

Monday, July 3, 2023
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, July 3, 2023, the meeting was posted for public information on June 30, 2023, at 8:50 a.m. at the Commissioners Room, west entrance of the Kay County Administration Building in Newkirk, Oklahoma, and on the Kay County Website.

Chairman Shane Jones called the meeting to order: Commissioners: Jason Shanks, Member, present; Jeff Kreger, Member, present. Others present were as follows: Brian Hermanson, Kay County District Attorney (DA); Fera Terrell, Assistant District Attorney; Rhonda Stephens, Kay County Treasurer; Steve Kelley, Kay County Sheriff; Dennis Bonewell, Emergency Management Director; Dan Hesson, Citizen; Skyler Mathews & Paul Stokesberry, Kaw Nation; Carlos Sanchez, Oklahoma Juvenile Affairs; Everett Brazil, Newkirk Herald Journal; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk.

Chairman Shane Jones led the flag salute.

Motion was made by Kreger and seconded by Jones approving the regular meeting minutes of June 26, 2023. Motion carried: Kreger, aye; Jones, aye; Shanks, abstained.

DA Hermanson asked the BOCC to table the Oklahoma State Department of Health Business Associate Agreements by and between the Kay County Health Department and Brianna's Cleaning Company, LLC, to provide janitorial services, to allow him time to speak with the Health Department regarding some questions he has about the agreement.

Motion was made by Jones and seconded by Kreger tabling the Oklahoma State Department of Health Business Associate Agreements by and between the Kay County Health Department and Brianna's Cleaning Company, LLC, to provide janitorial services. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Kreger approving to Amend by striking Section 16.e. regarding interest earned on these funds on Resolution No. 22, 23-135, a resolution of the BOCC for Kay County, Oklahoma regarding the administration of an additional one-third or one percent (1/3 of 1%) county sales tax upon the gross proceeds or gross receipts derived from all sales taxable under the Oklahoma Sales Tax Code, which provides that 100% of all revenues derived therefrom would be apportioned equally among participating volunteer fire and emergency medical service providers located and operating within the corporate boundaries of Kay County, Oklahoma. DA Hermanson approved as to form. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving the Alcohol & Drug Testing Inc. (ADTI) Service & Price Agreement by and between ADTI, an Oklahoma Corporation, and Client to set forth the terms and provisions under which ADTI shall provide drug and alcohol testing services for the Client. DA Hermanson approved as to form and noted he corrected the date to reflect Fiscal Year 2023-2024. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Kreger the County Officer Treasurer Turnover Statutory Report letter from State Auditor Cindy Byrd, CPA listing the procedures that were performed and the estimated cost. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Kreger and seconded by Jones approving the following Resolutions applying to the office of County Treasurer Rhonda Stephens: Delegations of duties/appointment of deputies; Designating depositories of funds; Designating the cash room; Investment Policy. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving the following Appointment of Deputies by County Treasurer Rhonda Stephens: Jamie Johnston, First Deputy; Leah Stieber, Second Deputy. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

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Motion was made by Shanks and seconded by Jones approving and designating County Clerk Tammy Reese to compile the Schedule of Expenditures of Federal Awards (SEFA) Report by Grant for FY 2022-2023. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Kreger and seconded by Jones approving per request of Sheriff Steve Kelley on Detention Services Agreement by and between Kay County and the following: CommunityWorks, LLC-Pottawatomie County Juvenile Detention Center (Carter Hall), \$45.50 a day per child; CommunityWorks, LLC-Cleveland County Juvenile Detention Center (Couch Center), \$45.50 a day per child; Pittsburg County Regional Juvenile Detention Center, \$38.97 a day per child. DA Hermanson approved as to form. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Jones and seconded by Shanks approving authorizing the Requisitioning Officer-Commissioner Dist#1/Dist#2/Dist#3/County Clerk Tammy Reese; Receiving Agent-Ty Worley/Jeanne Fox; Inventory Clerk-Elliot Tucker/Steve Wilson for the Bear Creek Fire Department accounts. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Kreger approving the ACCO-SIG 2023-2024 Property & Liability Renewal Quotes, Intent to Participate in ACCO-SIG selecting Payment Option 1, and the Resolution No. 23, 24-21 to Execute the Agreement Establishing the Association of County Commissioners of Oklahoma. DA Hermanson approved as to form. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects: Commissioner Jones said crews repaired a handrail and cleaned up the street south of the courthouse, cleaned out ditches on Tower Rd. east of Longwood, mowed district-wide, bladed, and hauled materials to the roads.

Commissioner Shanks said crews are putting in culvert pipes, blading, and hauling rock.

Commissioner Kreger said crews hauled rock and shale to the roads, graded roads, and hauled rock from Burbank and Dolese to the yard and the roads, laid asphalt on 29th Street north of Hubbard, took out some trees on 108th Street, and cleaned out ditches.

Quotes on pesticide spray rig: Commissioner Kreger said he received quotes from P&K Equipment-\$5,400.00, Wylie Sprayers-\$5,325.00, and Wako LLC-\$4,728.30

Motion was made by Kreger and seconded by Shanks approving and accepting the lowest quote from Wako LLC-\$4,728.30, to purchase a pesticide skid spray rig, Dist#3. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Jones and seconded by Kreger approving the following Public Service/Pipeline Crossing Line Installations: Kay Electric Cooperative, SE4/SE4 S30 T25N R2E ending NE4/NE4 S31 T25N R2E, Cowboy Hill Rd., Dist#1. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Jones and seconded by Shanks approving the following Resolutions to deposit funds: Res#23, 24-20, Hwy. Dist#1-\$1,921.49, grant money reimbursement funds to purchase chainsaws. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving the following Transfer of Appropriations: Assessor Maintenance & Operations-\$5,000.00 to Capital Outlay. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

New Business [As per 1991 O.S. 25§311. A.9- 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.] None.

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DA Brian Hermanson left the meeting to attend court.

Motion was made by Jones and seconded by Shanks approving Payroll Verifications for June 2023, Maintenance & Operation Claims, and Blanket Purchase Orders. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

FY 2022/2023 PURCHASE ORDER:

ARPA 2021 HVAC 3308 KSB Enterprises 57977.88; Family Drug Court Mileage 4239 Roquemore, Carmon Chastine 28.82; General Cards 4185 A+Printing 73.05; Fuel 2733 Earnheart Oil Inc 190.81; 3063 Earnheart Oil Inc 132.72; 3322 Earnheart Oil Inc 142.03; Internet 4164 Verizon Wireless 80.02; Mileage 2559 Nash, Terri K. 60.00; Paper 4261 Farha Wholesale Co. 103.60; Patches 3768 Emblem Enterprises Inc. 289.77; Rental 1976 Carys Sanitation 165.00; supplies 4160 Farha Wholesale Co. 591.40; Supplies 4262 Amazon Capital Services 26.11; Travel 3982 Medlock, Brenda 554.62; Uniforms 3934 Village Screen Print 320.12; Wiring and supplies 726 American Telephone Inc 56600.00; Health Certification 4182 Autry Technology Center 6.00; Maintenance 3830 B & C Business Products 70.28; Maintenance Agree. 3303 R.K. Black Inc 156.38; Monitoring 2835 Falco Alarm Co. 213.00; Service 4122 Summit Utilities Oklahoma Inc 54.32; 4125 AT&T 116.51; 4130 Chavez, Leonel 1800.00; 4135 Sparklight 237.34; Shredding 4136 The Meadows Center For Opportunity 45.00; Travel 3306 Johnson, Kara 85.67; 4120 Pameticky, Laura 211.17; 4307 Todd, Cassie 302.74; Utilities 4132 Ponca City Utility Authority 1519.45; Highway Billing 3781 OK Natural Gas 146.68; Labor 4144 High Point Partners LLC 1500.00; Lease 4208 Caterpillar Financial Services Corp 2727.00; Lodging 2588 Hampton Inn & Suites 196.00; Maintenance 4207 Standley Systems Inc 64.89; MILEAGE 4251 Shanks, Jason R. 163.75; Parts 3319 Fleetpride Heavy Duty Parts & Service 192.45; 3321 Yellowhouse Machinery Co 321.72; 3680 HUDSON AUTO SUPPLY LLC 360.67; 3886 HUDSON AUTO SUPPLY LLC 246.12; 3935 Southwest Truck Parts 36.97; 3988 Locke Auto Parts 250.65; 3991 Highway 60 Tire & Service Inc 115.50; 4088 John Deere Credit 855.38; 4218 Enid New Holland 64.80; Phone 4200 Chisholm Broadband 89.99; Phone Service 4099 Lingo Communications 164.43; Repairs 3903 Kuhn Mechanical Inc 661.52; ROCK 4231 Logan County Asphalt Co. 1887.42; 4255 Burbank Materials LLP 187.52; Service 3700 OK Natural Gas 35.24; Signs 4269 Circuit Engineering District #8 485.00; supplies 3187 S & K Direct Steel LLC 192.80; 3627 Atwoods Distributing 3.98; 3679 Brandts 272.55; 3898 Lowes Companies Inc. 14.66; Uniforms 4192 Cintas Corporation Loc 397.85; Utilities 3707 Ponca City Utility Authority 462.83; SH Svc Fee Copier maintenance 4224 Galaxie Business 133.00; FUEL 3889 Fuelman 3274.37; supplies 3250 Staples 328.89; Vehicle Maintenance 3611 Burkes Auto Body & Restoration 898.00; 3620 Kelle Repair & Tire Center 668.81;

2023-2024

General CSSP 154 Northern Ok Court Services Inc. 3000.00; Services 153 County Budgeting Services LLC 625.00; Highway Registration 14 ACCO 95.00; Software 20 Kellpro Computer 3165.00;

Details' concerning the above-listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine the same during regular office hours.

There being no other business, motion was made by Jones and seconded by Shanks to adjourn at 10:20 a.m. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

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Approved this 10th day of July 2023.

SHANE JONES, DIST#1, MEMBER

JASON SHANKS, DIST#2, MEMBER

JEFF KREGER, DIST#3, MEMBER

ATTEST:

TAMMY REESE, COUNTY CLERK
COUNTY OF KAY, STATE OF OKLAHOMA
SECRETARY, BOARD OF COUNTY COMMISSIONERS
(SEAL)
