

Monday, August 7, 2023
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, August 7, 2023, the meeting was posted for public information on August 4, 2023, at 8:50 a.m. at the Commissioners Room, west entrance of the Kay County Administration Building in Newkirk, Oklahoma, and on the Kay County Website.

Chairman Shane Jones called the meeting to order (9:12 a.m.): Commissioners: Jason Shanks, Member, present; Jeff Kreger, Member, present. Others present were as follows: Rob Davis, Kay County Assistant District Attorney; Steve Kelley, Kay County Sheriff; Rhonda Stephens, Kay County Treasurer; Janell Leaming, Kay County Assessor; Dennis Bonewell, Kay County Emergency Management Director; Terri Nash and Crystal Meadows, Kay County Custodians; Donna Parker, Oklahoma Court Services; Skylar Mathews and Paul Stokesberry, Kaw Nation; Everett Brazil, Ponca City News; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk.

Chairman Shane Jones led the flag salute.

Motion was made by Kreger and seconded by Shanks approving the regular meeting minutes of July 31, 2023. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Report given by Donna Parker, Oklahoma Court Services, presenting the number of community service hours defendants are working and the projects they are involved in: Ms. Parker reported the total monthly completed hours for July 2023 were: New community service clients-17, regular community service clients-43, sanction community service hours completed-62.5, total hours completed-653.20, and community service offender completions-17. Completed Events: Blackwell Schools-clients assisted with cleaning, Northern Oklahoma Humane Society and New Life Trails-clients assisted with feeding and watering the animals, and Wheatheart Nutrition-clients assisted with fixing meals and cleanup. Upcoming Events: Hope and Recovery, Camp McFadden, Lake Ponca, and Charlie Adams Day, clients will assist with various duties.

Job clarification/Amphitheater responsibilities for the janitorial staff: Custodian Terri Nash asked the BOCC what the custodians' duties were regarding the Amphitheater, who they were to answer to, and when they were required to work. Shanks said custodians were to mow, weed eat, and take care of the grounds. Chairman Jones told Nash you are not required to work weekends, and that the custodians reported to him and the BOCC. He continued by saying, that if there are needs outside of these areas, mowing and weed eating, those requests or needs should be brought to the BOCC. Nash said she was told there was a contract in place stating the custodian's responsibilities; Shanks said he has not seen a contract. Clerk Reese said the custodians needed something in writing regarding their job clarification on these issues. No action was taken.

Motion was made by Shanks and seconded by Kreger approving the Oklahoma State Department of Health Business Associate Agreements by and between the Kay County Health Department and Brianna's Cleaning Company, LLC, to provide janitorial services. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving amending the Office of Commissioners Estimate of Needs on the Temporary Appropriations, and Annual Report for FY 2024 to bring Dist. #2 Foreman up to the same salary as Dist. #1 and #3 Foreman's. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving setting the BOCC regular meeting dates for the calendar year 2024. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

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Motion was made by Shanks and seconded by Jones approving designating Kay County's holidays for the calendar year 2024. Motion carried: Kreger, aye; Jones; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving the Application for County Burial and Affidavit of Financial Inability to Pay. Jones said this came from the State Medical Examiner. Motion carried: Kreger, aye; Jones; Shanks, aye.

Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects:
Commissioner Jones said crews finished cleaning out a ditch on Prentice north of Hubbard Rd., sprayed around bridges and signs, put in three culverts on Lake Rd., cleaned around a culvert on Longwood, dug out asphalt on Hartford, bladed, hauled material and mowed district-wide.

Commissioner Shanks said crews finished and opened Bridge 254, crews are working in the shop changing the oil on graders, hauling rock, and blading.

Commissioner Kreger said crews hauled rock and shale to the roads, graded roads, installed and repaired guardrails, ran the packer on Riverview on new shale, and worked on signs.

Motion was made by Shanks and seconded by Kreger approving ODOT Claim Form 324a, Kay County JP 25085(08) Hydrovac, Dist#2. Skylar Mathews told Shanks he would check with Kaw Nation for possible assistance on this project (Peckham Rd.). Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Kreger and seconded by Jones approving the following Public Service/Pipeline Crossing Line Installation: Kay Electric Cooperative, NE4/NE4 S27 T28N R2W ending SE4/SE4 S22 T28N R2W, Peckham Rd., Dist#3. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

BOCC to participate in the County Road Machinery and Equipment Revolving Fund Program, Resolution No. 23, 24-28: Shanks explained to participate is a one-time interest with long payments of approximately 7 years.

Motion was made by Shanks and seconded by Jones tabling to participate in the County Road Machinery and Equipment Revolving Fund Program, Resolution No. 23, 24-28. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Jones and seconded by Shanks approving paying off a loan to Security National Bank for a JD 672G Motor Grader in the amount of \$155,056.10, Dist#3. Kreger said he had one year left on the warranty so he was paying this off. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Kreger and seconded by Shanks approving a Purchase Agreement with District #2 for a 2023 John Deere 210P-Tier Excavator. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Kreger approving the following Kay County Monthly Reports for July 2023: Treasurer. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Kreger approving the following Resolutions to dispose of equipment: Res#23, 24-29, Hwy. Dist#2, JD Excavator, Ingersol Air Compressor, Hotsy Power Washer, Lincoln Welder, Linde Wire Welder, sold at Purple Wave Auction. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Kreger approving the following Resolutions to deposit funds: Res#23, 24-26, Hwy. Dist#2-\$55.00, a prorated refund for an unneeded anti-virus license, and \$39,030.00, government consignment sale; Res#23, 24-27, Hwy. Dist#2-\$1,068.81, overpayment in personal services. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

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Motion was made by Shanks and seconded by Kreger approving the following Cash Fund Estimate of Needs and Request for Appropriations: Highway-\$222,874.77; D#1-\$60,151.44, D#2-\$99,236.44, D#3-\$63,486.89; ARPA 2021-\$21,244.25; Opioid Settlement-\$276.92; County Bridge & Road Improvement-\$42,053.12; Treasurer Mortgage Certification-\$480.00; Resale Property-\$86,136.07; Adult Drug Court-\$6,392.23; Family Drug Court-\$6,000.00; Mental Health Court-\$8,650.25; Local Assistance & Tribal Consistency (LATCF)-\$508.80; County Clerk Lien Fee-\$356.00; Bond-ST (PBA)-\$146,751.67; County Clerk Records Management & Preservation-\$6,990.00; Assessor Revolving Fee-\$1,166.13; County Sales Tax-\$391,533.45; Home Finance Trust Authority-\$16.03; Sheriff Service Fee-\$25,310.97; Rural Fire ST-\$145,907.71; Ambulance Service District ST-\$49,565.51; Use Tax-ST-\$110,988.81 (\$59,223.63/PBA-\$22,197.76/RFD-\$22,175.57/EMS-\$7,391.85). Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Kreger approving the following Transfer of Appropriations: Mental Health Maintenance & Operation-\$500.00 to Travel; Hwy. Dist#3 FEMA Projects-\$75,000.00 to Capital Outlay. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

New Business [As per 1991 O.S. 25§311. A.9- 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.] None.

Motion was made by Jones and seconded by Shanks approving Maintenance & Operation Claims, and Blanket Purchase Orders. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

FY 2022/2023 PURCHASE ORDER:

Family Drug Court Cake 4236 Cassidy, Melani 50.00; General Cleaning 3631 Opportunity Center 68.00; Copier 4267 Standley Corp 3095.50; Flags 4223 Amazon Capital Services 111.96; Maintenance 4252 Standley Corp 102.20; Phone 3309 Fusion 299.32; 3547 Fusion 300.00; Supplies 2735 Lowes Companies Inc. 500.00; 3065 Lowes Companies Inc. 406.38; 3796 Lowes Companies Inc. 428.46; Water 3792 Quality Water Service 477.75; 3794 Quality Water Service 465.45; 3797 Quality Water Service 174.00; Health Lodging 3109 Hilton Garden Inn 520.00; Payroll 4121 Oklahoma State Dept of Health 38191.47; Highway Service 4110 OK Natural Gas 34.82; SH Svc Fee Uniforms 3237 COPS Products LLC 962.08

FY 2023-2024 PURCHASE ORDER:

ARPA 2021 Rock 362 Dolese Bros. Co 10206.65; Drug Court Labor 221 Bouton, Lonna Anne 263.45; Phone 240 Zulty's Inc 73.51; Family Drug Court Cake 231 Cassidy, Melani 50.00; Plaques 506 A+Printing 45.00; Service 236 Zulty's Inc 73.50; Transportation 227 United Community Action 12.50; General Adapters 427 Amazon Capital Services 6.87; Detention 510 CommunityWorks 3738.00; Dues 266 ACCO 4500.00; 274 CODA 1027.00; 275 NODA 4550.00; 515 IAAO OKLAHOMA CHAPTER 105.00; First aid supplies 449 Cintas Corporation 58.82; Internet 35 AT&T Mobility 1409.69; Maintenance 89 McDonald Computer Services LLC 360.00; 277 American Telephone Inc 4290.00; 588 R.K. Black Inc 157.84; 591 Standley Corp 18.30; 624 Standley Corp 396.74; Maintenance Agree. 142 TASC 10000.00; Office Supplies 378 Galaxie Business 89.52; Payroll 273 DA Council 57375.00; Registration 513 CODA 125.00; Repairs 165 Stolhand Heating & Air 3028.72; Service 272 Fusion LLC 645.00; Services 24 County Budgeting Services LLC 625.00; Software 110 Transunion Risk 150.00; Storage 25 Newkirk Mini-Storage 83.00; 26 Newkirk Mini-Storage 498.00; 276 Newkirk Mini-Storage 83.00; 627 Newkirk Mini-Storage 68.00; supplies 105 Redlands Office Solutions LLC 128.82; Supplies 406 Redlands Office Solutions LLC 129.72; Travel 256 Medlock, Brenda 818.77; 496 Reese, Tammy J. 199.92; 502 Lewis, Samantha G. 125.59; 503 Leaming, Janell M. 347.49; Uniforms 55 COPS Products LLC 78.92; Utilities 270 City of Newkirk 4815.26; Water 104 Quality Water Service 97.25; 161 Quality Water Service 292.75; Health Inspections 175 Pioneer Fire And Safety 15.00; Internet 187 Get Real Fiber 50.00; Janitorial 195 Brianna's Cleaning Company LLC 2100.00; Lawn Care 122 E & E Mowing & Lawncare LLC 500.00; Lease 172 Quadient Leasing USA Inc 225.33; Service 184 AT&T 116.83; 186 Summit Utilities Oklahoma Inc 52.59; 193 Sparklight 237.71; Shredding 194 The Meadows Center For Opportunity 90.00; Subscription 170 Blackwell Journal Tribune 47.00; Supplies 125 Redlands Office Solutions LLC 1042.57; 126 Amazon Capital Services 304.39; 132 Farha Wholesale Co. 229.41; Travel 209 Johnson, Kara 221.13; 210 Linder, Deanna 25.41; 211 Todd, Cassie 118.42; 213 Pameticky, Laura 80.30; 214 Guess, Jennifer 57.77; Utilities 190 Ponca City Utility Authority 1848.29; Highway null 13 P & K Equipment 569.19; 69 Fleetpride Heavy Duty Parts & Service 859.26; 564 Direct Discount Tire 1122.00; 648 Security State Bank 3341.55; Chemicals 655 Two Rivers Coop

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1044.50; Diesel 659 Earnheart Oil Inc 21263.04; Filters 351 Fleetpride Heavy Duty Parts & Service 107.38; 551 Fleetpride Heavy Duty Parts & Service 89.02; 657 Rolling Prairie 135.95; First aid supplies 352 Cintas 143.85; FUEL 357 Farmers Grain Company 19382.76; Internet 450 KanOkla Networks 60.00; 554 Chisholm Broadband 68.00; Lease 641 Caterpillar Financial Services Corp 2727.00; 647 OK Dept. of Transportation 7759.55; 649 SNB NA 3455.16; 650 SNB NA 1599.53; LEASE PURCHASE 560 OK Dept. of Transportation 9675.14; Parts 22 Blackwell Auto Supply 1541.76; 109 Yellowhouse Machinery Co 2136.01; 663 Fleetpride Heavy Duty Parts & Service 414.21; Repairs 353 G & B Auto Service Inc 90.00; 402 G & B Auto Service Inc 90.00; Rodent Services 561 USDA-APHIS-WS 800.00; Service 50 Rolling Prairie 154.00; Supplies 46 Kelle Oil Company 1816.93; 421 Cintas Corporation 127.19; Telephone 346 Nextiva Inc 93.34; Travel 509 Jones, Shane D. 217.58; Uniforms 37 Cintas Corporation Loc 1680.71; 151 Unifirst Holdings Inc 849.29; Water 349 City of Newkirk 30.00; Mental Health Labor 223 Butler, Kristopher 211.64; 507 Deleon, Demetrice Deshawn 71.39; Phone 238 Zulty's Inc 73.50; ML Fee Maintenance 279 Apprentice 3732.00; Shelves 393 Lowes Companies Inc. 2538.40; SH Svc Fee FUEL 66 Fuelman 2075.54; Juvenile Transports 511 O'Brien, Samantha 198.75; Maintenance 73 G & B Auto Service Inc 20.00; Parts 40 Bumper To Bumper 336.60; Rental 51 Carys Sanitation 82.50

Details' concerning the above-listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine the same during regular office hours.

There being no other business, motion was made by Jones and seconded by Shanks to adjourn at 10:15 a.m. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Approved this 14th day of August 2023.

SHANE JONES, DIST#1, CHAIRMAN

JASON SHANKS, DIST#2, MEMBER

JEFF KREGER, DIST#3, MEMBER

ATTEST:

TAMMY REESE, COUNTY CLERK
COUNTY OF KAY, STATE OF OKLAHOMA
SECRETARY, BOARD OF COUNTY COMMISSIONERS
(SEAL)
