

Kay County Justice Facilities

Friday, August 9, 2019

Kay County Detention Center

Newkirk, OK 74647

The Trustees of the Kay County Justice Facilities Authority met in a regular session at 2:30 p.m. Friday, August 9, 2019 in the Sheriff's training room of the Kay County Detention Center (KCDC) in Newkirk, OK. Notice of the regular meeting was posted for public information on August 8, 2019 at the Kay County Detention Center front door and the Sheriff's training room in Newkirk, OK.

Chairman Wes Young called the meeting to order.

Bruce Robinson led the opening prayer.

Roll Call: Trustees: Jack Godberson, Absent; Jimmy Greenhagen, Absent; Steve Kelley, Absent; Bruce Robinson, Present; Jim Stieber, Present; Lee Stout, Present; Wes Young, Present. Others present were as follows: Don Jones, KCDC Director; Tracy Goddard, KCDC Administration; Claude Williams, Taxpayers for Transparency; Holly Cline, Secretary/Deputy County Clerk. (See sign in sheet.)

Stieber nominated Young and Robinson to retain their offices as chairman and vice-chairman, respectively. Motion was made by Stieber and seconded by Stout to elect to retain Young as Chairman and Robinson as Vice-Chairman. Motion carried. Robinson, aye; Stieber, aye; Stout, aye; Young, aye.

No action was taken on the minutes of May 10, 2019 due to lack of attending quorum.

No action was taken on the minutes of June 14, 2019 due to lack of attending quorum.

Motion was made by Stieber and seconded by Robinson to approve the meeting minutes of July 12, 2019. Motion carried. Robinson, aye; Stieber, aye; Stout, aye; Young, aye.

KCDC Director Don Jones presented reports as follows: Jones reported that 27,992 meals were served in the month of June and 120 inmates were sent to prison. The food service company has a new manager and 2 new workers. The jail passed the annual BIA inspection last week. Jones noted that the average daily population was 226 with a high of 275. Sales tax collections were \$301,401 for the month of July which is down from last year in the amount of \$28,858. YTD collections are \$595,448 which is near as low FY11/12. Jones reviewed the Inmate Population Statistics, Sales Tax Collections, Disbursements and History and Revenue Report.

Jones noted issues with existing inmate telephone service and gave notice to search for other providers but possibly give CTC a chance to correct issues in the coming year.

Discussion was held about changes to Turnkey Medical services contract. The contract provides for mental health, onsite OB/GYN services and dentist services. Motion was made by Stieber and seconded by Stout to approve the amendment of the Turnkey Medical Services contract to \$58,552.30. Motion carried. Robinson, aye; Stieber, aye; Stout, aye; Young, aye.

Stieber asked Jones which payment option was preferable for the insurance policy. Jones recommended 2 payments and noted that the premium is lower than projected on the budget. Motion

was made by Stieber and seconded by Robinson to approve Payment Option 2 for the 1<sup>st</sup> payment of \$61,943 and second payment of \$63,576 on the resolution to participate in ACCO-SIG 2019/2020 Property and Liability coverage. Motion carried. Robinson, aye; Stieber, aye; Stout, aye; Young, aye.

Motion was made by Robinson and seconded by Stieber to approve the transfer of \$140,000 sales tax funds from account ##4183 to sales tax Maintenance Operations account ####6841. Motion carried. Robinson, aye; Stieber, aye; Stout, aye; Young, aye.

Motion was made by Robinson and seconded by Stout to approve the regular meeting dates for Calendar Year 2020 for the Justice Facilities Authority. Motion carried. Robinson, aye; Stieber, aye; Stout, aye; Young, aye.

Motion was made by Stout and seconded by Stieber to approve June, July, and August 2019 Purchase Orders and August and September 2019 Blanker Purchase Orders for payment. Motion carried. Robinson, aye; Stieber, aye; Stout, aye; Young, aye.

Motion was made by Robinson and seconded by Stout to approve July, August and September 2019 KCDC bi-weekly employee payroll not to exceed \$73,000 gross salary per pay period. Motion carried. Robinson, aye; Stieber, aye; Stout, aye; Young, aye.

There were no unscheduled public appearances.

Motion was made by Stout and seconded by Stieber to adjourn the meeting at 3:02 p.m. Motion carried. Robinson, aye; Stieber, aye; Stout, aye; Young, aye.

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Approved this 13<sup>th</sup> day of September, 2019.

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Wes Young, Chairman

Attest:

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Tammy Reese, Secretary/Kay County Clerk  
County of Kay/State of Oklahoma  
Kay County, Justice Facilities Authority  
(Seal)