

Kay County Justice Facilities  
Friday, June 14, 2019  
Kay County Detention Center  
Newkirk, OK 74647

The Trustees of the Kay County Justice Facilities Authority met in a regular session at 2:30 p.m. Friday, June 14, 2019 in the Sheriff's training room of the Kay County Detention Center (KCDC) in Newkirk, OK. Notice of the meeting was posted for public information on June 13, 2019 at the Kay County Detention Center front door and the Sheriff's training room in Newkirk, OK.

Chairman Wes Young called the meeting to order.

Bruce Robinson led the opening prayer.

Roll Call: Trustees: Jack Godberson, Present; Jimmy Greenhagen- Present; Steve Kelley- Present; Bruce Robinson- Present; Jim Stieber–Absent; Lee Stout –Present; Wes Young – Present; Others present were as follows: Don Jones, KCDC Director; Kay Hughs, KCDC Administration; Claude Williams, Taxpayers for Transparency; Holly Cline, Secretary/Deputy County Clerk. (See sign in sheet.)

Motion was made by Kelley and seconded by Robinson to approve the minutes of the May 10, 2019 meeting. Motion failed. Godberson, abstained; Greenhagen, abstained; Kelley, aye; Robinson, aye; Stout, abstained; Young, aye.

KCDC Director Don Jones presented reports as follows: Inmate Population Analysis Statistics. Jones mentioned the population was currently 206 with 54 of those being female. Jones noted the female count was higher than average. The average length of incarceration is 71.94. Jones noted that the Sales Tax collections for May were \$302,950 which was up from the previous month as indicated on the Sales Tax Reports. Jones reported that inmates are currently mowing for the County Treasurer's sale. KCDC will also be the 2<sup>nd</sup> facility in the state to be accredited on medical care after Tulsa County.

Jones broke down the budget request for FY20. The budget request reflected a total of \$4,564,875 for Administrative/Operational services and Salaries for 63 full time employees. Jones reviewed the revenue projection for FY20 of \$5,251,000.

Motion was made by Greenhagen and seconded by Stout to approve the FY 19-20 budget. Motion carried. Godberson, aye; Greenhagen, aye; Kelley, aye; Robinson, aye; Stout, aye; Young, aye.

Jones recommended ACCO-SIF option 2 in order to leave a cushion of \$37,649 until January on WC insurance.

Motion was made by Kelly and seconded by Godberson to approve Option 2 to participate in the ACCO-SIF Worker's Compensation Insurance FY2019-2020. Motion carried. Godberson, aye; Greenhagen, aye; Kelley, aye; Robinson, aye; Stout, aye; Young, aye.

Jones noted that there was 1.4 months of payroll built up in the salaries account to account for the lower payroll request.

Motion was made by Godberson and seconded by Greenhagen to approve the transfer of funds from Equity Bank Sales Tax Account#xx4183 to Sales Tax Salaries Account ST-002#xxx5719 in the amount of

\$550,000 (3 months payroll). Motion carried. Godberson, aye; Greenhagen, aye; Kelley, aye; Robinson, aye; Stout, aye; Young, aye.

Motion was made by Godberson and seconded by Stout to approve the IT contract for McDonald's Computer Service. Motion carried. Godberson, aye; Greenhagen, aye; Kelley, aye; Robinson, aye; Stout, aye; Young, aye.

Motion was made by Greenhagen and seconded by Robinson to approve the transfer of \$92,000.00 sales tax funds from account #xx4183 to sales tax Maintenance Operations account #####6841. Motion carried. Godberson, aye; Greenhagen, aye; Kelley, aye; Robinson, aye; Stout, aye; Young, aye.

Motion was made by Stout and seconded by Kelley to approve April, May, June and July 2019 Blanket Purchase Orders for payment. Motion carried. Godberson, aye; Greenhagen, aye; Kelley, aye; Robinson, aye; Stout, aye; Young, aye.

Motion was made by Kelley and seconded by Stout to approve May and June 2019 KCDC bi-weekly payroll not to exceed \$73,000 gross salary per pay period. Motion carried. Godberson, aye; Greenhagen, aye; Kelley, aye; Robinson, aye; Stout, aye; Young, aye.

There were no unscheduled public appearances.

Motion was made by Kelley and seconded by Greenhagen to adjourn at 3:07 p.m. Motion carried. Godberson, aye; Greenhagen, aye; Kelley, aye; Robinson, aye; Stout, aye; Young, aye.

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Approved this 12<sup>th</sup> day of July 2019.

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Wes Young, Chairman

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Tammy Reese, Secretary/Kay County Clerk  
County of Kay/State of Oklahoma  
Kay County, Justice Facilities Authority  
(Seal)