

Monday, June 12, 2023
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, June 12, 2023, the meeting was posted for public information on June 9, 2023, at 8:50 a.m. at the Commissioners Room, west entrance of the Kay County Administration Building in Newkirk, Oklahoma, and on the Kay County Website.

Chairman Shane Jones called the meeting to order: Commissioners: Jason Shanks, Member, present; Jeff Kreger, Member, present. Others present were as follows: Brian Hermanson, Kay County District Attorney (DA); Brenda Medlock, Shannon Mallory, and Jenna Frederick, OSU Extension; Dennis Bonewell, Emergency Management Director; Dan Hesson, Citizen; Everett Brazil, Newkirk Herald Journal; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk.

Chairman Shane Jones led the flag salute.

Motion was made by Kreger and seconded by Jones approving the regular meeting minutes of June 5, 2023. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Kreger approving a Cremation and Disposition Authorization and Application for Financial Assistance and Affidavit of Financial Inability to Pay (on the same person). Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

OSU Extension to report May programs and activities: Shannon Mallory said the Kay County Master Gardeners planted 390 plants at the Herb Festival in Ponca City; he said Lowe's donated all the plants for this long-standing tradition. He told Wheat Field Day was held on May 23 at the 18th annual wheat field day at Schieber Farms. Mallory said about 20-plus varieties were talked about in the trial for this year. "Worms to the Wise" was taught to Peckham 1st and 2nd graders by some of the Master Gardeners (MG). The MG's taught students how worms react to light, digest food, and improve plant available nutrients in the soil. Mallory mentioned he spoke on three (4) morning radio programs with KFOR and KPNC, held 54 consulting sessions, and had a record-high of 100,000 views on the YouTube channel. He said that is **comparable to 336,000 minutes and 2 ½ years of education availability.**

Brenda Medlock praised the 4-H livestock judging team for receiving an invitation to compete in the Royal Highland Show and represent Oklahoma 4-H in a 15-day tour throughout Scotland, Ireland, and London. She told OHCE week was celebrated the week of May 7-13 and that the BOCC voted to recognize and proclaim Kay County OHCE week.

Motion was made by Shanks and seconded by Jones approving the Cooperative Extension Services Agreement between the Oklahoma State University acting for and on behalf of its Cooperative Extension Service and the United States Department of Agriculture and the Board of County Commissioners of Kay County for the period of July 1, 2023, through June 30 (correction from agenda that read June 20), 2024. DA Hermanson approved as to form. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving a Contract between the County Budgeting Services, LLC and Kay County to prepare the 2022-2023 Financial Statements and the 2023-2024 Estimate of Needs. Reese noted the cost is the same as the previous year. DA Hermanson approved as to form. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

County Clerk's office to have 11 deed index books (bound) scanned: Clerk Reese said she only has one quote to present and told it was from Mid-West Printing Company at a cost of \$7,991.20. She said she spoke with Kofile Technologies regarding this job and because the books are bound they will not come on-site to scan the images. Reese said she will not let the books leave the office to be scanned. She said this will be paid out of the ARPA fund account.

Motion was made by Jones and seconded by Shanks approving to have 11 deed index books (bound) scanned from Mid-West Printing Company at a cost of \$7,991.20 and paying out of the ARPA fund account for the County Clerk's office. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

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Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects:
Commissioner Jones said crews worked on a new sand shed, hauled rock for Noble County under the Interlocal Agreement, dug out asphalt and filled in on Enterprise Rd., hauled rock to roads and stock, and graded roads district-wide.

Commissioner Shanks said crews are hauling rock and blading.

Commissioner Kreger said crews dug shale at the pit, hauled rock and shale to the roads, graded roads, replaced two (2) culverts, mowed right-of-ways, cleaned out the entrance to the shale pit, and took FEMA pictures to close a large project.

Motion was made by Shanks and seconded by Kreger approving an Interlocal Cooperative Agreement with Contiguous Counties, whereas the BOCC of Grant County and the BOCC of Kay County authorize their county to participate in a CED with other counties who are within their Association of County Commissioners of Oklahoma. DA Hermanson said he redid the contract to comply with the statutes and sent it to the ADA in Grant County, and they agreed to the changes. DA Hermanson approved as to form. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Kreger approving to renew the leases and verify insurance coverage for the equipment currently leasing through the County Road Machinery and Equipment Revolving Fund and the Insurance Verification for FY 2024. DA Hermanson approved as to form. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Kreger approving a Memorandum of Understanding between Cowley County, Kansas, and Kay County to coordinate and improve border bridge ownership, maintenance, and inspection between the two states regarding FHWA memorandum HIBS-30 dated April 18, 2023. Commissioner Shanks said two of the bridges are in Dist#2. DA Hermanson approved as to form. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Jones and seconded by Shanks approving a Lease Purchase Agreement for four (4) 2017 John Deere 672G Motor Graders, Dist#3. DA Hermanson approved as to form. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Kreger approving the following Kay County Monthly Reports for May 2023: Health Department. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Kreger approving the following Cash Fund Estimate of Needs and Request for Appropriations (lapsed balance from FY 2021-2022 to FY 2022-2023): Treasurer's Resale Maintenance-\$2,336.28. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving the following Cash Fund Estimate of Needs and Request for Appropriations: Highway-\$357,254.45; D#1-\$119,343.02, D#2-\$118,162.42, D#3-\$119,749.01; ARPA 2021-\$23,527.98; Opioid Settlement-\$114.44; County Bridge & Road Improvement-\$49,690.05; Treasurer Mortgage Certification-\$555.00; Resale Property-\$31,358.72; Adult Drug Court-\$6,906.90; Family Drug Court-\$6,351.00; Mental Health Court-\$13,619.00; Local Assistance & Tribal Consistency (LATCF)-\$479.11; County Clerk Lien Fee-\$1,821.00; Bond-ST (PBA)-\$147,354.64; County Clerk Records Management & Preservation-\$6,610.00; Assessor Revolving Fee-\$1,264.56; County Sales Tax-\$392,405.96; Home Finance Trust Authority-\$15.10; Sheriff Service Fee-\$8,881.44; Use Tax-ST-\$70,279.04 (\$51,092.86/\$19,186.18). Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving the following Transfer of Appropriations: Sheriff General Maintenance & Operations-\$105.00 to Personal Service. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

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New Business [As per 1991 O.S. 25§311. A.9- 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.] None.

DA Brian Hermanson left the meeting to attend court.

Six-month bids for commonly used items (first opened in BOCC meeting 6-5-23): NOTE: EACH SIX-MONTH BID IS LINE-ITEMIZED LISTING SEVERAL DIFFERENT PRODUCTS PER BID NUMBER. THE LOWEST BIDDER (unless noted) IS SELECTED PER LINE ITEM, FOR THAT REASON MORE THAN ONE VENDOR WILL BE AWARDED TO EACH BID NUMBER. ALL BIDS ARE FILED IN THE COUNTY CLERK'S OFFICE AND ARE AVAILABLE FOR REVIEW.

Motion was made by Shanks and seconded by Jones approving and awarding the lowest or best bids as follows: Bid#2023-20, Asphalt-Evans & Associates, Logan County Asphalt, T&C Asphalt Materials, Vance Brothers (on the Polymer modified Patch n Pave line item two vendors were selected because one vendor included delivery); Bid#2023-21, Bridge Materials-Railroad Yard; Bid#2023-22, Grader Blades-Dub Ross Co., Inc., Warren Cat; Bid#2023-23, Concrete-No bids were received; Bid#2023-24, Road Rock-APAC-Central, Inc., Dolese Bros. Co., Evans & Associates, Sober Brothers Inc., Stewart Stone Inc., Whitaker Aggregates (on the concrete sand mix and sand line items two vendors were selected for trucking expenses because of distance); Bid#2023-25, Culvert Pipe-Core & Main LP, DP Supply Co., Dub Ross Co. Inc., Railroad Yard, Inc., Sunbelt Equipment; Bid#2023-26, Office Supplies-Farha Wholesale, Redlands Office Solutions; Bid#2023-27, Janitorial Supplies-Farha Wholesale, Redlands Office Solutions, Pyramid School Products. The BOCC included in their motion to remove in future bids the line item regarding Asphaltic Emulsion Products from Bid#2023-20 Asphalt. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Commissioner Shanks stepped out of the meeting to take a phone call.

Motion was made by Jones and seconded by Kreger approving Payroll with warrants to be released on June 29, 2023, Maintenance & Operation Claims, and Blanket Purchase Orders. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

FY 2022/2023 PURCHASE ORDER:

ARPA 2021 ROCK 3704 Whitaker Aggregates Inc 9136.62; 3960 Whitaker Aggregates Inc 9014.67; Assr Rev Fee Supplies 3821 Staples Credit Plan 739.05; Family Drug Court Cake 3970 Cassidy, Melani 50.00; Janitorial Supplies 3986 J & P Supply 84.42; Supplies 4009 HAC Inc 62.17; General Cleaning 4082 Landers Window & Exterior Cleaning 300.00; EQUIPMENT 2853 Salt Fork Armory LLC 499.95; Fees 3820 Tisdal & O'Hara PLLC 961.69; FUEL 3890 Fuelman 1770.01; Internet 3622 Kay County Detention Center 700.00; 3624 AT&T Mobility 1409.75; Juvenile Detention 3633 Craig Co. Detention Center 800.00; Maint. agree. for copier 3921 Standley Corp 279.77; Maintenance 4102 Take Ten Tire 1739.89; Maintenance Agree. 3822 R.K. Black Inc 19.24; Natural Gas Service 3569 OK Natural Gas 479.88; Out Of County Expense 3247 Card Service Center 1258.29; Phone 3710 Alliance Business Services 942.93; Plants 3601 Greenfield Greenhouses 31.78; Repairs 3858 Lane, Joe 60.00; Retirement 3338 OPERS 8455.44; Service 2966 McDonald Computer Services LLC 560.00; Services 3602 County Budgeting Services LLC 625.00; Software 3236 Transunion Risk 150.00; Storage 1684 Newkirk Mini-Storage 83.00; storage unit 3983 Newkirk Mini-Storage 53.00; Subscription 4148 LiveView GPS Inc 251.40; Supplies 3060 Farha Wholesale Co. 38.99; 3218 OMECORP, LLC 556.00; 3888 Cintas Corporation 79.01; 4075 Amazon Capital Services 508.68; Toner 4149 Ink Technologies LLC 742.00; Travel 3770 Mallory, Shannon 229.64; Unemployment 2973 Ok Employment Security Commission 4888.00; Uniforms 803 COPS Products LLC 1089.58; Health Phone 3827 Alliance Business Services 825.06; Supplies 2476 McKesson MMSGs 127.08; 2577 Redlands Office Solutions LLC 735.26; 3331 Farha Wholesale Co. 198.80; 3648 Amazon Capital Services 377.37; Travel 3922 Pameticky, Laura 205.54; 4118 Todd, Cassie 74.07; Vaccines 4105 Sanofi Pasteur Inc 1039.85; Highway null 2983 Fleetpride Heavy Duty Parts & Service 1016.08; 3961 Railroad Yard 1830.00; Diesel 4167 Cross Oil 14814.36; Fuel 4145 Earnheart Oil Inc 4305.00; Internet 4114 Chisholm Broadband 68.00; Labor 4021 American Telephone 390.00; Lease Pmt 4096 Okla Dept. Of Transportation 2512.69; 4101 Okla Dept. Of Transportation 1641.03; LEASE PURCHASE 4113 OK Dept. of Transportation 9675.37;

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Parts 3367 Owen Auto Supply 830.85; 3375 Highway 60 Tire & Service Inc 836.75; 3677 Blackwell Auto Supply 1227.96; 3936 Southwest Truck Parts 289.12; Project 3940 PARADIGM CONSTRUCTION & ENGINEERING, INC. 42750.00; 3942 PARADIGM CONSTRUCTION & ENGINEERING, INC. 2375.00; Repairs 2012 Kelle Oil Company 375.98; 3372 Yellowhouse Machinery Co 437.54; 3625 P & K Equipment 1027.75; 3676 Blackwell Tire Service 50.00; ROCK 3865 Burbank Materials LLP 11070.38; Supplies 4161 Locke Supply 15.86; 4174 Locke Supply 65.04; Testing 4139 Alcohol & Drug Testing Inc 181.40; Training 3995 OSU-CTP 65.00; Uniforms 3681 Unifirst Holdings Inc 662.99; Water 3428 Rural Water District #3 69.57; Mental Health Contract Labor 3974 Butler, Kristopher 26.97; 4018 Bouton, Lonna Anne 220.88; ML Fee Lodging 2567 Embassy Suites - Norman 200.00; Registration 3276 ACCO 95.00; Supplies 3668 Amazon Capital Services 168.37; RM&P Digitizing 2532 Kellpro Computer 44.00; SH Svc Fee First Aid 3985 Galls 331.99; Grill guard 3929 Visual Force 1527.00; Juvenile Transports 3979 Snider, Jesika 45.00; Parts 3613 Bumper To Bumper 10.54; supplies 3634 Card Service Center 150.76; Uniforms 3446 COPS Products LLC 824.00; Water 3245 Quality Water Service 146.50

Details' concerning the above-listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine the same during regular office hours.

There being no other business, motion was made by Jones and seconded by Shanks to adjourn at 11:05 a.m. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Approved this 20th day of June 2023.

SHANE JONES, DIST#1, MEMBER

JASON SHANKS, DIST#2, MEMBER

JEFF KREGER, DIST#3, MEMBER

ATTEST:

TAMMY REESE, COUNTY CLERK
COUNTY OF KAY, STATE OF OKLAHOMA
SECRETARY, BOARD OF COUNTY COMMISSIONERS
(SEAL)
