

Monday, November 13, 2023
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, November 13, 2023, the meeting was posted for public information on November 9, 2023, at 8:50 a.m. at the Commissioners Room, west entrance of the Kay County Administration Building in Newkirk, Oklahoma, and on the Kay County Website.

Chairman Shane Jones called the meeting to order: Commissioners: Jason Shanks, Member, absent; Jeff Kreger, Member, present. Others present were as follows: Brian Hermanson, Kay County District Attorney (DA); Rhonda Stephens, Kay County Treasurer; Stacy Belair, Kay County First Deputy Assessor; Sean Grigsba, Kay County Undersheriff; Daniel Hesson, Emergency Management Director; Brenda Medlock, Rachel Rolando, Shannon Mallory, Cathy Denning, and Amber Hernandez, OSU Extension; Paul Stokesberry, Kaw Nation; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk.

Chairman Shane Jones led the flag salute.

Motion was made by Kreger and seconded by Jones approving the regular meeting minutes of November 6, 2023. Motion carried: Kreger, aye; Jones, aye.

Alternative Compliance Engagement letter between Kay County and the Office of the Oklahoma State Auditor and Inspector: Clerk Reese said since the ARPA money was received under the Loss of Revenue this will be a different kind of audit; it will be audited differently than FEMA and BIA and will not be audited as strictly.

Motion was made by Jones and seconded by Kreger approving an Alternative Compliance Engagement letter between Kay County and the Office of the Oklahoma State Auditor and Inspector to perform an audit on Kay County's ARPA funds for the year ended June 30, 2023. DA Hermanson approved as to form. Motion carried: Kreger, aye; Jones, aye.

Kay County OSU Extension office to report on their programming activities and events that were conducted in October 2023: Rachel Rolando, Extension Educator 4-H, said the BOCC proclaimed October 1-7 as National 4-H week throughout Kay County, refreshments were served and enjoyed by all. Rolando said she and 4-H delegates attended the NE District Youth in Action at Fin and Feather Resort where the youth participated in workshops, learned about leadership, and in service-learning opportunities. She said the 4-H'ers were asked to present pledges at the Annual Farm Bureau meeting in Blackwell.

Amber Hernandez, Nutrition Education Assistant, said she will teach her first class tomorrow and said classes will be held the second and fourth Tuesday of each month. She noted she will also be teaching a class next Monday at the Ponca City Rec Center.

Cathy Denning said she helps Ashley Hernandez with the Strong Dads program. Their first workshop was this month and they were both busy setting up booths at many events such as the Hispanic Heritage Festival and the Kanza Health Fair.

Shannon Mallory, Extension Educator AG/4-H, spoke to different groups regarding bull of moss (soil) and tree trimming. He mentioned he has several great Master Gardener volunteers and said he has new volunteers still in training. Mallory talked about pesticide safety education, bugs, and vegetable gardening. He said they're already discussing the Jr. Livestock Show and live animal auction; Mallory said they have not had this for around 6-7 years. He talked about commercial beef weigh-in and feed-out programs, and production-based competition. Mallory said this will be his last week with OSU Extension and he expressed how much he loved working with the Kay County OSU Extension office. He said he would still be in Kay County and stated he took a position as the USDA National Resource Specialist.

Brenda Medlock, Extension Educator FCS/4-H, CED, thanked the BOCC for their support and said they will be looking for an Extension Educator AG/4-H to replace Shannon Mallory, who will be greatly missed.

Motion was made by Kreger and seconded by Jones approving the distribution of Ambulance Tax Disbursements for October 2023 for the following: Tonkawa. Motion carried: Kreger, aye; Jones, aye.

Motion was made by Jones and seconded by Kreger approving Agreements between the BOCC and the following to have remote terminal capabilities with the Assessor's office: Helms Law Firm. DA Hermanson approved as to form. Motion carried: Kreger, aye; Jones, aye.

Monday, November 13, 2023
Newkirk, Oklahoma

Safety Awards: Clerk Reese said she put this on the Agenda so she has approval to move forward. She said the safety awards will be presented to all employees who have met all the requirements according to the county's policy. She said names of those eligible to receive will need to be turned in to the clerk's office by December 1st and then they will be approved by the BOCC during a meeting on December 4th and released on December 8th.

Motion was made by Kreger and seconded by Jones approving and allowing Safety Awards to be presented to employees who meet all the criteria in the county policy. Motion carried: Kreger, aye; Jones, aye.

Purchasing a new server for the County Clerk's office: Clerk Reese said her current server is 7 years old and needs replaced. She spoke with KellPro, Clerks office software provider, and they can offer her a better price than could be purchased off the state contract. The state contract price is \$1,860.80 and KellPro can sell it for \$799.00; Reese said this is the cost of the server only and this price does not include all the installation, travel, etc. She said since KellPro is our software provider they would be doing all the installation of the hardware; Reese said she would prefer to use their services for this purchase for those reasons.

Motion was made by Jones and seconded by Kreger approving purchasing a new server for the County Clerk's office from KellPro. Motion carried: Kreger, aye; Jones, aye.

Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects: Commissioner Jones said crews graded, hauled material, mowed, and boom mowed district-wide, cleaned sand out of a ditch on County Line Road, and laid asphalt on Hubbs Estate Road.

Commissioner Kreger said crews hauled shale and sand to the roads, graded, pushed sand at the pit, filled asphalt potholes on 44th Str, Braman Bender, 13th Str., and Adobe Rd., and fixed a culvert washout on Hubbard Rd.

Motion was made by Jones and seconded by Kreger tabling to purchase communication equipment for the Emergency Management Director and District No. 1 and 3 off the state contract, SW1053K in the amount of \$2,479.33. Motion carried: Kreger, aye; Jones, aye.

Motion was made by Jones and seconded by Kreger approving the following Kay County Monthly Reports for October 2023 (corrected from agenda that read September 2023): Health Department; Assessor; County Clerk; Court Clerk. Motion carried: Kreger, aye; Jones, aye.

New Business [As per 1991 O.S. 25§311. A.9- 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.] None.

Chairman Jones and DA Hermanson stepped out of the room. Jones returned to the meeting and DA Hermanson left the meeting to attend court.

Motion was made by Jones and seconded by Kreger approving Payroll with warrants to be released on November 21, 2023, Maintenance & Operation Claims, and Blanket Purchase Orders. Motion carried: Kreger, aye; Jones, aye.

FY 2023-2024 PURCHASE ORDER:

Amb Svc Dist-ST Collections 1837 Tonkawa Fire Department/EMS 12033.88; 1841 Ponca City Fire Department/EMS 12033.88; 1842 Newkirk Fire Dept/EMS 12033.88; 1843 Blackwell Fire Department/EMS 12033.88; ARPA 2021 Rock 1507 Dolese Bros. Co 10269.00; Assr Rev Fee Toner 1781 Redlands Office Solutions LLC 251.99; Bond- ST Collections 1846 Kay County PBA Gross Revenue, Acct#7303000186 144551.08; Drug Court Contractual Services 1584 Herren, Brian 122.70; Labor 1585 Bouton, Lonna Anne 260.81; Phone 1549 Zulty's Inc 53.57; Family Drug Court Court Staffing 1239 Wilson, Brewer & Munson 500.00; 1240 Jowers, Rae 500.00; 1241 Holmes Yates & Johnson 500.00; Phone 1542 Zulty's Inc 53.57; General Detention 1128 Craig Co. Detention Center 2150.00; 1138 OK Juvenile Justice SVCS 2480.00; Fees 1380 Tisdal & O'Hara PLLC 714.00; Fuel 992 Earnheart Oil Inc 168.19; Ink Cartridge 1755 Pitney Bowes 182.58; Internet 1121 AT&T Mobility 1410.77; Maintenance 1062 Oklahoma State University 439.79; 1398 Standley Corp 102.20; Maintenance Agree. 1757 R.K. Black Inc 145.03; Out Of County Expenses 792 Card Service Center 1482.40; Postage 1826 USPSCMRS 15000.00; Service 1625 Galaxie Business 120.00; Storage 138 Underground Vault & Storage Inc 642.06; 1422 Newkirk Mini-Storage 53.00; supplies 1125 Card Service Center 543.17; Water 1140 Quality Water Service 122.00; Health Lawn Care 1219 E & E

Monday, November 13, 2023
Newkirk, Oklahoma

Mowing & Lawncare LLC 750.00; Maintenance 1723 B & C Business Products 21.28; Maintenance Agree. 1705 R.K. Black Inc 138.91; Phone 1329 Alliance Business Services 847.78; Supplies 820 Farha Wholesale Co. 375.57; 821 Amazon Capital Services 69.67; 1220 Redlands Office Solutions LLC 936.17; Highway Billing 1366 Kay Electric Cooperative 344.00; Fuel 1815 Earnheart Oil Inc 2912.97; Internet 1746 Chisholm Broadband 68.00; Lease 1648 OK Dept. of Transportation 7759.55; Lease Pmt 1708 Okla Dept. Of Transportation 1641.03; 1712 Okla Dept. Of Transportation 2512.69; LEASE PURCHASE 1748 OK Dept. of Transportation 8178.58; Lodging 666 Hampton Inn & Suites 594.00; 1304 Hampton Inn 107.00; Materials 1782 Barnes Building Supply LLC 569.76; 1784 Lowes Companies Inc. 433.88; Parts 85 Yellowhouse Machinery Co 513.02; 1053 HUDSON AUTO SUPPLY LLC 441.80; 1564 Locke Auto Parts 238.76; Phone 1741 Lingo Communications 161.42; Posters 1033 OK Labor Law Poster Service 99.50; Registration 1065 ACCO 95.00; Rental 1560 Stolhand-Wells Group 42.00; Repairs 1251 Kelle Oil Company 20.00; 1635 Mike Kiser 1400.00; ROCK 1634 Dolese Bros. Co 235.34; 1819 Logan County Asphalt Co. 1909.83; supplies 1054 Lowes Companies Inc. 95.87; 1365 Brandts 293.14; 1371 Brandts 170.98; 1475 Brandts 270.50; Towels 1798 Farha Wholesale Co. 56.50; Training 863 Pioneer Technology Center 40.00; 864 Pioneer Technology Center 40.00; Uniforms 1411 Cintas Corporation Loc 1677.70; Water 956 Rural Water District #3 164.07; Jail Debt-ST Collections 1845 Kay County JFA #124183 385662.30; Mental Health Labor 1581 Butler, Kristopher 462.41; Mileage 1799 Roquemore, Carmon Chastine 62.88; Phone 1541 Zulty's Inc 53.57; Resale Fees 1322 CSG Forte Payments, INC. 30.00; Subscription 250 CT News, Newkirk Herald Journal 33.88; Rural Fire-ST Plumbing Repairs 1820 Lowes Companies Inc. 81.79; Radios 1776 Action Communications 2624.95; Supplies 1417 Galls 244.41; SH Svc Fee Accessories 895 DLP Tactical 260.36; Cleaning 809 Opportunity Center 68.00; FUEL 1133 Fuelman 1669.98; Use-ST Collections 1836 Tonkawa Fire Department/EMS 2556.30; 1838 Ponca City Fire Department/EMS 2556.29; 1839 Newkirk Fire Dept/EMS 2556.29; 1840 Blackwell Fire Department/EMS 2556.29; 1844 Kay County PBA Gross Revenue, Acct#7303000186 30706.22

Details' concerning the above-listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine the same during regular office hours.

There being no other business, motion was made by Jones and seconded by Kreger to adjourn at 9:55 a.m. Motion carried: Kreger, aye; Jones, aye.

Approved this 20th day of November 2023.

SHANE JONES, DIST#1, CHAIRMAN

JASON SHANKS, DIST#2, MEMBER

JEFF KREGER, DIST#3, MEMBER

ATTEST:

TAMMY REESE, COUNTY CLERK
COUNTY OF KAY, STATE OF OKLAHOMA
SECRETARY, BOARD OF COUNTY COMMISSIONERS
(SEAL)

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