

Monday, April 19, 2021  
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, April 19, 2021, the meeting was posted for public information on April 16, 2021, at 8:50 a.m. on the Courthouse front door, Commissioners Court, basement handicapped entrance of the Kay County Courthouse in Newkirk, Oklahoma, and Kay County Website.

Chairman Jason Shanks called the meeting to order. Commissioners: Jack Godberson, Member, present; John A. Wilson, Member, present. Other's present were as follows: Brian Hermanson, District Attorney (DA); Steve Kelley, Kay County Sheriff; Susan Keen, Kay County Assessor; Christy Kennedy, Kay County Treasurer; Dennis Bonewell, Emergency Management Directors; Brenda Medlock, Extension Educator FCS/4-H, CED; Donna Parker, Oklahoma Court Services; Skyler Mathews, Kaw Nation; Darlene Engelking, Ponca City News; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk.

Chairman Shanks led the flag salute.

Motion was made by Godberson and seconded by Wilson approving regular meeting minutes of April 12, 2021. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Donna Parker, Oklahoma Court Services, presented the number of community service hour's defendants are working and the projects they are involved in: Ms. Parker reported for March 2021 as follows: New community service clients-14, regular community service clients turned in for the month of 61, sanction community service hours completed-250, total hours completed-778.90, and community service offender completions were 14. Completed events: New Hope, New Horizons, City of Blackwell, Odd Fellow Cemetery, Friendship Feast, Habitat Restore, Tonkawa Food Pantry where clients hung ceiling fans, cleaned, cut and moved branches, did lawn work, upkeep work at cemetery, made up sack meals and handed out food supplies. Upcoming events clients will be going to Newkirk Library, Friendship Feast, Quality Deer Management Assoc., and New Life Trails.

Motion was made by Shanks and seconded by Wilson approving and acknowledging the County Treasurer's Summary of Collections March 2021 Monthly Report. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Wilson and seconded by Godberson approving a reimbursement claim to the Oklahoma Tax Commission on loss of revenue to Kay County and the School Districts due to the Additional Homestead Exemptions allowed for the year 2020 in the amount of \$21,605.72. Assessor Keen stated this is filed and submitted for payment every year, but said the county does not get it paid back. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Wilson and seconded by Godberson approving February 2021-\$1,350.84/March 2021-\$1,843.96 Detention Transportation Claims. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Quotes for the DHS Building Security Camera System from Sheriff Kelley: Falco Alarm Co.-Stillwater-\$3,795.00; American Telephone-Ponca City-\$4,150.00; Hi-Fi Systems-Ponca City-\$5,075.00.

Motion was made by Shanks and seconded by Godberson approving and accepting American Telephones quote in the amount of \$4,150.00 for security cameras and associated equipment for the temporary judicial system located at the DHS building and to be paid out of Courthouse Security Capital Outlay account, at the recommendation of Sheriff Kelley. Sheriff Kelley stated the following reasons for not choosing the lowest quote: Faster response to warranty repair, American Telephone has been awarded bid to install all cabling and data lines to the building with the common knowledge of all placements of cameras, system setup for operational use fits the needs of the county, and believes American Telephone has a better system. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects:

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Commissioner Godbersen told crews bladed and hauled materials to roads district wide, cleaned ditches on Furguson and Prentice, sprayed roads, put in culvert on Longwood, took out culvert on South Ave., cleaned out culvert and cut trees on Rocky Ridge, and boom mowed.

Commissioner Shanks told his crews are hauling rock northeast of Newkirk on east/west and north/south roads, put in several pipes and pulled ditches on Fork Rd., and fixing bad spots in roads after the rain in the Ponca City area.

Commissioner Wilson told his crews dug shale at the pit and hauled to roads, grades roads, hauled rock to FEMA sites, finished tearing out Bridge#45 and hauled materials, and hauled rock from APAC to the yard.

Motion was made by Wilson and seconded by Shanks approving an Information Return for Tax-Exempt Governmental Obligations with SNB Bank National Association on a lease purchase with Dist#2 for two trucks. Motion carried: Shanks, aye; Wilson, aye; Godbersen, aye.

Motion was made by Shanks and seconded by Godbersen approving to use CBRI money for Bridge #CN 243A on LA Cann Rd. between Kildare and Adobe Rd., Dist#1. Godbersen said this is a new number on the bridge. He is it is a concrete box that is in bad condition and it is less expensive to replace with a bridge than to replace with another concrete box. Godbersen thought the cost would be around \$135-\$140,000. Motion carried: Shanks, aye; Wilson, aye; Godbersen, aye.

Motion was made by Shanks and seconded by Godbersen approving to purchase a 2022 Ford F250 4WD regular cab with 8' bed pickup off the Statewide Contract SW0035 #25101507, Dist#1. Motion carried: Shanks, aye; Wilson, aye; Godbersen, aye.

Motion was made by Godbersen and seconded by Shanks approving the following Public Service/Pipeline Crossing Line Installation: Blackwell Rural Water Corp. SE4/SW4 S4 T26N R1W ending NE4/NW4 S9 T26N R1W, Hubbard Rd., Dist#3; Oklahoma Natural Gas Co., NE4 S30 T26N R3E ending NW4 S29 T26N R3E, S. Prentice Rd., Dist#1. Motion carried: Shanks, aye; Wilson, aye; Godbersen, aye.

Motion was made by Shanks and seconded by Wilson approving the following Kay County Monthly Reports for March 2021: Court Clerk. Motion carried: Shanks, aye; Wilson, aye; Godbersen, aye.

Motion was made by Shanks and seconded by Wilson approving Resolution No. 20, 21-123 directing the County Treasurer to forward one-fourth of one percent of the Kay County Sales Tax Collections (designated to Bond Series 2019 & 2020) to the Bond-ST Fund, formally known as the Public Buildings Authority Gross Revenue Fund. The Kay County Sales Tax Bond-ST will be disbursed and deposited to Equity Bank in the PBA Gross Revenue Account by the Kay County Clerk. Reese said this "fund name/number" change was recommended by the auditors. Motion carried: Shanks, aye; Wilson, aye; Godbersen, aye.

Motion was made by Shanks and seconded by Godbersen approving Resolution No. 20, 21-123A directing the County Treasurer to forward one-fourth of one percent of the Kay County Use Tax Collections (designated to Bond Series 2019 & 2020) to the Use Tax Fund. The Kay County Use Tax Fund will be disbursed and deposited to Equity Bank in the PBA Gross Revenue Account by the Kay County Clerk. Reese said this "fund name/number" change was recommended by the auditors. Motion carried: Shanks, aye; Wilson, aye; Godbersen, aye.

Motion was made by Shanks and seconded by Wilson approving Resolution No. 20, 21-130 and to move forward to sale and get appraisals on unused property at the Southwest corner of the East Half of the Southwest Quarter (E/2 SW/4) of Section Eight (8), Township Twenty-seven (27) North, Range One (1) West of the Indian Meridian, measuring 650 feet W to E and 1005 feet N to S, containing approximately 15 acres, the real property is not used by the County and is not needed for Courthouse or jail purposes. Motion carried: Shanks, aye; Wilson, aye; Godbersen, aye.

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Motion was made by Shanks and seconded by Godberson approving Resolution No. 20, 21-131, designating the Covid Aid and Relief funds be appropriated as follows: \$15,000.00-Emergency Management Capital Outlay Account, \$153,498.55 to Highway Dist#1 Maintenance & Operation (M&O), \$153,498.56 to Highway Dist#2 M&O, \$153,498.55 to Highway Dist#3 M&O (SA&I Bulletin 2020-4). Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Moton was made by Shanks and seconded by Wilson approving the following Resolutions to deposit funds: Res#20, 21-124, Highway Dist#1-\$500.00, Public Service/Pipeline Crossing Line Installation; Res#20, 21-125, Highway Dist#3-\$3,000.70, sale of scrap metals; Res#20, 21-126, Highway Dist#1-\$400.00, sale of used culvert-\$250.00; sale of rock-\$150.00; Res#20, 21-127, Open Dump Reward-\$97.50, March 2021 reward fee; Res#20, 21-128, Highway Dist#1-37,720.00, equipment that sold at 2021 Western Oklahoma Statewide County Surplus Equipment Auction on March 12, 2021; Res#20, 21-129, Highway Dist#3-\$14,030.00, equipment that sold at 2021 Western Oklahoma Statewide County Surplus Equipment Auction on March 12, 2021. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Clerk Reese said there was no motion or roll call recorded in last weeks minutes on the following two (2) items. She said we now need to make a motion and roll call for the approval of these two items. Reese spoke with Cheryl Wilson, SA&I for advice. Ms. Wilson said the items were placed on the Agenda and the items were definitely open and transparent, and it was obvious it was just an oversight.

Motion was made by Shanks and seconded by Godberson approving Bridge Inspection Invoice and Report of Conference, Consultant Inv#436373, Bridge Inspection Contract (BC No.) EC-2174C, and the following Cash Fund Estimate of Needs and Request for Appropriations: Highway-\$619,187.81; Dist#1-\$320,075.42; Dist#2-\$211,320.09; Dist#3-\$87,792.30; Highway-CBRIF-\$23,383.35; ETR Loan Dist#2-\$200,000.00; Treasurer Mortgage Certification Fee-\$700.00; Resale Property-\$27,186.06; Child Abuse-\$412.84; Adult Drug Court-\$10,909.50; Family Drug Court-6,000.00; Mental Health Court-\$7,462.00; County Clerk Lien Fee-\$134.00; Public Buildings Authority (PBA)-\$130,560.84; County Sales Tax-\$114,415.44; Use Tax- 16,145.40; County Clerk Records Management & Preservation-\$7,288.00; Assessor Revolving Fee-\$1,489.87; Jail County Sales Tax-\$304,701.14; Kay County Home Finance Authority-\$0.09; Sheriff Service Fee-\$15,023.49; Use Tax-\$42,995.25. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Godberson and seconded by Wilson approving the following Transfer of Appropriations/Transfer of Funds: Sheriff General Travel-\$6,930.69 to Maintenance & Operation (M&O); COVID Aid & Relief Fund-\$475,495.66 to Emergency Management Capital Outlay-\$15,000.00 and \$153,498.55 to Highway Dist#1 M&O and \$153,498.56 (correction from Agenda that read \$154,498.56) to Highway Dist#2 M&O and \$153,498.55 to Highway Dist#3 M&O. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

New Business [As per 1991 O.S. 25§311. A.9- 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.] None

DA Brian Hermanson left the meeting to attend court.

Motion was made by Wilson and seconded by Godberson approving Payroll with warrants to be released on April 29, 2021, Maintenance & Operation Claims and Blanket Purchase Orders. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

**FY 2020/2021 PURCHASE ORDERS:**

CBRI Labor 2489 Circuit Engineering District #8 38578.80; Drug Court Contractual Services 2804 Fahs, Valorie 270.00; Labor 3219 Fahs, Valorie 426.00; Plaques 3217 A+Printing 25.00; Refreshments 3216 HAC Inc 43.03; Family Drug Court Plaques 3226 A+Printing 75.00; Refreshments 3288 HAC Inc 29.09; General Battery 3243 Newkirk Auto Parts 35.33; Billing 302 Clearwater Enterprises LLC 394.98; Detention 2783 Craig Co. Detention Center 1200.00; 2785 CommunityWorks 1271.00; Equipment 3091 Card Service Center 187.47; Expenses 2801 Card Service Center 371.13; Fees 2613 Tisdal & O'Hara PLLC 655.15; Pest

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Control 2750 Ultimate Pest Management LLC 96.00; 2751 Ultimate Pest Management LLC 96.00; Phone 2581 Alliance Business Services 883.22; Printer 1491 Ok State University, Bursars Office 339.60; Registration 3371 Oklahoma Tax Commission 47.50; Supplies 3036 Redlands Office Solutions LLC 56.02; 3115 Redlands Office Solutions LLC 221.51; 3321 Redlands Office Solutions LLC 111.06; Uniform Boots 2883 Card Service Center 115.91; Water 2904 Quality Water Service 360.55; Website 2195 Civic Plus 5200.00; Highway COPIER LEASE 2971 Galaxie Business 74.40; FILTERS 2233 Safety- Kleen Systems Inc 176.00; Fuel 3292 Farmers Grain Company 14335.51; Glass 3196 Warren Power And Machinery 522.68; Grader 3331 Welch State Bank 2136.55; Labor 2397 Evans & Associates 17250.00; Lease 3322 SNB NA 3455.16; 3328 Caterpillar Financial Services Corp 2727.00; 3329 OK Dept. of Transportation 2575.00; 3330 SNB NA 4113.38; Lease Pmt 3176 OK Dept. of Transportation 1416.85; 3178 OK Dept. of Transportation 2512.69; Parts 2908 Locke Auto Parts 280.06; 3310 Warren Cat 1373.65; 3326 Wilkins Okla. Truck Supply 93.44; Phone 3274 Lingo Communications 116.13; Pulverize service 2705 Evans & Associates 7275.00; Repairs 3324 Take Ten Tire 406.99; 3325 Take Ten Tire 207.10; REPAIRS 2507 Yellowhouse Machinery Co 134.63; Rock 2578 Dolese Bros Co 5776.36; 3244 Dolese Bros Co 612.15; Shirts 3316 Village Screen Print 77.28; Sign 3061 Circuit Engineering District #8 72.00; Steel 3245 Railroad Yard 22306.25; Uniforms 3298 Village Screen Print 495.50; Utilities 2972 City of Blackwell 538.25; Window 3304 Warren Power And Machinery 865.00; Jail Debt-ST Collections 3383 Kay County JFA #124183 304701.14; Mental Health Plaque 3215 A+Printing 25.00; Refreshments 3287 HAC Inc 35.46; PBA Collections 3384 Kay County PBA Gross Revenue, Acct#7303000186 130560.84; Resale E check fees 2888 CSG Forte Payments, INC. 361.00; SH Svc Fee 1 Motorola radio 2235 ABT Solutions LLC 679.00; Cables 3239 Card Service Center 31.59; Fees 1076 Dept. of Public Safety 210.00; Fuel 2793 Fuelman 1450.70; OLETS 2369 Dept. of Public Safety 350.00

Details' concerning the above listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine same during regular office hours.

There being no other business, motion was made by Shanks and seconded by Godberson to adjourn at 10:08 a.m. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

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Approved this 26th day of April, 2021.

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JASON SHANKS, CHAIRMAN

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JACK GODBERSON, MEMBER

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JOHN A. WILSON, MEMBER

ATTEST:

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TAMMY REESE, COUNTY CLERK  
COUNTY OF KAY, STATE OF OKLAHOMA SECRETARY,  
BOARD OF COUNTY COMMISSIONERS  
(SEAL)

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