

# KAY COUNTY PUBLIC BUILDINGS AUTHORITY

Post Office Box 450  
Newkirk, Oklahoma 74647

Monday, June 6, 2022

## **Special Meeting**

8:45 a.m.

Newkirk, Oklahoma

The Trustees of the Kay County Public Buildings Authority (PBA) met in special session at 8:45 a.m. on Monday, June 6, 2022, in the Kay County Administration Building, Commissioners Room, in Newkirk, Oklahoma. Notice of the meeting was posted for public information on June 2, 2022, at the Commissioners Room, west entrance of the Kay County Administration Building in Newkirk, Oklahoma, and on the Kay County Website.

Chairman Jason Shanks called the meeting to order. Trustees: John A. Wilson, Vice-Chairman, present; Jack Godberson, Member, present. Other's present were as follows: Brian Hermanson, District Attorney (DA); Alyssa Winner, Newkirk Main Street; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk.

Motion was made by Wilson and seconded by Godberson approving special meeting minutes of May 23, 2022. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks approving audit representation letter to Kimberlye R. Mayer, CPA, P.C. regarding financial statements, etc. for year ended June 30, 2021. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Wilson approving to pay Kimberlye R. Mayer, CPA, P.C. audit for the year ended June 30, 2021-\$5,475.00/State Auditor filing fee-\$100.00, Total-\$5,575.00. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Wilson approving paying Kristi Dobbins, CPA for preparation of the financial statements and notes for the year ended June 30, 2021-\$250.00. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Wilson and seconded by Godberson approving Pay Application No. 6, Contractor's (KSB Enterprises) Application for Payment totaling \$239,626.77 period to 5-27-2022 for materials and construction costs for the Kay County Courthouse Remodel & Addition-Phase 2 including authorization for direct payment of certain materials to the vendors in order to receive credit for the Authority's sales tax exemption. The following Requisitions will be submitted for payment: KSB Enterprises-\$190,442.52; American Concrete-\$1,810.00; Crimson Steel Supply-\$17,886.00; Engineered Equipment, Inc.-\$18,100.00; Neenan Company-\$1,417.69; Hunzicker Brothers-\$8,384.00; Locke Supply Company-\$192.68; Elliott Electrical Supply-\$1,088.52; Consolidated Electrical Distributors (CED)-\$305.36. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

There being no further business, motion was made by Shanks and seconded by Godberson to adjourn (8:55 a.m.). Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

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Approved this 13<sup>th</sup> day of June, 2022.

TRUSTEES  
KAY COUNTY PUBLIC BUILDINGS AUTHORITY

\_\_\_\_\_  
JASON SHANKS, CHAIRMAN

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JOHN A. WILSON, VICE-CHAIRMAN

\_\_\_\_\_  
JACK GODBERSON, MEMBER

ATTEST:

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TAMMY REESE, SECRETARY-TREASURER/KAY COUNTY CLERK  
KAY COUNTY PUBLIC BUILDINGS AUTHORITY  
(SEAL)

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