

Kay County Justice Facilities Authority
Regular Meeting
Friday, April 14, 2023
Kay County Detention Center
Newkirk, OK 74647

The Trustees of the Kay County Justice Facilities Authority (JFA) met in a regular session at 2:30 p.m. Friday, April 14, 2023, in the Sheriff's training room of the Kay County Detention Center (KCDC) in Newkirk, OK. Notice of the regular meeting was posted for public information on April 13, 2023, at the Kay County Detention Center front door, the Sheriff's training room door in Newkirk, OK, and on the Kay County Website.

Chairman Steve Kelley called the meeting to order.

Roll Call: Trustees: Mark Detten, absent; Natalie Fraser, absent; Shane Jones, present; Steve Kelley, present; Jim Stieber, present; Lee Stout, present. Others present were as follows: Don Jones, KCDC Director; Kay Hughs, KCDC Administration; Claude Williams, Taxpayers for Transparency; Tammy Reese, Kay County Clerk/Secretary.

Motion was made by Stout and seconded by Jones approving the regular meeting minutes of March 10, 2023. Motion carried: Jones, aye; Kelley, aye; Stieber, aye; Stout, aye.

Jail Director report by KCDC Director Don Jones: Jones reported the inmate count by day and said the high count for March was 321; he gave an average inmate count by the month noting female average count per day for March was 47 and the male average per day was 259. Jones presented percentages on the number of inmates that suffer from mild to moderate mental health disorders; he said there are 29 inmates in single cells due to severe mental health issues. Jones told about a roof drain leak, told parts have been ordered for the generator, and said someone would be here next week to work on the electronics. He said a vendor would be here next month to show him an inmate tracking system that will be purchased with ARPA funds. Jones is considering using in-house services on the inmate commissary. He said five (5) employees were in jail school. He told three (3) employees quit and noted he had one (1) new employee that would start the first of May. Jones said as of today he has 64 on the payroll. He also said 23 inmates were baptized last month. Jones discussed the sales tax figures and Kay Hughs reviewed the revenue report.

Item No. 5 on the agenda was moved to follow Item No. 10.

Motion was made by Stout and seconded by Stieber approving the City Tele-Coin Agreement for FY 2023-24. Kelley noted that JFA Attorney David Cummings approved this agreement and he stated there were no changes in the contract. Motion carried: Jones, aye; Kelley, aye; Stieber, aye; Stout, aye.

Motion was made by Stout and seconded by Jones approving to transfer \$400,000 from Sales Tax Account XXX4183 to Sales Tax Salaries Account XXX5719 for Detention Center salaries. Motion carried: Jones, aye; Kelley, aye; Stieber, aye; Stout, aye.

Motion was made by Stout and seconded by Stieber approving March and April 2023 Purchase Orders. Motion carried: Jones, aye; Kelley, aye; Stieber, aye; Stout, aye.

Motion was made by Stieber and seconded by Stout approving March, April, and May 2023 KCDC bi-weekly employee payroll not to exceed \$88,000.00 gross salary per period. Motion carried: Jones, aye; Kelley, aye; Stieber, aye; Stout, aye.

There were no unscheduled public appearances.

Jimmy Greenhagen was not present to be sworn into office.

Motion was made by Kelley and seconded by Stout to adjourn at 2:50 p.m. Motion carried: Jones, aye; Kelley, aye; Stieber, aye; Stout, aye.

Approved this 12th day of May 2023.

Steve Kelley. Chairman

Attest:

Tammy Reese, Secretary/Kay County Clerk
County of Kay/State of Oklahoma
Kay County Justice Facilities Authority
(Seal)
