

Monday, March 1, 2021  
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, March 1, 2021, the meeting was posted for public information on February 26, 2021, at 8:50 a.m. on the Courthouse front door, Commissioners Court, basement handicapped entrance of the Kay County Courthouse in Newkirk, Oklahoma, and Kay County Website.

Jack Godberson called the meeting to order. Commissioners: Jason Shanks, Chairman, absent; John A. Wilson, Member, present. Other's present were as follows: Brian Hermanson, District Attorney (DA); Susan Keen, Kay County Assessor; Dennis Bonewell, Emergency Management Directors; Brenda Medlock, OSU Extension; Kim Shanks, Chairperson for Amphitheater Committee; Janice Shinn, Newkirk; Skyler Mathews and Jaelin Kent, Kaw Nation; 8<sup>th</sup> and 9<sup>th</sup> grade students from Classical Conversation; Darlene Engelking, Ponca City News; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk.

Commissioner Godberson led the flag salute.

Motion was made by Wilson and seconded by Godberson approving regular meeting minutes of February 22, 2021. Motion carried: Wilson, aye; Godberson, aye.

Amphitheater Plans: Kim Shanks, Amphitheater Committee Chairperson, told the amphitheater would be located on Main Street and 9<sup>th</sup> Street which is the Southeast corner of the Kay County Government Square. She provided drawings from Rick Scott Construction. Ms. Shanks gave the project timeline as follows: March-final fundraising campaign, April-Rick Scott Construction to start the project, May/June-construction, July-County takes possession of property once the contraction is completed, September-Charlie Adams Day/ribbon cutting. DA Hermanson asked about the tiered seating and Ms. Shanks stated tiered seating is no longer in the plans; she said memory of or honoring someone with a personalized amphitheater bench would be available. No action was taken by the board on this matter.

Motion was made by Godberson and seconded by Wilson approving Agreements between the BOCC and the following to have remote terminal capabilities with the Assessor's office: Ponca Tribe Housing Services; Inskeep Appraisal Company. DA Hermanson approved as to form. Motion carried: Wilson, aye; Godberson, aye.

Motion was made by Godberson and seconded by Wilson approving and authorizing Dennis Bonewell to have full access with OK.EMGrants for Hazard Mitigation Grant Program and Flood Mitigation Assistance and giving Bonewell the ability to apply for federal grant dollars, request information, upload documentation and have full authority on behalf of the county in regards to the grant programs. Motion carried: Wilson, aye; Godberson, aye.

Motion was made by Wilson and seconded by Godberson approving MASA Medical Transport Solutions Employer Benefit Agreement, approval of services was made in BOCC meeting 9-8-2020). DA Hermanson pointed out the agreement had an automatic renewal and stated the county could only have a one-year contract in place. DA Hermanson struck that part of the language and told BOCC a beginning date needed to be included. He approved as to form. Motion carried: Wilson, aye; Godberson, aye.

Motion was made by Wilson and seconded by Godberson approving Detention Services Agreement by and between Sac and Fox Nation and the BOCC, \$23.00 a day per child. DA Hermanson noted in the agreement where the language referred to "Lincoln" County it needed to be changed to "Kay" County. He approved as to form. Motion carried: Wilson, aye; Godberson, aye.

Motion was made by Godberson and seconded by Wilson tabling request by Noel Melendez to use property located at 4610 N. Pecan Road, Ponca City, OK for business, for further review by DA Hermanson. Motion carried: Wilson, aye; Godberson, aye.

Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects:  
Commissioner Godberson told crews bladed and hauled materials to roads district wide, hauled equipment to Elk City Auction, boom mowed on area roads, patched asphalt roads, tore out trees on Kildare Rd., and had a safety meeting.

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Commissioner Wilson told his crews dug shale at the pit, worked on equipment and trucks in the shop, graded roads, laid shale, hauled shale to FEMA spots, and attended a safety meeting.

Motion was made by Wilson and seconded by Godberson approving ODOT Claim JP 29864(04) ROW Parcels 1 & 2 on 140<sup>th</sup> Str., Dist#3. Motion carried: Wilson, aye; Godberson, aye.

Motion was made by Godberson and seconded by Wilson approving Chad Johnston to be Foreman/1<sup>st</sup> Deputy for Dist#2 Commissioner Jason Shanks. Motion carried: Wilson, aye; Godberson, aye.

Motion was made by Wilson and seconded by Godberson approving the following Resolutions for Disposing of Equipment and Transfer Document: Res#20, 21-97, Treasurer, HP Printer, junked; Treasurer transferring HP Printer C-218-168 to Dist#3. Motion carried: Wilson, aye; Godberson, aye.

Motion was made by Godberson and seconded by Wilson approving the following Transfer of Appropriations: Health Department, Capital Outlay-\$25,000.00 to Travel. Motion carried: Wilson, aye; Godberson, aye.

New Business [As per 1991 O.S. 25§311. A.9- 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.] DA Hermanson recognized the 8<sup>th</sup> & 9<sup>th</sup> grade students from Classical Conversation visiting the courthouse. The students went to each office and learned about county government.

DA Hermanson left the meeting to attend court.

10:00 a.m. – The following bids were opened: Bid#2021-11 Chip & Seal River Rd., Dist#2 – Circle C Paving and Construction LLC-\$459,613.42 and Blevins Asphalt Construction Co., Inc.-\$499,864.34. Bid#2021-12 Roof Repair for Dist#2 Warehouse – Heritage Hills Commercial Service, LLC-\$26,500.00, Warranty Roofing Construction-\$25,000.00, Ground Zero Roofing-\$41,500.00, Oklahoma Roofing and Sheet Metal, LLC-\$22,105.00.

Motion was made by Godberson and seconded by Wilson tabling Bid#2021-11 Chip & Seal River Rd., Dist#2 and Bid#2021-12 Roof Repair for Dist#2 Warehouse for further review by Commissioner Shanks. Motion carried: Wilson, aye; Godberson, aye.

Motion was made by Godberson and seconded by Wilson approving Payroll Verifications for February 2021, Maintenance & Operation Claims and Blanket Purchase Orders. Motion carried: Wilson, aye; Godberson, aye.

**FY 2020/2021 PURCHASE ORDERS:**

Assr Rev Fee Supplies 2618 Staples 89.98; Drug Court Labor 2619 Fahs, Valorie 924.00; Family Drug Court Plaque 2825 A+Printing 25.00; Refreshments 2826 HAC Inc 74.92; General Budget 2392 County Budgeting Services LLC 625.00; Computer 2713 McDonald Computer Services LLC 1785.00; Contractual Services 2321 Oklahoma State University 16333.33; CSSP 2649 Northern Ok Court Services Inc. 2750.00; Fuel 2373 Fuelman 1222.71; Service 2873 Burkes Auto Body & Restoration 716.80; Supplies 1891 Staples 21.86; 2042 Walmart Community 496.68; 2716 Redlands Office Solutions LLC 29.15; Telephone 1633 Touchtone Communications 30.21; Travel 2681 Ratliff, Maribeth 51.52; Water 1381 Quality Water Service 71.51; Health Billing 2483 OK Natural Gas 225.19; Meter 2733 Pitney Bowes Global Financial Service LLC 30.74; Phone 2732 Alliance Business Services 868.58; Staples 2669 R.K. Black Inc 53.30; Supplies 2227 McKesson MMSGs 1094.89; Travel 2210 June Fetters 250.88; Utilities 2731 City of Blackwell 379.61; Highway Billing 1619 Quality Water Service 14.65; 2272 OK Natural Gas 451.64; COPIER LEASE 2700 Galaxie Business 82.60; Filters 2384 Rolling Prairie 52.90; Lease 2682 OK Dept. of Transportation 2575.00; 2703 Security National Bank 2038.69; Lease Pmt 2128 CNB Of Okarche 7276.19; Maintenance 2274 Standley Systems Inc 44.00; Mileage 2740 Godberson, Jack 104.83; 2824 Shanks, Jason R. 106.96; Parts 2025 Locke Auto Parts 293.78; 2381 Locke Auto Parts 397.07; 2692 Southwest Truck Parts 600.00; 2709 Warren Power And Machinery 164.76; 2766 Warren Power And Machinery 659.62; 2819 Locke Auto Parts 253.97; PHONE SERVICE 2505 Lingo Communications 125.28; Sand 2688 Sober Brothers 469.73; Supplies 2664 Brandts 182.85; Travel 2887 Shanks, Jason R. 129.92; Uniforms 2533 Cintas Corporation Loc 1325.29; Window 2881 Mike Kiser 125.00; Mental Health Supplies 2809 Staples 117.75; Resale

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Updates 2068 TM Consulting 40.00; SH Svc Fee Books 2478 ABT Solutions LLC 858.75; Parts 2479 ABT Solutions LLC 86.46; Water 2882 Quality Water Service 62.75

Details' concerning the above listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine same during regular office hours.

There being no other business, motion was made by Godberson and seconded by Wilson to adjourn at 10:08 a.m. Motion carried: Wilson, aye; Godberson, aye.

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Approved this 8th day of March, 2021.

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JASON SHANKS, CHAIRMAN

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JACK GODBERSON, MEMBER

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JOHN A. WILSON, MEMBER

ATTEST:

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TAMMY REESE, COUNTY CLERK  
COUNTY OF KAY, STATE OF OKLAHOMA SECRETARY,  
BOARD OF COUNTY COMMISSIONERS  
(SEAL)

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