

**NOTICE OF REGULAR MEETING OF THE TRUSTEES  
OF THE KAY COUNTY JUSTICE FACILITIES AUTHORITY**

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Pursuant to the Oklahoma Open Meeting Act (Title 25 O.S. 2001, Section 301-314), notice is hereby given that the Trustees of the Kay County Justice Facilities Authority will hold a regular meeting as follows:

DATE: Friday, November 8, 2019  
TIME: 2:30 p.m.  
PLACE: Kay County Detention Center  
Sheriff's Training Room  
1101 W. Dry Rd.  
Newkirk, Oklahoma

**AGENDA**

1. Call the meeting to order.
2. Opening Prayer.
3. Roll Call.
4. Consideration, discussion and possible action to approve/disapprove the minutes of the October 11th, 2019 meeting(s).
5. Jail Director Report by Don Jones.
  - a) Inmate population statistics
  - b) Sales tax data
  - c) Facility maintenance and issues
  - d) Staffing and personnel
  - e) Inmate medical
  - f) Prisoner transports/ court
  - g) Revenue report
6. Consideration, discussion and possible action to approve/disapprove the Baskin Hadley accounting services contract for the 2019-2020 fiscal year at a maximum fee of \$9,000.00.
7. Consideration, discussion and possible action to approve payment on following purchase orders/requisitions submitted for payments:
  - a. BOK Annual Bond Trustee Fee \$1,400.00. Invoice#5113927.
8. Consideration, discussion and possible action to approve at-will attorney fee agreement with Baumert, Cummings and Hiatt for Authority legal services, as suggested by auditors.
9. Consideration, discussion and possible action to approve October and November 2019, Purchase Orders.
10. Consideration, discussion and possible action to approve November and December 2019 KCDC bi-weekly employee payroll not exceed 83,000.00 gross salary per pay period.
11. Unscheduled public appearances.
12. Adjournment.

Kay County Justice Facilities Authority  
NAME OF PERSON FILING THIS NOTICE:

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Kaleen Hughs, Kay County Detention Center/Admin

**PUBLIC NOTICE**

Posted this 7th day of November, 2019, at the Kay County Detention Center front door, and the door of the Sheriff's Training Room located at 1101 W. Dry Road, Newkirk, OK.