

Monday, July 15, 2019
Newkirk, Oklahoma

AMENDED MINUTES

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, July 15, 2019, the meeting was posted for public information on July 12, 2019, at 8:50 a.m. at the Courthouse front door, Commissioners Court, and basement handicapped entrance of the Kay County Courthouse in Newkirk, Oklahoma.

Chairman Jack Godberson called the meeting to order. Those present were as follows: Jason Shanks, Member; John Wilson, Member; Brian Hermanson, District Attorney (DA); Steve Kelley, Kay County Sheriff; Christy Kennedy, Kay County Treasurer; Susan Keen, Kay County Treasurer; Cheryl Howard, Kay County Election Board; Dennis Bonewell, Emergency Management Director; Jessica Windom, Ponca City News; Claude Williams, Taxpayers for Transparency; Sharon Rowen, kaynewscow.com; Tammy Reese, Secretary/Kay County Clerk. (See sign in sheet).

Chairman Godberson led the Flag Salute.

Motion was made by Wilson and seconded by Godberson approving regular meeting minutes of July 1 and July 8, 2019. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks approving reaffirming First Deputy District No. 1 decisions made in BOCC meeting of July 8, 2019. DA Hermanson felt reaffirming decisions was necessary in case someone wanted to raise a problem or question regarding actions taken. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Donna Parker, Oklahoma Court Services gave report presenting the number of community service hour's defendants are working and the projects they are involved in as follows: New community service clients-8; regular community service clients turned in for the month-63; sanction community service hours completed-200; total hour completed-627.33; community service offender completions-13. Completed Events: Santa's Helper Flea Market, Friendship Feast, Blackwell Museum, Hartford Avenue Church, Tonkawa Fire Department, Wheatheart Nutrition, Ponca City Lake, Newkirk Main Street, Ponca City Senior Center places clients assisted with cleaning and serving food. Up-Coming Events: Habitat Restore, Santa's Helper & Flea Market, Ponca City Disc Golf, City of Braman, My Favorite Things, Ponca City Lake, Wheatheart Nutrition, Friendship Feast where clients will assist with a variety of different tasks.

Motion was made by Shanks and seconded by Wilson tabling employee payroll deduction with RecPlex Corporate Wellness Program to see if there is enough interest. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Wilson and seconded by Godberson tabling approval of Resolution #19,20-25 letter of support of the Oklahoma Emergency Response System Stabilization and Improvement Revolving Fund (OERSSIRF) from Tonkawa Fire Department Ambulance. Commissioner Wilson said he would contact the department for clarification. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Wilson approving Supplemental & Modification Agreement#1 County Improvements for Roads & Bridges Project Agreement between BOCC and State of Oklahoma Department of Transportation. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Wilson tabling Agreement between Kay County and Architect In Partnership (AIP) to design an Annex to the Kay County Courthouse. DA Hermanson stated he had concerns about the contract regarding the 6% & 8% interest difference; he told in the first plans on new construction of an annex the interest was 6% and then the second set of plans the interest was 8%. DA Hermanson said after speaking with Matt Graves, AIP, Matt explained for the new construction of a stand alone annex the interest is 6% and on the remodel of current courthouse the interest would be 8%. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

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Updates of Annex to the Kay County Courthouse: Godberson said there are three different options and he was wanting to know which set of plans the committee was considering. Treasurer Kennedy said the stand-alone annex for the administrative offices (first set of plans) and remodeling the courthouse. DA Hermanson said all four Judges, himself, his Assistant and Sheriff Kelley met with Matt Graves, AIP, last week. DA Hermanson discussed the remodel plans, ADA compliance and security issues to be made to the courthouse. The annex committee has not brought a recommendation to the BOCC.

Expanding internet service in Kay County Courthouse: Treasurer Kennedy discussed her concerns regarding the internet service in her office. At this time there's more than one internet service being used throughout the courthouse; Kennedy is requesting all offices use the same service and asked the BOCC to consider expanding the One Net internet service (currently used by some offices) to better serve all the offices. BOCC asked her to get a contract to be reviewed and considered. No action was taken.

Motion was made by Shanks and seconded by Godberson approving changes on Road Use Agreement by and between BOCC and Duke Energy Renewables Wind, LLC regarding clarification of three (3) items on the Frontier Wind Power II Road Use Agreement with Duke Energy. 1) Article I, 1.1.b County Responsibilities; 2) 1.2.c Developer's Responsibilities; 3) 1.5.b Compensation Payments. Motion carried: Godberson, aye; Wilson, abstained; Shanks, aye.

Motion was made by Shanks and seconded by Wilson approving Business Associate Agreement by and between the Kay County Health Department (KCHD) and R.K. Black, Inc for Service Agreement on Printers. DA Hermanson stated the contract was confusing and noted it was for maintenance on the machines. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

DA Hermanson referred to Health Department contracts already approved with contingency of having quotes; Clerk Reese stated quotes have now been received on the mowing contract, etc.

Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects: Commissioner Godberson said crews are blading and hauling material to flood damaged roads, mowing ditches, put in a culvert extension on Ranch Drive and South Avenue, put rip rap in ditch on east Furguson and fixed buckle in concrete on "S" Street.

Commissioner Wilson said crews are still taking pictures of FEMA damages and went around site with ODOT for the major collector roads. He said crews have been knocking down the ruts on the roads, doing repair work on a bridge south of Hubbard on 124th, building up the road on "P" north of Hubbard, draining roads that are holding water, digging shale at the pit, hauling shale, grading roads, fixing washouts and working to get roads usable again. Wilson said there are still many roads with deep ruts and crews continue to work to get them smooth. He told he is waiting for a disaster declaration so the county can receive funding to purchase road material to fix the roads.

Commissioner Shanks said crews are having difficulty staying caught up. He said crews are blading, working on State Line, hauling 6" surge rock, getting silt off at Silverdale Lane. Shanks said north of Newkirk received more rain and crews are trying to get roads built back up.

Motion was made by Shanks and seconded by Wilson approving 2019/2020 ACCO-SIF Workman's Compensation Insurance Revised Renewal Quote originally referenced on Resolution No. 18, 19-147 to Execute the Agreement Establishing the Association County Commissioner of Oklahoma and Payment Option on Intent to Participate in ACCO-SIG. Clerk Reese said there was a calculation error on the first quote ACCO sent; she said ACCO's corrected amount is \$200,010. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson tabling the following Public Service/Pipeline Crossing Line Installations: Blackwell Rural Water Corp-478' north of center of road E1030 (Adobe Rd) SW4/SW4 S10 T27N R1W ending SE4/SE4 S9 T27N R1W, crossing road N3200 (13th St); Blackwell Rural Water Corp-778' north of center of rod E1030 (Adobe Rd) SW4/SW/4 S10 T27N R1W ending SE4/SE4 S9

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T27N R1W, crossing road N3200 (13th St); Blackwell Rural Water Corp-at existing fire hydrant NE4/NE4 S16 T27N R1W ending SE4/SE/4 S9 T27 R1W, crossing road E1030 (Adobe Rd); Blackwell Rural Water Corp- NW4/NW4 S26 T28N R1W ending SW4/SW4 S23 T28N R1W, crossing road N3200 (13th St).
Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Wilson approving the following Kay County Monthly Reports for June 2019: Election Board; County Assessor; Health Department; Court Clerk (Ponca City & Newkirk Offices). Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Wilson approving the following Resolutions to deposit funds: Res#19, 20-26, Highway District#2-\$10,000.00, BIA 6 Bridges Project#A17C00043. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Wilson approving the following Cash Fund Estimate of Needs and Request for Appropriations: Treasurer's Resale-\$1,215.66 (Lapsed Balances 2018-2019); Highway-\$379,194.29 - D#1-\$120,691.73; D#2-\$106,151.28; D#3-\$152,351.28, corrects previous which read: Highway-\$379,194.49 - D#1-\$120,691.93; D#2-\$106,151.28; D#3-\$152,351.28 (was put on accounts correctly). Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks approving County Officers & Deputies Association Annual Membership Dues FY 2020 in the amount of \$1,027.00. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Wilson approving the following Transfer of Appropriations: Family Drug Court Personal Services-\$3,070.25 to Maintenance & Operations. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

New Business [As per 1991 O.S. 25§311.A.9-'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.] None.

Motion was made by Godberson and seconded by Wilson approving Maintenance & Operation Claims and Blanket Purchase Orders. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

FY 2018/2019 PURCHASE ORDERS:

Family Drug Court Attorney Fees 4128 Wilson, Brewer & Munson 500.00; 4129 Jowers, Rae 500.00; 4130 Terrell Law Firm PLLC 500.00; General Antivirus 4131 Smethers, Sean 100.00; Internet 3419 AT&T 72.60; Labor 3032 Smethers, Sean 50.00; Lodging 3366 Hampton Inn 188.00; 3549 Hilton Garden Inn - Midtown Tulsa 376.00; Maintenance 3745 Standley Corp 170.48; Notary Bonds 4109 Secretary of State 20.00; Parts 4140 Total Com Inc. 40.00; Repairs 862 Younger-Holmes Electrical Contractors 545.91; Supplies 4114 Southwest Business Products 3601.70; Telephone 3397 Fusion 286.25; Health Copier 3559 R.K. Black Inc 108.92; 3560 R.K. Black Inc 151.41; Pest Control 3312 Parker Pest Control 145.00; Services 4025 Marvel's Handyman Service 360.00; Shredding 3910 The Meadows Center For Opportunity 90.00; Supplies 3533 Lowes Companies Inc. 90.25; 3911 Farha Wholesale Co. 186.91; 3912 Southwest Business Products 329.49; 3915 Walmart Community BRC 33.66; 4026 B & C Business Products 576.95; 4056 McKesson MMSGs 129.38; Testing 3913 Newkirk Family Health Center 90.00; Translation 3565 Language Line Services 468.14; Travel 3592 Raby, Jeremy 22.40; 3950 Sigrid Krause 104.00; 3952 Oldfield, Amy 91.30; Highway Asphalt 4097 Evans & Associates 2049.74; Billing 3711 Kay Electric Cooperative 283.00; Class 3434 OSU-CTP 65.00; Dumpster 3988 Davis Sanitation 55.00; Pressure Washer 4016 Blackwell Auto Supply 298.89; Repairs 2253 Kelle Oil Company 315.00; 3929 Blackwell Tire Service 70.00; 3935 P & K Equipment 2.67; 3962 American Telephone 110.00; Rock 551 APAC-Central Inc 3625.00; 900 APAC-Oklahoma Inc. 3538.00; 3700 APAC-Central Inc 5754.42; 3791 APAC-Oklahoma Inc. 5418.77; 4059 Dolese Bros Co 7691.87; 4061 APAC-Central Inc 5580.81; 4118 Dolese Bros Co 6233.04; Supplies 3349 Owen Auto Supply 875.04; 3936 Owen Auto Supply 994.96; Training 3938

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Pioneer Technology Center 40.00; Uniforms 3931 Unifirst Holdings Inc 905.54; Resale Fees 3981 Forte 39.00; Updates 4002 TM Consulting 40.00; SH Svc Fee Fuel 3851 Fuelman 1470.61

FY 2019/2020 PURCHASE ORDERS:

Assr Rev Fee Service 368 Locke Auto Parts 331.82; General Attorney Fees 122 Tisdal & O'Hara PLLC 1829.00; Dues 399 County Treasurers Assoc., C/o David Manning 450.00; Licensing 232 Kellpro Computer 1000.00; 234 Kellpro Computer 1000.00; Notary Bonds 376 Secretary of State 10.00; Software Licenses 159 Kellpro Computer 15435.80; Subscription 107 Ponca City News 96.00; 402 Tonkawa News 30.00; Health Maintenance 53 Falco Alarm Co. 213.00; Subscription 29 Ponca City News 96.00; 158 Blackwell Journal Tribune 42.00; Support 22 I2iTechnologies 809.10; Travel 50 Raby, Jeremy 22.40; Highway Chemicals 58 Kelle Oil Company 504.00; Diagnostics 254 Sooner Heating And Air, LLC 281.25; Internet 68 KanOkla Networks 35.00; 100 Encounter Wireless Service 68.00; Lease 69 SNB NA 1704.06; 71 Security National Bank 2038.69; 95 OK Dept. of Transportation 4095.40; 378 Welch State Bank 2136.55; 379 SNB NA 857.19; 380 SNB NA 4113.38; 381 RCB Bank 3096.08; 382 Caterpillar Financial Services Corp 3846.88; Maintenance 60 Syntech 1175.00; 66 Galaxie Business 71.00; Parts 208 Action Truck Parts 729.48; 364 Yellowhouse Machinery Co 588.31; Repairs 255 Sooner Heating And Air, LLC 204.00; REPAIRS 253 Sooner Heating And Air, LLC 413.00; Rodent Services 74 USDA-APHIS-WS 800.00; 97 USDA-APHIS-WS 800.00; Software 98 Kellpro Computer 1823.80; Subscription 99 Ponca City News 96.00; Resale Overage 401 Kay County Treasurer 109016.93; RM&P Recovery Services 231 Kellpro Computer 3445.20

Details' concerning the above listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine same during regular office hours.

There being no other business, motion was made by Godberson and seconded by Wilson to adjourn, 10:49 a.m. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Approved this 22nd day of July, 2019.
Amended minutes approved July 29, 2019

JACK GODBERSON, CHAIRMAN

JOHN A. WILSON, MEMBER

JASON SHANKS, MEMBER

ATTEST:

TAMMY REESE, COUNTY CLERK
COUNTY OF KAY, STATE OF OKLAHOMA SECRETARY,
BOARD OF COUNTY COMMISSIONERS
(SEAL)
