

Tuesday, January 17, 2023
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Tuesday, January 17, 2023, the meeting was posted for public information on January 13, 2023, at 8:50 a.m. at the Commissioners Room, west entrance of the Kay County Administration Building in Newkirk, Oklahoma, and on the Kay County Website.

Chairman Shane Jones called the meeting to order: Commissioners: Jason Shanks, Member, present. Others present were as follows: Brian Hermanson, Kay County District Attorney (DA); John Wilson, First Deputy Dist#3; Steve Kelley, Kay County Sheriff; Brenda Medlock and McKenzie York, OSU Extension; Dennis Bonewell, Emergency Management Director; Laura Pameticky, Kay County Health Department; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk.

Shane Jones led the flag salute.

Motion was made by Shanks and seconded by Jones approving the regular meeting minutes of January 9, 2023, and special meeting minutes of January 13, 2023. Motion carried: Jones, aye; Shanks, aye.

OSU Extension December programs and activities: Brenda Medlock reported for Shannon Mallory; she said Mallory hosted a "Last Chance" Private Applicator CEU meeting on December 30, 2022, for private pesticide applicators needing their minimum of 6 CEUs before the end of the year. Medlock said Linda Williamson was recognized for receiving her Lifetime Gardner Award in the Master Gardener (MG) Organization. Also, the MG held their December meeting at the Cann Garden on December 1st where they shared their successes and failures in the garden.

McKenzie York, OSU Extension said the Tonkawa 4-H Club conducted a Food Drive and donated the food to the Tonkawa Fish and Loaves Food Pantry this was held on December 12th. York told the Kay County 4-H participated with a float in the Blackwell, Newkirk, Tonkawa, and Ponca City Christmas Parades. She said their Christmas party was held on December 12th at the home of the Horinek's.

Motion was made by Shanks and seconded by Jones approving an Application for Financial Assistance and Affidavit of Financial Inability to Pay. Motion carried: Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving and correcting a legal description on a Warranty Deed recorded March 30, 2000, in Book 1090 page 470 (The North Thirty-Three (33) feet of a **tract of land more particularly described as Beginning at a point 33 feet East and 971 feet, 4 ½ inches North of the Southwest Corner of Section Twenty-Six (26), Township Twenty-Seven (27) North, Range One (1) West, I.M., Kay County, State of Oklahoma, thence East 192 feet; thence North 138 feet, 10 ½ inches; thence West 192 feet; thence South 138 feet 10 ½ inches to the point of beginning; (also known as and described as Lots 32 and 33, Block 2, Sunrise Subdivision to the City of Blackwell, Kay County, State of Oklahoma, as shown in the County Clerk's Deed Records, Book 403, Page 140).** Motion carried: Jones, aye; Shanks, aye.

Advisement to the BOCC regarding Bid#2023-12 Election Ballots (color distinction). This bid was awarded to Mid-West Printing (as the lowest bidder) on January 3, 2023, at the recommendation of the Election Board Secretary. Clerk Reese discovered the bid was not the lowest because the color distinction was not added to the bid amount. She was advised by First Assistant District Attorney Billie Chrz to contact the Election Board Secretary and have her make a written statement as to why she wanted to choose Mid-West Printing. Reese presented the letter from the Election Board Secretary at the meeting and Carol Leaming, Election Board Secretary was asked to come in and explain her reasonings. Leaming said the ballots are packed and labeled by precinct with the number order of the ballots on the outside of the box, and the ballots are boxed from highest to the lowest number in the box, she stated otherwise this would take hours to pack ballots for an election. She also noted Mid-West is quick at printing and liked that the delivery of ballots comes in one shipment. DA Hermanson stated the additional language, that was mentioned, was needed in her recommendation to the BOCC to justify why she choose this company. Commissioner Shanks said the next time bids are sent out they needed to include how she wants them packaged and labeled. The letter to the BOCC is filed in the bid packet.

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Motion was made by Shanks and seconded by Jones approving Agreements between the BOCC and the following to have remote terminal capabilities with the Assessor's office: Oath Law; McKenzie-Noles Agency, Inc.; Smith & Oakes, Inc.; City of Blackwell; Michael & Kathleen Fox. Motion carried: Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving the Detention Transportation Claim for November 2022 in the amount of \$2,884.63. Motion carried: Jones, aye; Shanks, aye.

Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects: Commissioner Jones said crews bladed roads and hauled materials district-wide, fixed a culvert on Prospect and Coleman Rds., fixed a bridge on South Ave., cleaned out a bridge on Furguson, fixed a hole in a culvert, and put up a rail on Brake Rd., assisted with a marijuana drug bust, and patched holes on "S" Str.

Commissioner Shanks said crews were blading, hauling rock, and waiting on Core Engineering to sign off on the project before starting to work on the bridge on Silverdale Lane.

First Deputy Wilson said crews dug and hauled shale at the pit, graded roads, hauled sand, shale, and rock to the roads, hauled scrap iron, and cleaned up the yard.

Motion was made by Shanks and seconded by Jones approving to purchase a Chevy 3500 pickup off the Statewide Contract SW35, Dist#2. Commissioner Shanks said he requested this back in May 2022 and thinks it was built at the first of this year. Motion carried: Jones, aye; Shanks, aye.

Quotes to build shelves in the OSU Extension garage: Mike Snow Construction-\$8,300.00; Kyler Construction-\$10,870.00; Gage Watson-\$13,000.00

Motion was made by Shanks and seconded by Jones approving Mike Snow Construction's quote-\$8,300.00 to build shelves in the OSU Extension garage. Shanks said this would be paid out of the General Government Maintenance & Operation account. Motion carried: Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones tabling to go out for bid on a FEMA Project for the construction of river embankment on the Chikaskia River, Coleman & "P" E0170N3230000, Dist#3. Motion carried: Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving waiver and right-of-way forms for two parcels, J/P 25085(08), Peckham Rd., Parcel 2,3,3.1 and J/P 25085(08), Peckham Rd., Parcel 4. Shanks noted this is being paid for by ODOT, and Pinnacle was performing the work on this job. Motion carried: Jones, aye; Shanks, aye.

Motion was made by Jones and seconded by Shanks approving Administrative Settlement J/P 25085(08), Peckham Rd. Shanks said there was a counteroffer and ODOT settled. Motion carried: Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving the following Public Service/Pipeline Crossing Line Installations: Rural Water Dist#7, SE/4 NE4 S19 T27N R2W ending SE4/NE4 S19 T27N R2W, Memorial Drive-Nardin, Dist#3. Motion carried: Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving the following Kay County Monthly Reports for December 2022: Assessor; Election Board; County Clerk; Court Clerk. Motion carried: Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving the following Resolutions for Declaration of Surplus: Res#22, 23-87, Hwy. Dist#3-selling equipment-dump truck, sand truck, 2-truck tractors, John Deere track hoe bucket, Cat bucket. First Deputy John Wilson said this equipment will be sold at the Elk City Auction in March. He asked if it was legal to proceed; DA Hermanson gave the BOCC permission to approve. Motion carried: Jones, aye; Shanks, aye.

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Motion was made by Shanks and seconded by Jones approving the following Resolutions to deposit funds: Res#22, 23-86, Hwy. Dist#1-\$1,000.00, Certificate of Compliance. Motion carried: Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving the following Transfer of Appropriations: Hwy. Dist#2 Maintenance & Operations-\$90,000.00 to Capital Outlay. Motion carried: Jones, aye; Shanks, aye.

New Business [As per 1991 O.S. 25§311. A.9- 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.]

Commissioner Shanks said their office would be closed Friday afternoon to attend the funeral service of one of his employees' mothers.

DA Brian Hermanson left the meeting to attend court.

Motion was made by Jones and seconded by Shanks approving Payroll with warrants to be released on January 20, 2023, Maintenance & Operation Claims, and Blanket Purchase orders. Motion carried: Jones, aye; Shanks, aye.

FY 2022/2023 PURCHASE ORDER:

ARPA 2021 Dispatch service 835 Chickasaw Personal Communications 41458.94; Assr Rev Fee Sign 2210 Amazon Capital Services 35.09; Bond- ST Collections 2563 Kay County PBA Gross Revenue, Acct#7303000186 136604.73; Drug Court Internet 2413 Sparklight 60.00; Labor 2450 Bouton, Lonna Anne 294.69; Phone 2411 Zulty's Inc 74.51; Rent 2412 Chu-ona Plaza 234.00; Family Drug Court Incentives 2212 Roquemore, Carmon Chastine 75.00; Phone 2406 Zulty's Inc 74.51; Plaques 2215 A+Printing 50.00; Rent 2405 Chu-ona Plaza 234.00; General Equipment 2519 Amazon Capital Services 64.29; Forms 2492 Midwest Printing 101.73; Grill guard 2367 Auto Intintions 824.99; Internet 1974 Kay County Detention Center 93.75; Maintenance 2179 Standley Corp 466.33; Maintenance Agree. 1965 Standley Corp 227.26; Pest Control 1239 Ultimate Pest Management LLC 96.00; 2170 Ultimate Pest Management LLC 96.00; 2201 Ultimate Pest Management LLC 96.00; Reimbursement 2371 Leaming, Janell M. 240.94; Storage 2171 Newkirk Mini-Storage 53.00; Supplies 2487 Redlands Office Solutions LLC 264.91; 2520 Amazon Capital Services 13.91; Health Phone 2512 Alliance Business Services 837.38; Service 2106 Chavez, Leonel 1800.00; Supplies 2127 Redlands Office Solutions LLC 386.49; Translation 2107 Language Line Services 410.20; Travel 2483 Bell, Leann 161.25; Highway null 2354 Farmers Grain Company 22709.28; 2523 S & K Direct Steel LLC 118.00; Billing 1715 OK Natural Gas 1191.64; Equipment 2420 Amazon Capital Services 619.98; Gas 2366 Earnheart Crescent LLC 3990.90; Internet 2221 KanOkla Networks 60.00; Lease 2044 CNB Of Okarche 12186.43; 2296 Security National Bank 1319.76; 2300 Security National Bank 2038.69; 2384 SNB NA 3455.16; 2385 SNB NA 1599.53; 2392 OK Dept. of Transportation 7759.55; 2395 Caterpillar Financial Services Corp 2727.00; Lease Pmt 2297 Okla Dept. Of Transportation 2512.69; 2298 Okla Dept. Of Transportation 1641.03; LEASE PURCHASE 2358 OK Dept. of Transportation 9675.37; Maintenance 1716 Standley Systems Inc 56.10; Parts 2493 The Hydraulic Center 134.84; 2551 Stuteville Ford Lincoln 354.77; Phone 2359 Lingo Communications 147.64; 2396 Chisholm Broadband 95.58; Reflectors 2157 Circuit Engineering District #8 550.00; Repairs 1959 Wards Air Conditioning 5640.00; 2136 American Telephone 1132.00; ROCK 856 Dolese Bros. Co 8497.54; Service 1360 OK Natural Gas 73.87; 2521 Rolling Prairie 69.35; Supplies 1062 Action Safety 6540.00; 2246 Lowes Companies Inc. 3206.82; 2490 CENTRAL SALT, LLC 1079.68; 2518 Lowes Companies Inc. 110.12; 2543 Staples Credit Plan 104.26; Testing 1962 Alcohol & Drug Testing Inc 132.40; Tires 2526 Direct Discount Tire 2281.12; 2541 Direct Discount Tire 1083.20; windshield 2527 Mike Kiser 300.00; Jail Debt-ST Collections 2562 Kay County JFA #124183 363778.90; Mental Health Internet 2407 Sparklight 60.00; Labor 2443 Butler, Kristopher 592.44; Phone 2410 Zulty's Inc 74.51; Rent 2408 Chu-ona Plaza 234.00; Resale Fees 1069 CSG Forte Payments, INC. 21.00; 1413 CSG Forte Payments, INC. 11.00; 1733 CSG Forte Payments, INC. 138.00; 2082 CSG Forte Payments, INC. 1110.00; SH Svc Fee Uniforms 2234 Safe Life Defense 316.84; Use-ST Collections 2566 Kay County PBA Gross Revenue, Acct#7303000186 23320.48

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Details' concerning the above-listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine the same during regular office hours.

There being no other business, motion was made by Jones and seconded by Shanks to adjourn at 9:59 a.m. Motion carried: Jones, aye; Shanks, aye.

Approved this 23rd day of January 2023.

SHANE JONES, DIST#1, MEMBER

JASON SHANKS, DIST#2, MEMBER

DIST#3, MEMBER

ATTEST:

TAMMY REESE, COUNTY CLERK
COUNTY OF KAY, STATE OF OKLAHOMA
SECRETARY, BOARD OF COUNTY COMMISSIONERS
(SEAL)
