-ona Plaza 234.00; Family Drug Court Office rent 232 Chu-ona Plaza 234.00; Reimbursement 255 Roquemore, Carmon Chastine 75.00; General Fuel 337 Earnheart Oil Inc 60.99; Maintenance 263 Standley Corp 239.67; 358 R.K. Black Inc 56.67; Rental 335 Postmaster 254.00; Storage 258 Newkirk Mini-Storage 68.00; 328 Newkirk Mini-Storage 53.00; Subscription 336 Tonkawa News 30.00; Health Copier 191 R.K. Black Inc 82.76; Maintenance 185 B & C Business Products 25.00; Phone 182 Alliance Business Services 825.06; 183 AT&T 240.37; Supplies 129 McKesson MMSGs 165.30; Utilities 180 City of Blackwell 389.66; Vaccines 327 Sanofi Pasteur Inc 88.89; Highway null 88 Yellowhouse Machinery Co 1941.35; 342 Security State Bank 3341.55; 372 Mike Kiser 50.00; Asphalt 331 Logan County Asphalt Co. 1354.56; Filters 373 BRUCKNER'S TRUCK & EQUIPMENT 74.92; Lease 56 Caterpillar Financial Services Corp 2727.00; 57 OK Dept. of Transportation 7759.55; 344 SNB NA 3455.16; 345 SNB NA 1599.53; LEASE PURCHASE 45 OK Dept. of Transportation 9675.37; Parts 97 P & K Equipment 625.89; Phone 43 Lingo Communications 150.42; 350 Chisholm Broadband 89.99; Service 152 Syn-tech Systems Inc. 1175.00; Software 75 Kellpro Computer 3471.00; Spray 334 Two Rivers Consumers Coop Assn 200.00; Sprayer 215 Wako 4728.30; Supplies 323 HUDSON AUTO SUPPLY LLC 108.01; Travel 361 Jones, Shane D. 199.12; Jail Debt-ST Collections 381 Kay County JFA #124183 383222.73; Mental Health Office rent 237 Chu-ona Plaza 234.00; Rural Fire-ST Trailer 370 Keeler Equipment Sales 3295.00; Use-ST Collections 383 Kay County PBA Gross Revenue, Acct#7303000186 21292.48; 384 Blackwell Fire Department/EMS 1772.60; 385 Newkirk Fire Dept/ EMS 1772.60; 386 Ponca City Fire Department/EMS 1772.60; 387 Tonkawa Fire Department/EMS 1772.60

Details' concerning the above-listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine the same during regular office hours.

Item 9: Motion was made by Shanks and seconded by Kreger tabling to go out on a bid for the curb and gutter on the south side of the OSU Extension building. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

There being no other business, motion was made by Jones and seconded by Shanks to adjourn at 9:55 a.m. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

\*\*\*\*\*

Approved this 24<sup>th</sup> day of July 2023.

\_\_\_\_\_  
SHANE JONES, DIST#1, MEMBER

\_\_\_\_\_  
JASON SHANKS, DIST#2, MEMBER

\_\_\_\_\_  
JEFF KREGER, DIST#3, MEMBER

ATTEST:

\_\_\_\_\_  
TAMMY REESE, COUNTY CLERK  
COUNTY OF KAY, STATE OF OKLAHOMA  
SECRETARY, BOARD OF COUNTY COMMISSIONERS  
(SEAL)

\*\*\*\*\*