

Monday, November 6, 2023
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, November 6, 2023, the meeting was posted for public information on November 3, 2023, at 8:50 a.m. at the Commissioners Room, west entrance of the Kay County Administration Building in Newkirk, Oklahoma, and on the Kay County Website.

Chairman Shane Jones called the meeting to order: Commissioners: Jason Shanks, Member, present; Jeff Kreger, Member, absent. Others present were as follows: Brian Hermanson, Kay County District Attorney (DA); Daniel Hesson, Emergency Management Director; Donna Parker, Oklahoma Court Services; Skylar Mathews and Paul Stokesberry, Kaw Nation; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk.

Chairman Shane Jones led the flag salute.

Motion was made by Shanks and seconded by Jones approving the regular meeting minutes of October 30, 2023. Motion carried: Jones, aye; Shanks, aye.

Report given by Donna Parker, Oklahoma Court Services, presenting the number of community service hours defendants are working and the projects they are involved in: Ms. Parker reported the completed hours for October 2023 as follows: new community service clients-8, regular community service clients turned in for the month-32, sanction community service hours completed-232, total hours completed-886.80, and community service offender completions-4. Completed Events: Salvation Army-the clients assisted with putting items in the store; Humane Society-clients assisted with feeding and watering the animals; Top of OK Museum-clients assisted with cleaning, and moving furniture; Wheatheart Nutrition-clients assisted with preparing meals; Habitat for Humanity-clients assisted with building the house and cleaning. Parkers said upcoming events will be held at New Life Trails, Habitat Restore, My Favorite Things, and Newkirk Schools where clients will help in various ways. Commissioner Shanks asked about the locations of the Habitat Restore, Parker said they are located in the Ponca City area.

Motion was made by Shanks and seconded by Jones approving Detention Transportation Claim for August 2023 in the amount of \$2,556.67. Motion carried: Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving and authorizing the Requisitioning Officers (RO), Receiving Agents (RA), and Inventory Clerks (IC) for District #2: RO- Jason Shanks/Chad Johnson, RA-Jodi Pappan/Bill Huster/Justin Shinn, IC- Jason Shanks/Chad Johnston. Motion carried: Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving reimbursement from the State for the Election Board Secretary's Salary for the month of October 2023. Motion carried: Jones, aye; Shanks, aye.

Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects: Commissioner Jones said crews cleaned out a culvert on Riverview and "R" Street, working to finish building the sand shed, mowing, boom mowing, grading, and hauling material district-wide.

Commissioner Shanks said crews have been boom mowing east of Newkirk, putting rock on "W" Street to Peckham, and crews have rocked all the roads they have received phone calls about.

Motion was made by Shanks and seconded by Jones approving to go out on six-month bids for commonly used items as follows: Bid#2024-1-Asphalt; Bid#2024-2-Bridge Materials; Bid#2024-3-Grader Blades; Bid#2024-4-Concrete; Bid#2024-5-Road Rock; Bid#2024-6-Culvert Pipe; Bid#2024-7-Office Supplies; Bid#2024-8-Janitorial Supplies. Motion carried: Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving an ODOT Claim for Kay County Hubbard Rd. over Chikaskia River, J/P 34535 (04)-\$2,400.00, Dist#1. Motion carried: Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving the following Kay County Monthly Reports for October 2023 (corrected from agenda that read September 2023): Treasurer. Motion carried: Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving the following Cash Fund Estimate of Needs and Request for Appropriations: Highway-\$498,340.46; D#1-\$110,052.43, D#2-\$110,015.68, D#3-\$278,272.35; ARPA 2021-\$19,166.89; Opioid Settlement-\$12,554.79; County Bridge & Road Improvement-\$30,258.30; Treasurer Mortgage Certification-\$520.00; Resale Property-\$24,796.90; Adult Drug Court-\$10,697.31; Family Drug Court-\$12,000.00; Mental Health Court-\$13,535.10; Local Assistance & Tribal

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Consistency (LATCF)-\$1,070.50; County Clerk Lien Fee-\$203.75; Bond-ST (PBA)-\$144,551.08; County Clerk Records Management & Preservation-\$6,530.00; Assessor Revolving Fee-\$2,028.53; County Sales Tax-\$385,662.30; Home Finance Trust Authority-\$17.06; Rural Fire ST-\$146,225.84; Ambulance Service District ST-\$48,135.52; Sheriff Service Fee-\$11,897.68; Use Tax-ST-\$153,531.11 (\$81,924.21/PBA-\$30,706.22/RFD-\$30,675.51/EMS-\$10,225.17). Motion carried: Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving the following Resolution to dispose of equipment: Res#23, 24-56, County Clerk, HP Laserjet 4200N Printer (CNBX206637), junked. Motion carried: Jones, aye; Shanks aye.

Motion was made by Shanks and seconded by Jones approving the following Resolutions to deposit funds: Res#23, 24-55, Highway-\$144,498.19; D#1-\$40,863.51, D#2-\$30,147.24, D#3-\$73,487.44, FEMA DR 4438 PW (State). Motion carried: Jones, aye; Shanks, aye.

New Business [As per 1991 O.S. 25§311. A.9- 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.] None.

DA Brian Hermanson left the meeting to attend court.

At 9:27 a.m. Connie Taylor, a citizen, entered the BOCC meeting and began asking Commissioner Shanks questions; Shanks left the meeting room and went to the hallway so he could speak with her. Shanks then went to the Commissioners Conference Room and spoke with Brenda Grimsley, SA&I. He returned to the BOCC meeting at 9:55 a.m.

Motion was made by Jones and seconded by Shanks approving Payroll Verifications for October 2023. Maintenance & Operation Claims, and Blanket Purchase Orders. Motion carried: Jones, aye; Shanks, aye.

FY 2023-2024 PURCHASE ORDER:

ARPA 2021 Rock 829 Dolese Bros. Co 10112.51; Drug Court Contract Labor 1228 Butler, Kristopher 249.60; Court Staffing 1538 Griesedieck, Thomas 125.00; 1593 Griesedieck, Thomas 125.00; Mileage 1778 Roquemore, Carmon Chastine 157.85; Office rent 1545 Chu-ona Plaza 234.00; Family Drug Court Rental 1543 Chu-ona Plaza 234.00; General Cards 1640 A+Printing 47.10; Fuel 1384 Earnheart Oil Inc 454.51; FUEL 1134 Fuelman 1653.99; Internet 1136 Kay County Detention Center 700.00; 1383 Verizon Wireless 80.02; Maintenance 1137 Kelle Repair & Tire Center 1099.84; 1604 Standley Corp 262.97; Mileage 1685 Leaming, Carol L. 108.98; Phone 1115 GoTo Communications Inc 229.35; 1628 GoTo Communications Inc 229.85; Registration 761 Oklahoma Sheriffs Association 825.00; Service 1639 Take Ten Tire 144.99; Software 1141 Transunion Risk 153.00; supplies 443 Farha Wholesale Co. 347.95; 798 Farha Wholesale Co. 393.65; Supplies 575 Cintas Corporation 945.67; 991 Cintas Corporation 357.89; 1575 Cintas Corporation 502.37; Travel 872 Mallory, Shannon 440.29; 1162 Evans, Lori 869.17; 1209 Rolando, Rachel 769.65; 1210 Mallory, Shannon 434.20; 1214 Medlock, Brenda 601.81; 1777 Reese, Tammy J. 199.44; Unemployment 1164 Ok Employment Security Commission 2465.00; Utilities 1413 City of Newkirk 4663.14; Health Copier 1713 R.K. Black Inc 82.76; Janitorial 1335 Brianna's Cleaning Company LLC 2200.00; Maintenance 1343 B & C Business Products 94.12; Registration 1428 OSEHP 220.00; Service 1331 AT&T 120.47; 1332 Summit Utilities Oklahoma Inc 53.06; Shredding 1608 The Meadows Center For Opportunity 90.00; Supplies 130 Lowes Companies Inc. 39.23; 1221 McKesson MMSGs 232.08; Travel 1317 Todd, Cassie 154.06; 1318 Pameticky, Laura 378.79; 1319 Johnson, Kara 191.78; Visual inspection fee 1627 Kay County Assessor 5776.28; Highway Dumpster 1364 Davis Sanitation 65.00; FUEL 1520 Cross Oil 29066.08; Internet 1704 KanOkla Networks 60.00; Lease 1444 Galaxie Business 84.00; 1644 SNB NA 1599.53; 1645 SNB NA 3455.16; 1647 Caterpillar Financial Services Corp 2727.00; 1649 Caterpillar Financial Services Corp 604.00; LEASE PURCHASE 1646 Security State Bank 3341.55; Mileage 1612 Tucker, Teena M. 85.15; Parts 100 Starr Lumber Co. 8.76; 455 Yellowhouse Machinery Co 71.52; 984 Blackwell Auto Supply 149.67; 1361 Blackwell Auto Supply 922.21; 1412 Fleetpride Heavy Duty Parts & Service 444.82; 1733 Locke Auto Parts 305.76; Repairs 1356 Blackwell Tire Service 50.00; 1731 P & K Equipment 447.04; Sand 1626 Sober Brothers 783.18; 1633 Sober Brothers 413.55; Service 961 OK Natural Gas 32.63; Sign 1754 Circuit Engineering District #8 2185.42; Steel 1642 S & K Direct Steel LLC 369.00; Supplies 1529 Lampton Welding 171.43; Testing 1501 Alcohol & Drug Testing Inc 125.80; 1510 Alcohol & Drug Testing Inc 272.80; 1517 Alcohol & Drug Testing Inc 223.80; TIRE 1728 Southern Tire Mart 2324.00; Training 970 Pioneer Technology Center 40.00; 1498 Pioneer Technology Center 40.00; Travel 1762 Kelly, Michael Ray 26.43; 1763 Jones, Shane D. 186.25; Uniforms 1358 Unifirst Holdings Inc 663.12; Water 1351 City of Newkirk 30.00; Mental Health Contract Labor 1230 Bouton, Lonna Anne 77.55; 1231 Herren, Brian 192.00; Court Staffing 1579 Griesedieck, Thomas 125.00; 1580 Griesedieck, Thomas 125.00; Office rent 1547 Chu-ona

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Plaza 234.00; Rural Fire-ST REPAIRS 1425 Royal Plumbing Supply 111.24; SH Forf Vehicle Maintenance 1379 Stuteville Ford Lincoln 5415.68; SH Svc Fee Maintenance 1135 Galaxie Business 115.40; Tint 1597 Fisher Window Tinting 90.00; Use-ST Medical Supplies 1207 Bound Tree Medical LLC 1698.14; Tires 1503 Sweetwater Cattle Company 3000.00

Details' concerning the above-listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine the same during regular office hours.

There being no other business, motion was made by Jones and seconded by Shanks to adjourn at 9:58 a.m. Motion carried: Jones, aye; Shanks, aye.

Approved this 13th day of November 2023.

SHANE JONES, DIST#1, CHAIRMAN

JASON SHANKS, DIST#2, MEMBER

JEFF KREGER, DIST#3, MEMBER

ATTEST:

TAMMY REESE, COUNTY CLERK
COUNTY OF KAY, STATE OF OKLAHOMA
SECRETARY, BOARD OF COUNTY COMMISSIONERS
(SEAL)
