

Kay County Justice Facilities Authority  
Friday, April 17, 2020  
Kay County Detention Center  
Newkirk, OK 74647

The Trustees of the Kay County Justice Facilities Authority (JFA) met in a regular session at 2:30 p.m. Friday, April 17, 2020, in the Kay County Detention Center (KCDC) Front Lobby in Newkirk, OK. Notice of the meeting was posted for public information on April 16, 2020, at the Kay County Detention Center front door, the Sheriff's training room door and Mark Branch Gymnasium, Newkirk Public Schools, 215 S. Maple (across the street west of the courthouse) in Newkirk, OK.

Chairman Wes Young called the meeting to order.

Roll Call: Trustee: Jack Godberson, Present; Jimmy Greenhagen, Present; Steve Kelley, Present; Bruce Robinson, Absent; Jim Stieber, Absent; Lee Stout, Absent; Wes Young, Present; Others present were as follows: Don Jones, KCDC Director; David Ash, KCDC Compliance Officer; David Cummings, JFA Attorney; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk. (See sign in sheet)

Motion was made by Steve Kelley and seconded by Jack Godberson approving to recess the meeting to Mark Branch Gymnasium, Newkirk Public Schools, 215 S. Maple (across the street west of the courthouse). Motion carried: Godberson, aye; Greenhagen, aye; Kelley, aye; Young, aye.

Motion was made by Jack Godberson and seconded by Steve Kelley approving to reconvene KCJFA regular meeting (2:45 p.m.). Motion carried: Godberson, aye; Greenhagen, aye; Kelley, aye; Young, aye.

Wes Young gave the opening prayer.

Motion was made by Steve Kelley and seconded by Jack Godberson approving regular meeting minutes of March 13, 2020. Motion carried: Godberson, aye; Greenhagen, aye; Kelley, aye; Young, aye.

Jail Director Report as follows: KCDC Director Jones told American Telephone facilitated the conversion of new phone lines. He said increases in food costs have been especially noticed in eggs and ground beef and he reported the meal count as 27,259. Jones talked about the extra precautions being made due to the COVID-19 and told they have increased soap and laundry, and cancelled visitation; weekly, \$5.00 phone cards were issued to indigent inmates to make up for the lack of visitation. He said with all the added procedures and precautions things have been extremely busy. Jones stated cornerstone maintenance issues will be addressed next week. He reported 182 for the average daily attendance, 227 being the highest daily count with two (2) DOC. Jones reviewed Sales Tax reports and Jail Roster. Attorney Cummings mentioned the high-risk inmates, nurses, etc. Jones discussed all the extra precautions being taken with these inmates and said the nursing staff are the most outsiders the facility has coming in and out. Jones talked about the lobby area and told staff is wiping down cardboard boxes received in the mail, etc. He also told the education and religious programs have been shut down for the time being.

Motion was made by Jimmy Greenhagen and seconded by Jack Godberson approving signature authority on Sales Tax Account #4138. Signatures approved for the account: Chairman, Vice-Chairman, Sheriff and County Commissioner. Trustees currently in those positions are: Wes Young, Chairman; Bruce

Robinson, Vice-Chairman; Steve Kelley, Kay County Sheriff; Jack Godbersen, Kay County Commissioner. Attorney Cummings asked for signatures to be by position rather than name because of possible changes; he also asked Equity Bank to list the Chairman at the top of signatures. Cummings mentioned he did not think it necessary to sign the fraud prevention portion of the documents. Motion carried: Godbersen, aye; Greenhagen, aye; Kelley, aye; Young, aye.

Motion was made by Steve Kelley and seconded by Jack Godbersen approving the Kaw Nation Agreement with the Kay County Detention Center. Attorney Cummings said the only difference in this agreement and the past agreement was the cost increase of \$40.00 per day and \$40.00 booking in/out. He said previously the cost was \$30.00. Cummings also noted this agreement will not need to be addressed yearly. Motion carried: Godbersen, aye; Young, aye.

Motion was made by Steve Kelley and seconded by Jack Godbersen approving March and April 2020 Purchase Orders. Motion carried. Godbersen, aye; Greenhagen, aye; Kelley, aye; Young, aye.

Motion was made by Steve Kelley and seconded by Jack Godbersen to approve April and May 2020 KCDC bi-weekly payroll not to exceed \$83,000.00 gross salary per pay period. Motion carried. Godbersen, aye; Greenhagen, aye; Kelley, aye; Young, aye.

There were no unscheduled public appearances made.

Motion was made by Kelley and seconded by Godbersen to adjourn at 3:13 p.m. Motion carried. Godbersen, aye; Greenhagen, aye; Kelley, aye; Young, aye.

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Approved this 8<sup>th</sup> day of May, 2020.

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Wes Young, Chairman

Attest:

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Tammy Reese, Secretary/Kay County Clerk  
County of Kay/State of Oklahoma  
Kay County Justice Facilities Authority  
(Seal)

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