

**NOTICE OF SPECIAL MEETING OF TRUSTEES OF THE  
KAY COUNTY PUBLIC BUILDINGS AUTHORITY**

Pursuant to the Oklahoma Open Meeting Act (25 O.S. 2001, Section 301-314), notice is hereby given that the Trustees of the Kay County Public Buildings Authority will hold a special meeting as follows:

Date: **Monday, February 3, 2020**  
Time: **9:00 A.M.**  
Place: Commissioners Court, First Floor, Kay County Courthouse  
Address: Kay County Courthouse, 201 S. Main Street, Newkirk, OK  
Filed this 30th day of January, 2020, at 8:50 a.m. with the Kay County Clerk

**A G E N D A**

1. Call the meeting to order.
2. Roll call.
3. Consideration, discussion and possible action to approve/disapprove the minutes of previous meeting(s).
4. Consideration, discussion and possible action to authorize the Chairman to enter into a contract for civil engineering services with Wallace Engineering of Tulsa, OK for a fixed fee of \$36,500 plus expenses and hourly rates for overages, such services to be rendered in regard to the Courthouse Renovation and Annex/OSU Extension Service improvements project funded by the Bonds Series 2019 and 2020, upon consultation with legal counsel.
5. Consideration, discussion and possible action to select a construction manager at risk for the construction of the Courthouse Annex and OSU Extension Service facilities improvements project funded by the Bonds Series 2019 and 2020, and authorizing the Chairman to enter into all appropriate agreements with that company for those services, upon consultation with legal counsel.
6. Consideration, discussion and possible action to open a depository bank general account at Equity Bank for the Authority, for acceptance of funds presently held by the Kay County Treasurer, and designation of authorized signers.
7. Consideration, discussion and possible action to authorize the opening of a depository account with Equity Bank, to be named the Kay County Public Buildings Authority Gross Revenue Fund, in compliance with Section 1 of the Depository Agreement entered into as part of the courthouse renovation and construction project Bonds Series 2019 and 2020, and designation of authorized signers.
8. Consideration, discussion and possible action to designate the authorized signers for providing written directions to BancFirst under the Bond Indenture, including the approval of requisitions and payment requests relative to the courthouse improvement project funded by the Bonds Series 2019 and 2020.
9. Consideration, discussion and possible action to authorize the Chairman of the Authority to execute the automatic transfer authorization in favor of BancFirst to provide for the automatic debit from the Gross Revenue Fund account at Equity Bank to the Trustee Bank for principal and interest payments on the Bonds Series 2019 and 2020 and Trustee's fee.
10. Consideration, discussion and possible action for engagement of the law firm of Baumert, Cummings & Hiatt for ongoing legal representation of the Authority on at-will basis.
11. Adjournment.

Name of person filing this notice:

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Tammy Reese, Secretary/Kay County Clerk

**PUBLIC NOTICE**

Posted this 30th day of January, 2020, at the Courthouse front door, Commissioners Court, and basement handicapped entrance of the Kay County Courthouse in Newkirk, Oklahoma.