

Monday, July 31, 2023
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, July 31, 2023, the meeting was posted for public information on July 28, 2023, at 8:50 a.m. at the Commissioners Room, west entrance of the Kay County Administration Building in Newkirk, Oklahoma, and on the Kay County Website.

Chairman Shane Jones called the meeting to order: Commissioners: Jason Shanks, Member, present; Jeff Kreger, Member, present. Others present were as follows: Brian Hermanson, Kay County District Attorney (DA); Rhonda Stephens, Kay County Treasurer; Dennis Bonewell, Kay County Emergency Management Director; Skylar Mathews, Kaw Nation; Everett Brazil, Ponca City News; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk.

Chairman Shane Jones led the flag salute.

Motion was made by Kreger and seconded by Jones approving the regular meeting minutes of July 24, 2023. Motion carried: Kreger, aye; Jones, aye; Shanks, abstained.

Master Services Agreement by and between Apprentice Information Systems of OK, Inc. and the Kay County Clerk to provide hardware maintenance and security: DA Hermanson said he crossed out Item 3.a.iii on page 1 that stated any invoice not paid when due shall be subject to accrue interest; DA Hermanson said the county does not pay interest in this respect. DA Hermanson said he did not like the request for remediation language but he would approve as to form.

Motion was made by Jones and seconded by Shanks approving the Master Services Agreement by and between Apprentice Information Systems of OK, Inc. and the Kay County Clerk to provide hardware maintenance and security. DA Hermanson approved as to form. Motion carried: Kreger, aye; Jones, aye; Shanks aye.

Oklahoma State Department of Health Business Associate Agreements by and between the Kay County Health Department and Brianna's Cleaning Company, LLC, to provide janitorial services. DA Hermanson said he still has not received a response from them. No action was taken.

Motion was made by Shanks and seconded by Jones approving a reimbursement from the State for the Election Board Secretary's Salary for the month of July 2023. Motion carried: Kreger, aye; Jones; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving the Treasurer's Notes to the Financial Statement for the Fiscal Year ended June 30, 2023. Motion carried: Kreger, aye; Jones; Shanks, aye.

Motion was made by Shanks and seconded by Kreger approving the Cooperative Service Agreement between the Kay County Board of County Commissioners and United States Department of Agriculture, Animal and Plant Health Inspection Service (APHIS) Wildlife Services (WS), for the period of July 1, 2023, through June 30, 2024. Motion carried: Kreger, aye; Jones; Shanks, aye.

Motion was made by Shanks and seconded by Jones tabling setting the BOCC regular meeting dates for the calendar year 2024. Motion carried: Kreger, aye; Jones; Shanks, aye.

Kay County's holidays for the calendar year 2024: Shanks discussed not taking June 19th off and instead switching that day off and taking it off for either July 5th or December 23rd. Commissioner Jones and Commissioner Kreger said whatever was decided they would be fine with it.

Motion was made by Shanks and seconded by Jones tabling designating Kay County's holidays for the calendar year 2024. Motion carried: Kreger, aye; Jones; Shanks, aye.

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Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects:
Commissioner Jones said crews cleaned out a ditch on Prentice Rd. north of Hubbard Rd., removed trees and limbs off Sage Lane, patched holes on Rocky Ridge Rd., bladed, hauled material, mowed, and boom mowed district-wide.

Commissioner Shanks said crews were putting up a guardrail and rocking Bridge 254 to open the road, putting in a pipe on Union, blading, and grading.

Commissioner Kreger said crews hauled rock and shale to the roads, graded roads, and hauled rock from Dolese, serviced graders and trucks, mowed right of ways, and cleaned ditches.

Motion was made by Shanks and seconded by Kreger approving ODOT Claim Form 324a, Kay County JP 25085(08) Hydrovac, Dist#2. Skylar Mathews told Shanks he would check with Kaw Nation for possible assistance on this project (Peckham Rd.). Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Kreger and seconded by Jones approving the following Public Service/Pipeline Crossing Line Installation: Kay Electric Cooperative, NE4/NE4 S27 T28N R2W ending SE4/SE4 S22 T28N R2W, Peckham Rd., Dist#3. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Kreger and seconded by Jones approving the following Resolutions to deposit funds: Res#23, 24-25, Hwy. Dist#3-\$2,330.45, grant money reimbursement funds to purchase chainsaws. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Kreger approving the following Transfer of Appropriations: Rural Fire-ST(Newkirk) Capital Outlay-\$3,000.00 to Maintenance & Operations. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

New Business [As per 1991 O.S. 25§311. A.9- 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.] None.

Motion was made by Jones and seconded by Shanks approving Payroll Verifications for July 2023, Maintenance & Operation Claims, and Blanket Purchase Orders. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

FY 2022/2023 PURCHASE ORDER:

Family Drug Court Internet 3968 Ponca City Utility Authority 26.00; Highway Billing 4206 OK Natural Gas 158.43; DEF 2353 Cross Oil 900.00; 3541 Cross Oil 900.00; Project 3939 PARADIGM CONSTRUCTION & ENGINEERING, INC. 6686.90; 3940 PARADIGM CONSTRUCTION & ENGINEERING, INC. 9000.00; 3941 PARADIGM CONSTRUCTION & ENGINEERING, INC. 4725.02; 3942 PARADIGM CONSTRUCTION & ENGINEERING, INC. 3000.00; Service 3705 OK Natural Gas 34.66; Utilities 4107 Ponca City Utility Authority 469.18; Water 3488 Quality Water Service 59.25

FY 2023-2024 PURCHASE ORDER:

ARPA 2021 Rock 369 Dolese Bros. Co 25679.25; Assr Rev Fee Reimbursement 499 Leaming, Janell M. 78.83; Supplies 145 Staples Credit Plan 153.82; Wipers 420 Locke Auto Parts 37.22; Drug Court Internet 241 Ponca City Utility Authority 26.00; Family Drug Court Court Staffing 226 Jowers, Rae 250.00; Plaques 234 A+Printing 25.00; Reimbursement 233 Roquemore, Carmon Chastine 75.00; Supplies 228 HAC Inc 75.73; General CSSP 2 Northern Ok Court Services Inc. 3000.00; Internet 147 Verizon Wireless 80.02; Maintenance 80 Kelle Repair & Tire Center 471.43; Patches 333 Village Screen Print 75.23; Registration 504 CODA 60.00; 505 CODA 125.00; Software 268 Kellpro Computer 21921.00; supplies 60 Farha Wholesale Co. 278.81; 99 Petsense 218.98; 112 Walmart Capital One 144.51; Highway null 563 USDA-APHIS-WS 800.00; Chemicals 413 S & S FERTILIZER 272.00; DEF 364 Cross Oil 990.00; Fuel 430 Earnheart Crescent LLC 21026.90; Lease 21 Galaxie Business 84.00; Maintenance 343 Standley Systems Inc 64.30; Parts 416 BRUCKNER'S TRUCK & EQUIPMENT 580.05; 417 P & K Equipment Inc 113.02; Pipe 424 Century Products 612.48; Rodent Services 101 USDA-APHIS-WS 800.00; Signs 408 Circuit

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Engineering District #8 9.00; Supplies 414 Cross Oil 2309.45; Testing 422 Alcohol & Drug Testing Inc 181.40; Mental Health Internet 239 Ponca City Utility Authority 26.00; RM&P Software 269 Kellpro Computer 3520.80; SH Svc Fee FUEL 64 Fuelman 1480.84; Use-ST Battery 494 Locke Auto Parts 240.15; Supplies 495 Docs Food Store Inc, Apple Market 207.47

Details' concerning the above-listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine the same during regular office hours.

There being no other business, motion was made by Jones and seconded by Shanks to adjourn at 10:31 a.m. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Approved this 7th day of August 2023.

SHANE JONES, DIST#1, CHAIRMAN

JASON SHANKS, DIST#2, MEMBER

JEFF KREGER, DIST#3, MEMBER

ATTEST:

TAMMY REESE, COUNTY CLERK
COUNTY OF KAY, STATE OF OKLAHOMA
SECRETARY, BOARD OF COUNTY COMMISSIONERS
(SEAL)
