

**NOTICE OF REGULAR MEETING OF THE TRUSTEES
OF THE KAY COUNTY JUSTICE FACILITIES AUTHORITY**

Pursuant to the Oklahoma Open Meeting Act (Title 25 O.S. 2001, Section 301-314), notice is hereby given that the Trustees of the Kay County Justice Facilities Authority will hold a regular meeting as follows:

DATE: Friday, November 12, 2021
TIME: 2:30 p.m.
PLACE: Kay County Detention Center
Sheriff's Training Room
1101 W. Dry Rd.
Newkirk, Oklahoma

AGENDA

1. Call the meeting to order.
2. Opening Prayer.
3. Roll Call.
4. Consideration, discussion and possible action to approve/disapprove the minutes of the October 8, 2021, regular meeting(s).
5. Jail Director Report by Don Jones.
 - a) Inmate population statistics
 - b) Sales tax data
 - c) Facility maintenance and issues
 - d) Staffing and personnel
 - e) Inmate medical
 - f) Prisoner transports/ court
 - g) Revenue report
6. Consideration, discussion and possible action to approve/disapprove the holiday dates for calendar year 2022.
7. Consideration, discussion and possible action to approve/disapprove transfer of \$100,000.00 from Sales Tax AccountXXX4183 to Sales Tax Salaries Account XXX5719 for Detention Center Salaries.
8. Consideration, discussion and possible action to approve payment on the following purchase orders/requisitions submitted for payments:
 - a. BOK Annual Bond Trustee Fee \$1,400.00. Invoice#5127570.
9. Review and discussion of the monthly financial statements provided by Baskin Hadley accountants.
10. Consideration, discussion and possible action to approve October, and November 2021, Purchase Orders.
11. Consideration, discussion and possible action to approve November, and December 2021 KCDC bi-weekly employee payroll not exceed 88,000.00 gross salary per pay period.
12. Unscheduled public appearances.
13. Adjournment.

Kay County Justice Facilities Authority
NAME OF PERSON FILING THIS NOTICE:

Kaleen Hughs, Kay County Detention Center/Admin
And/or Don Jones, Director

PUBLIC NOTICE

Posted this 11th day of November, 2021, at the Kay County Detention Center front door, and the door of the Sheriff's Training Room located at 1101 W. Dry Road, Newkirk, OK.