

Monday, April 12, 2021
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, April 12, 2021, the meeting was posted for public information on April 9, 2021, at 8:50 a.m. on the Courthouse front door, Commissioners Court, basement handicapped entrance of the Kay County Courthouse in Newkirk, Oklahoma, and Kay County Website.

Chairman Jason Shanks called the meeting to order. Commissioners: Jack Godberson, Member, present; John A. Wilson, Member, present. Other's present were as follows: Brian Hermanson, District Attorney (DA); Steve Kelley, Kay County Sheriff; Susan Keen, Kay County Assessor; Dennis Bonewell, Emergency Management Directors; Brenda Medlock, Extension Educator FCS/4-H, CED; Donnie Head, Circuit Engineering District #8, Program Manager; Skyler Mathews, Kaw Nation; Tammy Reese, Secretary/Kay County Clerk.

Chairman Shanks led the flag salute.

Motion was made by Wilson and seconded by Godberson approving regular meeting minutes of April 5, 2021. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Godberson and seconded by Wilson approving Agreements between the BOCC and the following to have remote terminal capabilities with the Assessor's office: Kay Electric. DA Hermanson approved as to form. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Wilson and seconded by Shanks approving IT Service Agreement by and between OSU-Center for Local Government Technology (CLGT) and AF3 Technical Solutions, LLC for IT services for the Assessor's office, with added language regarding agreement terminating one year from beginning date. Assessor Keen said this change was made when the new software was installed in their offices the IT service change was made as well. DA Hermanson reviewed the agreement and noted the office would receive unlimited work during office offices but charges would apply in the after-hours. DA Hermanson mentioned the term of this Agreement and said although it states either party may terminate at any time giving not less than sixty (60) days advance written notice he suggested additional language stating the agreement would terminate after one (1) year from the beginning date. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Godberson and seconded by Shanks approving reimbursement claim for Election Board Secretary Salary for the month of March 2021. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

No action was taken, per Sheriff Kelley, on Detention Services Agreement by and between the BOCC for Tulsa County and the BOCC for Kay County, daily rate of \$68.25. Sheriff stated the reason is cost.

Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects:
Commissioner Godberson told crews bladed and hauled materials to roads district wide, hauled windfarm rock, fixed holes on Longwood, boom mowed and put in a culvert on South Waverly.

Commissioner Shanks told his crews are hauling windfarm rock, hauling to roads, blading and putting in pipe on Fork Rd. west of 177, 13th Str., Fork Rd., and Gate Rd., and start pulling a ditch for one-half mile.

Commissioner Wilson told his crews are blading roads, digging and hauling shale, backfilling Bridge#33 to get ready to put cement work on loader, working on taking out Bridge#45, and hauled material to FEMA site.

Bridge Inspection Invoice and Report of Conference, Consultant Inv#436373, Bridge Inspection Contract (BC No.) EC-2174C: Donnie Head, CED#8, stated there were a total of 13 bridges. D#1-4; D#2-2; D#3-6, Bridge#45 with major repairs. He mentioned other bridges with concerns.

Monday, April 12, 2021
Newkirk, Oklahoma

COVID Relief Funds: Chairman Shanks said he has tried to make contact with auditors to verify there are no restrictions on these funds. Emergency Management Dennis Bonewell stated there are no restrictions on these funds.

Motion was made by Godberson and seconded by Shanks approving to utilize the COVID Relief Funds by transferring \$15,000.00 to Emergency Management to install a restroom, the remainder of the funds is to be divided equally between the BOCC. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

ACCO congratulated the county on receiving a Performance Rebate in the amount of \$21,499.45 for the 17/18 policy year for the great work of the ACCO SIF Workers' Compensation program, whereas the county reduced our loss exposure through training and awareness.

Motion was made by Shanks and seconded by Godberson approving to rebid the selling of 2005 Ford UT Ext, Assessor. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Wilson and seconded by Shanks approving the following Kay County Monthly Reports for March 2021: Treasurer; Health Department; Election Board; Assessor; County Clerk. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Shanks and seconded by Wilson approving the following Resolutions for Declaration of Surplus: Res#20, 21-121, Assessor, 2005 Ford Expedition. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Wilson and seconded by Shanks approving the following Resolutions to deposit funds: Res#20, 21-118, Hwy.-Dist#1-\$164.50, sale of culvert pipe and rock; Res#20, 21-119, Hwy. Dist#2-\$15,805.33, FEMA emergency repair money on Bender Rd.; Res#20, 21-120, Hwy. Dist#2-\$218.13, share of Cooperative margins with Kay Electric; Res#20, 21-122, Hwy. Dist#2-\$20,638.33, sale of unprep culverts and beams. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Shanks and seconded by Wilson approving Change Order No. 1 for low voltage cabling on Bid#2021-13 Telephone Data wiring for the Annex and OSU Extension to be paid out of General Government. Chairman Shanks said this is for a conduit sleeve in the amount of \$1,745.00. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Shanks and seconded by Wilson approving the following Public Service/Pipeline Crossing Line Installation: Truevine Operating LLC, SE4/SE4 S19 T27N R2E ending NE4/SE4 S19 T27N R2E, "W" Str., Dist#2. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Godberson and seconded by Shanks approving the following Resolutions for Disposing of Equipment: Res#20, 21-114, Court Clerk, Cannon Scanner, transferred back to AOC/MIS Res#20, 21-115, Treasurer, HP Computer, junked. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Wilson and seconded by Godberson approving the following Resolutions to deposit funds: Res#20, 21-113, Hwy.-\$350,000.00-Dist#1-\$228,472.22/Dist#2-\$121,527.78, Duke Energy Road Use Agreement; Res#20, 21-116, Hwy. Dist#2-\$250.00, Public Service/Pipeline Crossing Line Installation Res#20, 21-117, Hwy. Dist#1-\$538.00, sale of culvert pipe. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Cash Fund Estimate of Needs and Request for Appropriations: Highway-\$619,187.81 (corrected from Agenda that read \$619,187.8); Dist#1-\$320,075.42; Dist#2-\$211,320.09 (corrected from Agenda that read \$89,792.31); Dist#3-\$87,792.30; Highway-CBRIF-\$23,383.35; ETR Loan Dist#2-\$200,000.00; Treasurer Mortgage Certification Fee-\$700.00; Resale Property-\$27,186.06; Child Abuse-\$412.84; Adult Drug Court-\$10,909.50; Family Drug Court-6,000.00; Mental Health Court-\$7,462.00; County Clerk Lien Fee-\$134.00; Public Buildings Authority (PBA)-\$130,560.84; County Sales Tax-\$114,415.44; Use Tax-\$16,145.40 County Clerk Records Management & Preservation-\$7,288.00; Assessor Revolving Fee-

Monday, April 12, 2021
Newkirk, Oklahoma

\$1,489.87; Jail County Sales Tax-\$304,701.14; Kay County Home Finance Authority-\$0.09; Sheriff Service Fee-\$15,023.49; Use Tax-\$42,995.25.

Motion was made by Godberson and seconded by Wilson approving the following Transfer of Appropriations: County Clerk Part-Time-\$5,000.00/Information Technology Personnel Services-\$5,000.00 to County Clerk Maintenance & Operations (M&O) and Information Technology M&O; Assessor Part-Time-\$1,500.00 to Assessor M&O. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

New Business [As per 1991 O.S. 25§311. A.9- 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.] None

DA Brian Hermanson left the meeting to attend court.

Motion was made by Godberson and seconded by Shanks approving Maintenance & Operation Claims and Blanket Purchase Orders. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

FY 2020/2021 PURCHASE ORDERS:

Assr Rev Fee Decals 3181 JD Design 145.00; Drug Court Contract Labor 2816 Brown, Donald 100.00; Court Attendance 2805 Terrell Law Firm PLLC 375.00; Internet 3108 Sparklight 150.00; Rent 3109 Chuona Plaza 234.00; Supplies 2806 Avertest LLC 1588.50; Water 2803 Quality Water Service 31.35; Family Drug Court Court Attendance 2813 Terrell Law Firm PLLC 250.00; Internet 3111 Sparklight 150.00; Rent 3110 Chu-ona Plaza 234.00; General COMPUTER 3128 McDonald Computer Services LLC 890.00; Detention 2769 OK Juvenile Justice SVCS 2480.00; Floor Care 3283 Floor Care Specialist 325.00; Fuel 2057 Earnheart Oil Inc 37.60; Internet 2774 US Cellular 1344.27; 2787 Kay County Detention Center 700.00; Maintenance 2278 R.K. Black Inc 1265.60; 2361 Harrell Automotive & Recovery 615.00; 2617 R.K. Black Inc 869.58; 2770 Kelle Repair & Tire Center 811.44; 2779 Burkes Auto Body & Restoration 1020.00; 2879 Standley Systems Inc 40.15; 2957 Standley Systems Inc 124.18; Phone 2418 Fusion 298.96; Rock 3238 Dolese Bros Co 594.15; Software 2782 Transunion Risk 150.30; Storage 2958 Newkirk Mini-Storage 53.00; Travel 2877 Nicholson, Elizabeth 1135.83; Uniform Pants 3116 COPS Products LLC 84.64; Uniforms 2744 COPS Products LLC 166.02; Health Billing 3300 Centerpoint Energy 148.79; Copier maintenance 3083 R.K. Black Inc 458.13; Keys 3174 Juniors Lock & Alarms 19.25; Maintenance 3246 M3 Storage Solutions 483.00; Phone Service 3086 Alliance Business Services 896.54; Supplies 2524 McKesson MMSGS 663.84; 2921 Farha Wholesale Co. 237.80; 2924 Redlands Office Solutions LLC 1454.20; Testing 59 Blackwell Regional Hospital 90.00; 2925 Newkirk Family Health Center 405.00; Travel 1292 Fulsom, Donna 80.42; 2206 Banister, Elizabeth 48.38; 2217 Laura Pruett 125.44; 2509 Ailey, Deonna Michelle 40.77; 2928 Mollet, Michelle 198.02; Utilities 3085 Ponca City Utility Authority 1164.18; Highway Billing 2610 Kay Electric Cooperative 252.00; Cable 3232 Action Truck Parts 91.45; Concrete 3059 APAC Central Inc 1077.70; Dumpster 2916 Davis Sanitation 65.00; Fuel 3296 Cross Oil 439.45; Internet 3254 Chisholm Broadband 58.00; Ladder 3063 Lowes Companies Inc. 212.80; LEASE PURCHASE 3275 OK Dept. of Transportation 6490.60; Materials 2956 Lowes Companies Inc. 106.23; Oil 3297 Cross Oil 1264.45; Parts 2024 G & B Auto Service Inc 273.00; 2190 Action Truck Parts 160.97; 2734 Action Truck Parts 471.12; 2737 Hats Auto Supply 168.56; 2941 Blackwell Auto Supply 467.11; PHONE SERVICE 2946 Lingo Communications 124.12; Repairs 2942 Blackwell Tire Service 355.00; 3092 Tapp Equipment Repair 1200.00; 3295 Take Ten Tire 75.55; Service 2572 OK Natural Gas 29.45; 2910 Rolling Prairie 40.75; 3105 Kay Electric Cooperative 290.00; 3251 Nextiva Inc 91.19; Supplies 2966 Lowes Companies Inc. 6.45; 3290 Cintas Corporation 319.56; Telephone 2913 Nextiva Inc 93.40; Water 2571 Rural Water District #3 65.52; Mental Health Court Attendance 2811 Terrell Law Firm PLLC 225.00; Internet 3107 Sparklight 150.00; Labor 2808 Brown, Donald 100.00; Rent 3112 Chu-ona Plaza 234.00; Testing 2810 Avertest LLC 595.00; ML Fee Copier 2695 R.K. Black Inc 156.66; 3312 R.K. Black Inc 156.66; 3313 R.K. Black Inc 113.21; 3315 R.K. Black Inc 113.21; Resale Title Search 2723 Security Abstract Co. 18300.00; SH Svc Fee Ammunition 2334 On Target Ammunition LLC 1200.00; Fuel 2792 Fuelman 1375.53; Maintenance 2379 Take Ten Tire 122.63; Water 3047 Quality Water Service 51.15

Details' concerning the above listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine same during regular office hours.

Monday, April 12, 2021
Newkirk, Oklahoma

There being no other business, motion was made by Shanks and seconded by Godberson to adjourn at 10:05 a.m. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Approved this 19th day of April, 2021.

JASON SHANKS, CHAIRMAN

JACK GODBERSON, MEMBER

JOHN A. WILSON, MEMBER

ATTEST:

TAMMY REESE, COUNTY CLERK
COUNTY OF KAY, STATE OF OKLAHOMA SECRETARY,
BOARD OF COUNTY COMMISSIONERS
(SEAL)
