

Monday, January 6, 2020
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, January 6, 2020, the meeting was posted for public information on January 3, 2020, at 8:50 a.m. on the Courthouse front door, Commissioners Court, and basement handicapped entrance of the Kay County Courthouse in Newkirk, Oklahoma.

Chairman Jack Godberson called the meeting to order. Those present were as follows: John Wilson, Member; Jason Shanks, Member; Brian Hermanson, District Attorney (DA); Steve Kelley, Kay County Sheriff; Susan Keen, Kay County Assessor; Dennis Bonewell, Emergency Management Director; Cheryl Howard, Kay County Election Board Secretary; Jessica Windom, Ponca City News; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk. (See sign in sheet).

Chairman Jack Godberson led the Flag Salute.

Motion was made by Shanks and seconded by Wilson approving regular meeting minutes of December 16, 2019 and special meeting minutes of December 20, 2019. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving and selecting BOCC John Wilson to serve as BOCC Chairman for 2020. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving to enter into a special meeting of the Kay County Public Buildings Authority (9:04 a.m.). Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving to re-enter into the regular meeting of the BOCC (9:09 a.m.). Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson tabling, until invoice is received, Affidavit Certifying REAP Project Completion for the River Road Fire Department Fire Tanker Truck assembly with attachments project. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving Oklahoma Juvenile Affairs November 2019 Detention Transportation Claim in the amount of \$5,780.16. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks approving reimbursement claim for Election Board Secretary Salary for the month of December 2019. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving to go out on bid for ballot printing for 2020, Election Board. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks approving Agreements between the BOCC and the following to have remote terminal capabilities with the Assessor's office. DA Hermanson approved as to form: Neal Wittmer; City of Blackwell; Ponca City Development Authority; United Agency; Bivin & Associates, Inc.; Heartland Real Estate & Auction; Nicholson Auction & Real Estate; First National Bank of Oklahoma. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks approving re-appointing Wes Young to the Justice Facilities Authority to serve another three-year term ending December 31, 2022. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks approving Section 125 Flexible Benefit Plan Adoption Agreement. DA Hermanson approved as to form. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks approving and appointing Dennis Bonewell, Emergency Management Director and Steve Kelley, Kay County Sheriff as secondary person on the State-Local Agreement with Oklahoma Emergency Management for disaster recovery FEMA-4438-DR-OK (entered into agreement on 12-9-19). Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

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Motion was made by Godberson and seconded by Wilson approving and setting county mileage reimbursement rate at 57.5 cents per mile as prescribed by the IRS, effective January 1, 2020. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects:
Commissioner Godberson said crews have been blading and hauling material to roads district wide, removed log jam on Duck Creek on "R" Str., removed beaver dam on Oakland Rd. and one on "R" Str., replaced culverts on Canteen, Hardy Lane and "S" Str., closing Tower Rd., east of Enterprise Rd. to Rock Ridge Rd. for two days beginning today.

Commissioner Shanks said crews are trapping beavers, working on River Rd. and noted the bridge is completed and will start taking out the bypass. Shanks noted crews will also start taking out the bypass on Hardy Lane, will begin routine hauling rock and blading.

Commissioner Wilson said crews are digging shale at the pit, grading, laying shale at FEMA sites and grading shale, mowing roadsides and repairing signs. Wilson stated he had FEMA site inspection for two days last week.

Motion was made by Godberson and seconded by Shanks approving Affidavit of Agreement by and between Candace Kahle and NRCS agreeing that BOCC Dist#3 and NRCS is allowed to enter property S30 T27 R1E, Lots 1-2 & E/2 NW/4 to check for beaver dams and drainage issues on Lost Creek. DA Hermanson reviewed as to form. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Resolution No. 19, 20-74, to place stop signs on River Road at Prentice Intersection in Dist#2: Commissioner Shanks told if he places these stop signs by Resolution, according to ODOT, when the project is completed Shanks will remove the signs by Resolution. The project is a Duke Energy project and Duke Energy is paying for the stop signs.

Motion was made by Shanks and seconded by Godberson approving Resolution No. 19, 20-74, to place stop signs on River Road at Prentice Intersection in Dist#2. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Wilson tabling Bid#2019-28 Kay County River Road Full Depth Pavement Repair, Dist#2 (opened in BOCC meeting 12-9-19). Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving the following Public Service/Pipeline Crossing Line Installation: Howard Drilling Company, NE4/SW4 S19 T25N R1E ending SE4/NE4 S19 T25N R1E, "Q" Street, Dist#1; Kay Production Co., NW/4 S10 T27N R1W ending SW/4 S3 T27N R1W, Brake Rd., Dist#3. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks approving Requisitioning Officers- Jaala Wallin and Michelle Mollet, and Receiving Officers-Michele Ailey and Amanda Beaston for the Kay County Health Department, Account 1216. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks approving the following Kay County Monthly Reports for December 2019: Treasurer. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks approving the following Resolutions to disposing of equipment: Res#19, 20-84, Court Clerk, sending HP computer tower back to AOC. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving the following Resolutions to deposit funds: Res#19, 20-79, Highway Dist#2-\$48,282.20 (approved 12-9-19/correcting); Res#19, 20-82, Child Abuse Prevention-\$37.40, juror donation; Res#19, 20-85, Highway Dist#1-\$250.00, Public Service/Pipeline Crossing Line Installation. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving the following Cash Fund Estimate of Needs and Request for Appropriations: Highway Dist#2-\$30.00. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

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New Business [As per 1991 O.S. 25§311. A.9- 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.] None.

Motion was made by Shanks and seconded by Godberson approving Payroll Verifications for December 2019, Maintenance & Operation Claims and Blanket Purchase Orders. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

FY 2019/2020 PURCHASE ORDERS:

Assr Rev Fee Domain Name 2292 Network Solutions 12.95; Supplies 2023 Staples 199.99; Toner 2147 J & P Supply 87.78; Drug Court Rent 2142 Chu-ona Plaza 467.00; Service 2141 Sparklight 166.07; Testing 1844 Omega Laboratories Inc 44.00; General Billing 1774 City of Newkirk 3680.92; CODA Registration Fees 2282 CODA 200.00; Contractual Services 1724 Oklahoma State University 6143.00; Coordinator Fees 2294 Northern Ok Court Services Inc. 2750.00; Fees 2025 Tisdal & O'Hara PLLC 1779.50; Fuel 1867 Fuelman 1225.40; Ink 2138 B & C Business Products 494.96; Juvenile Detention 1524 Western Plains Youth & Family 1508.00; Locks 345 Juniors Lock & Alarms 884.00; Maintenance 1723 Standley Corp 40.15; 1871 Take Ten Tire 1140.93; Maintenance Agreee. 1824 TASC 8750.00; Premiums 1090 Kay County Free Fair Board 12218.00; Storage 1511 Newkirk Mini-Storage 480.00; Supplies 946 Staples 34.94; Tanker 683 J & J Custom Fire Inc. 20864.76; Telephone 1047 Alliance Business Services 1199.68; 1861 Fusion Cloud Services 518.96; 2295 Alliance Business Services 874.92; Travel 1721 Medlock, Brenda 316.55; 1722 Mallory, Shannon 441.25; Health Air Quality Testing 1892 American Analytical 350.00; Certification 2053 Osage County Health Department 50.00; DOT Physicals 1990 Bray, Bill 790.00; Lease 2149 Pitney Bowes Global Financial Service LLC 144.93; Monitoring 1400 Falco Alarm Co. 213.00; Notary 2239 Walker Companies 80.00; Payroll 1561 Oklahoma State Dept of Health 38589.02; Phone 2048 AT&T 370.17; Service 2072 Centerpoint Energy 77.61; Supplies 1654 Walmart Community BRC 12.00; 1656 Southwest Business Products 86.32; 1962 Farha Wholesale Co. 118.83; Testing 1657 Newkirk Family Health Center 135.00; Travel 469 Forman, Tammy 44.80; 1318 Wehunt, Amy 67.50; 1986 Mollet, Michelle 167.10; 1987 June Fetters 140.20; 1988 Bray, Bill 73.25; 2276 Oldfield, Amy 33.80; Utilities 1694 Ponca City Utility Authority 912.64; Highway Asphalt 1343 Evans & Associates 2929.74; Bags 2185 Farha Wholesale Co. 20.99; Beams 2135 Sunbelt Equipment & Supply 18012.00; Blades 2044 Warren Cat 4612.84; Fuel 2134 Farmers Grain Company 14780.04; Internet 1896 Encounter Wireless Service 68.00; Lease 2153 Security National Bank 2038.69; 2154 SNB NA 1704.06; Maintenance 2001 Standley Corp 40.00; Paper 2077 J & P Supply 32.75; Parts 2232 John Deere Financial 180.11; Registration 1191 ACCO 95.00; Reimbursement 2156 Mitchell, Robert D. 95.00; Repairs 2136 North Central Rebuilders 68.00; Rock 1601 APAC-Central Inc 1044.26; 1825 Sober Brothers 2944.74; 2150 Dolese Bros Co 7454.04; Satellite service 1897 Dish 17.04; Screenings 1586 AMC Urgent Care Plus LLC 72.00; Service 1647 OK Natural Gas 204.93; 1648 OK Natural Gas 36.30; 1649 Ponca City Utility Authority 471.87; Spreader 2157 Midwest Truck Equipment Inc. 4500.00; Supplies 2008 Cintas Corporation 124.25; 2158 Cintas Corporation 184.53; Tank 2184 Sunbelt Equipment & Supply 9967.50; Tires 2233 G & B Auto Service Inc 489.00; Towels 2034 J & P Supply 21.92; Training 2018 Pioneer Technology Center 40.00; Water 1646 Rural Water District #3 54.84; 1738 Quality Water Service 29.30; SH Svc Fee Cabinets 1875 Galaxie Business 1560.00; Maintenance 843 Harrell Automotive & Recovery 1260.00; Supplies 1857 Southwest Business Products 111.12; Water 1176 Quality Water Service 78.05

Details' concerning the above listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine same during regular office hours.

10:00 a.m. – Opening of the following bids:

Bid#2019-29 Sale of 2001 9400 International Semi-Truck, Dist#2 – Only one bid received – Harland's Diesel Service-\$4,050.00

Bid#2019-30 4-Station Voting Booths, Election Board – Only one bid received – Inclusion Solutions, LLC-\$24,269.00

Bid#2020-4 Concrete – Only one bid received – P. C. Concrete Co., Inc. This bid was re-bid from the six-month bid list because no bids were originally received. This bid is line itemized listing several different types of concert per this bid (prices may be viewed in the county clerk's office).

Motion was made by Godberson and seconded by Shanks approving and awarding bids as follows: Bid#2019-29 Sale of 2001 9400 International Semi-Truck, Dist#2 to Harland's Diesel Service-\$4,050.00; Bid#2019-30 4-Station Voting Booths, Election Board to Inclusion Solutions, LLC-\$24,269.00; Bid#2020-4 Concrete to P. C. Concrete Co., Inc. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

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There being no other business, motion was made by Wilson and seconded by Godbersen to adjourn at 10:16 a.m. Motion carried: Godbersen, aye; Wilson, aye; Shanks, aye.

Approved this 13th day of January, 2020.

JACK GODBERSON, CHAIRMAN

JOHN A. WILSON, MEMBER

JASON SHANKS, MEMBER

ATTEST:

TAMMY REESE, COUNTY CLERK
COUNTY OF KAY, STATE OF OKLAHOMA SECRETARY,
BOARD OF COUNTY COMMISSIONERS
(SEAL)
