

Monday, June 21, 2021
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, June 21, 2021, the meeting was posted for public information on June 18, 2021, at 8:50 a.m. on the Courthouse front door, Commissioners Court, basement handicapped entrance of the Kay County Courthouse in Newkirk, Oklahoma, and Kay County Website.

Chairman Jason Shanks called the meeting to order. Commissioners: Jack Godberson, Member, present; John A. Wilson, Member, present. Other's present were as follows: Brian Hermanson, District Attorney (DA); Susan Keen, Kay County Assessor; Brenda Medlock, Liz Nicholson, and Shannon Mallory, OSU Extension; Dusty Bittle, Yellowhouse Machinery; Clint Franklin, Benefits Select; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk.

Chairman Jason Shanks led the flag salute.

Motion was made by Godberson and seconded by Wilson approving regular meeting minutes of June 14, 2021. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Clint Franklin a representative for Benefits Select regarding health insurance: Mr. Franklin told his purpose for being at the meeting was to get permission to provide a proposal to the county and show how Benefits Select can save the county money while providing better benefits.

Motion was made by Shanks and seconded by Wilson approving Contract by and between the Kay County Health Department and Peter Hightower to provide Directly Observed Therapy and related services to tuberculosis patients. DA Hermanson approved as to form. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Godberson and seconded by Shanks approving Contract by and between the Kay County Health Department and Kelby Johnson to provide Directly Observed Therapy and related services to tuberculosis patients. DA Hermanson approved as to form. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Wilson and seconded by Godberson approving Contract by and between the Kay County Health Department and Leonel Chavez to provide janitorial services to the Department at 433 Fairview, Ponca City. DA Hermanson approved as to form. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Godberson and seconded by Wilson approving Contract by and between the Kay County Health Department and Lane Lathers and/or Tyce Breese, LB's Lawn Care & Landscape Service to provide lawn care and snow and ice removal. DA Hermanson approved as to form. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Shanks and seconded by Wilson approving Service Agreement by and between the Kay County Health Department and R.K. Black, Inc. to provide services on equipment. DA Hermanson approved as to form. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Godberson and seconded by Wilson approving Agreements between the BOCC and the following to have remote terminal capabilities with the Assessor's office: Tom Burg. DA Hermanson approved as to form. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Shanks and seconded by Wilson approving Software License and Support Agreement with OSU-Center for Local Government Technology (CLGT) and LandMark GSI, Inc. for the use of Assessment Administration Computer Assisted Mass Appraisal (CAMA) and Map Analyzer GIS, for the County Assessor. DA Hermanson approved as to form. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Monday, June 21, 2021
Newkirk, Oklahoma

Motion was made by Shanks and seconded by Godberson approving OSU-CLGT IT Services Agreement with CLGT and AF3 Technical Solutions, LLC, to provide IT Services to the County Assessor's office. DA Hermanson approved as to form. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

OSU Extension Stakeholders report for May's programs and activities: Brenda Medlock began by recapping May and saying it is the busiest time of the year. She said the OHCE held a "tea social" to recruit new members. Medlock told about "Reality Check", an 8th grade event that was held at Blackwell Middle School. She stated the students are given incomes on specific jobs and then they are to manage their income with housing, clothing, groceries with their family size. She said this proved to be an eye-opener for the students. Medlock said this program was very successful and the teachers wanted them to come back each year in May and do this with their students. Medlock told teachers, bankers and others in the community helped with this program.

Shannon Mallory told "Wheat Field Day" was held at Don Schieber's OSU Wheat Variety Plot. He said 43 people signed in but stated many more attended than signed in. Mallory said Mr. Schieber does a great job educating the producers about the different wheat varieties, and Mallory extended many thanks to Don Schieber for hosting this event. Mallory mentioned there were 25 in attendance for the Kay County Master Gardner helping to prepare for the Herb Festival at Cann Gardens; he said the Cann Garden bed looked really nice. He told he met with local producers regarding getting rid of weeds. Mallory attended "Lahoma Field Day" discussing new varieties of wheat. He also said he did three (3) radio talk shows in May.

Liz Nicholson said 4-H held an ATV Safety Day where the youth learned basic riding skills and safety skills from a licensed instructor. She said this event took place at the Ponca City Ambucs Motocross track. She said the Fair board elections were held, and told a couple new people were elected to serve. Nicholson said she is Vice-President of the Oklahoma Association of Extension Agents. A program designed to learn professional improvements to better serve within the county. She said 4-H held their round-up orientation and elected state officers and had workshops. Nicholson said Colton Tripp will be running for the NE District position and the election is the end of July. Nicholson told about an in-service training to pull people together with better personality and communication skills. She said 4-Hers will be doing a library project at the Ponca City Library and they will be learning food safety procedures as they cook.

Motion was made by Wilson and seconded by Shanks approving Cooperative Extension Services Agreement between the Oklahoma State University Acting for and on behalf of its Cooperative Extension Service and the United States Department of Agriculture and the BOCC for the period July 1, 2021 through June 30, 2022. Brenda Medlock, OSU Extension Educator said everything remains the same in this annual contract except she is asking for more in the travel budgeted item. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Shanks and seconded by Godberson approving ACCO-SIG 2021-2022 Renewal Quotes on Intent to Participate in ACCO-SIG (Property/Liability) selecting Option 1, and Resolution No. 20, 21-160 to Execute the Agreement Establishing the Association of County Commissioners of Oklahoma. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Shanks and seconded by Wilson approving Resolution No. 20, 21-158 directing the Treasurer to deposit all received American Rescue Plan Act monies into the Equity Bank account named ARPA 2021. DA Hermanson approved as to form. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects: Commissioner Godberson told crews bladed and hauled materials to roads district wide, mowed road sides and boom mowed district wide, cleaned out a ditch and installed two culverts on North Ave., cleaned out a ditch on Prentice Rd., and installed a culvert on Kildare Rd.

Commissioner Shanks said his crews were hauling rock and shale, mowing, working in the shop and would start blading all roads again.

Monday, June 21, 2021
Newkirk, Oklahoma

Commissioner Wilson told his crews dug shale at the pit and hauled shale to the roads, hauled rock from Pawhuska and rocked some of the FEMA roads, worked on signs, did dirt work at Bridges #32, #33 and #36. He told the Red Walker Bridge is out and the road will be closed on North Ave.

Motion was made by Shanks and seconded by Wilson approving Purchase Contract for Dist#2-Motor Grader, through the County Road Machinery and Equipment Revolving Fund for FY 2021 (Resolution No. 20, 21-42). DA Hermanson approved as to form. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Wilson and seconded by Godberson approving Lease Purchase Agreement for Equipment by and between Kay County and Yellowhouse Machinery Co. for a John Deere 544L Wheel Loader and other financial documents, Dist#3. DA Hermanson approved as to form. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Wilson and seconded by Shanks approving authorizing Requisitioning Officers-Michelle Mollet, Sarah Patterson; Receiving Agents-Elizabeth Banister, Laura Pruett, Angela Frazier & Inventory Clerks-Michelle Mollet, Elizabeth Banister, Robin White-Daniels for Kay County Health Departments accounts for FY 2020-21. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Godberson and seconded by Shanks approving the following Kay County Monthly Reports for May 2021: Election Board, Court Clerk. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Godberson and seconded by Wilson approving the following Resolutions Disposing of Equipment: Res#20, 21-159, Court Clerk, recorder and microphone, junked. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Godberson and seconded by Wilson approving the following Resolutions to deposit funds: Res#20, 21-156, Hwy. Dist#2-\$340,258.00, BIA Project#A16AC00065 Evans & Assoc Constr. Co.; Res#20, 21-157, Child Abuse Prevention-\$2,326.96, jury donations; Res#20, 21-161, Highway, District#1, Certificate of Compliance (WKB Enterprises). Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

New Business [As per 1991 O.S. 25§311. A.9- 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.] None.

DA Brian Hermanson left the meeting to attend court.

Motion was made by Godberson and seconded by Shanks approving and awarding Bid#2021-28 Metal Building, Dist#1 to the lowest bidder Railroad Yard, Inc.-\$87,889.00. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

10:00 a.m. – Opened Bid#2021-31 2003 International 4300 DT466, D#2: Only one bid was received from Harland's Diesel Service-\$5,000.00.

Motion was made by Shanks and seconded by Godberson approving and awarding the only bid received to Harland's Diesel Service-\$5,000.00. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Wilson and seconded by Shanks approving Payroll with warrants to be released on June 29, 2021, Maintenance & Operation Claims, Blanket Purchase Orders. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

FY 2020/2021 PURCHASE ORDERS:

Assr Rev Fee Supplies 3973 Staples Credit Plan 25.95; Bond- ST Collections 3998 Kay County PBA Gross Revenue, Acct#7303000186 224894.65; Drug Court Contract Labor 3886 Fahs, Valorie 684.00; General Audit Expense 1179 OK State Auditor & Inspector 4075.00; 2020 OK State Auditor & Inspector 31163.80;

Monday, June 21, 2021
Newkirk, Oklahoma

2243 OK State Auditor & Inspector 4620.00; 3277 OK State Auditor & Inspector 4960.00; Billing 3008 OK Natural Gas 131.06; Detention 3338 Sac & Fox Juvenile Detention 713.00; Expenses 3618 Card Service Center 135.80; Fuel 2284 Earnheart Oil Inc 130.50; 3634 Fuelman 1302.15; Phone 2642 AT&T 50.87; Publication 254 Column Software PBC 410.44; 709 Column Software PBC 1982.98; Rental 3976 Postmaster 196.00; Sign 3991 Circuit Engineering District #8 45.00; Stamps 3975 Postmaster 110.00; Supplies 3752 Lowes Companies Inc. 488.03; Health exhaust & wall fans 3960 Lowes Companies Inc. 900.30; Forms 3863 Pearson 461.10; Interpreter 3429 Language Line Services 90.00; Pest Control 3647 Parker Pest Control 150.00; Phone 3708 AT&T 251.53; Service 3858 OK Natural Gas 123.72; Supplies 3954 Locke Supply 68.81; Highway Blanket/Parts And Repairs 3466 G & B Auto Service Inc 180.50; Diesel 3985 Cross Oil 16546.21; Labor 3947 C Johnstone LLC 225.00; Lease 3977 Caterpillar Financial Services Corp 2727.00; 3978 OK Dept. of Transportation 2575.00; 3979 SNB NA 4113.38; 3980 SNB NA 3455.16; 3981 SNB NA 1599.53; 3982 Welch State Bank 2136.55; Mileage 3970 Godberson, Jack 209.66; 3984 Shanks, Jason R. 107.52; Monthly E-Mail 3596 MyMediaMatters 20.00; Parts 3608 Action Truck Parts 475.70; Phone 3904 Nextiva Inc 88.56; Propane 3946 Throop Propane Co. 90.00; Repairs 3968 The Hydraulic Center 201.87; Rock 3486 Sober Brothers 5961.66; SAFETY 3453 Pioneer Technology Center 40.00; Testing 3527 AMC Urgent Care PlusLLC 82.00; Tires 3528 Kelle Oil Company 2932.00; Uniforms 3591 Cintas Corporation Loc 1229.43; Utilities 3682 City of Blackwell 455.23; Jail Debt-ST Collections 3999 Kay County JFA #124183 598895.28; SH Svc Fee Batteries 3925 Axon Enterprises, INC 249.24; Maintenance 3351 Burkes Auto Body & Restoration 45.00; Printing 3918 A+Printing 377.00; Security 3402 American Telephone 4150.00; 3530 American Telephone Inc 985.00; Supplies 3354 Farha Wholesale Co. 135.86; 3436 Watchguard Video 459.00; Transports 1731 Suppes, Tearston 78.00; Use-ST Collections 4000 Kay County PBA Gross Revenue, Acct#7303000186 21223.86

Details' concerning the above listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine same during regular office hours. There being no other business, motion was made by Shanks and seconded by Wilson to adjourn at 10:25 a.m. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Approved this 28th day of June, 2021.

JASON SHANKS, CHAIRMAN

JACK GODBERSON, MEMBER

JOHN A. WILSON, MEMBER

ATTEST:

TAMMY REESE, COUNTY CLERK
COUNTY OF KAY, STATE OF OKLAHOMA SECRETARY,
BOARD OF COUNTY COMMISSIONERS
(SEAL)
