

Monday, May 18, 2020  
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, May 18, 2020, the meeting was posted for public information on May 15, 2020, at 8:50 a.m. on the Courthouse front door, Commissioners Court, basement handicapped entrance of the Kay County Courthouse in Newkirk, Oklahoma, and Kay County Website.

Chairman John Wilson called the meeting to order. Those present were as follows: Jason Shanks, Member; Jack Godberson, Member; Brian Hermanson, District Attorney (DA); Steve Kelley, Kay County Sheriff; Brenda Medlock, OSU Extension; Dennis Bonewell, Kay County Emergency Management Director; Donna Parker, Oklahoma Court Services; Travis Harris, Kildare Fire Department; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk. (See sign in sheet).

Chairman Wilson led the flag salute.

Motion was made by Shanks and seconded by Wilson approving regular meeting minutes of May 11, 2020. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Report given by Donna Parker, Oklahoma Court Services, presenting the number of community service hour's defendants are working and the projects they were involved in for April 2020: New Community Service Clients-0, Regular Community Services Clients turned in for the month-9, Sanction Community Service hours completed-10, Total hours completed-118, and Community Service Offender Completions-2 Ms. Parker mentioned it was difficult finding places for clients to assist because of the closings due to the COVID-19 situation. Completed Events: New Life Trails, My Favorite Things, Lake Ponca, Ponca City Charity Angels, and Habitat for Humanity where clients assisted with various types of cleaning, taking care of animals and repairing tricycles. Up Coming Events: Habitat Restore, My Favorite Things and New Life Trails.

Motion was made by Shanks and seconded by Godberson approving/acknowledging County Treasurer's Summary of Collections April 2020 Monthly Report. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

A request for public assistance with the Oklahoma Department of Emergency Management for the COVID-19 disaster: Dennis Bonewell, Emergency Management Director, told Kay County can submit a request for a Federal Declaration COVID-19; he said \$160,000 minimum spent is needed to qualify. Sheriff Kelley said the grant is good for two years so thought the county should submit a request for assistance. Kelley announced the Sheriff's Department received \$58,000.

Motion was made by Godberson and seconded by Shanks approving to submit a request for public assistance with the Oklahoma Department of Emergency Management for the COVID-19 disaster. Dennis Bonewell will complete the necessary paperwork. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects: Commissioner Godberson told crews bladed district wide, put in a culvert on Kildare Rd., worked in the shop, and hauled rock to stockpile out of APAC.

Commissioner Shanks said his crews hauled rock from APAC to Dist#2 yard and bladed roads. He said due to the weather Do U Right Construction was not able to start last week and will hopefully get started tomorrow. Shanks said 1<sup>st</sup> Street is finished and then crews will start Judo and "Q" Str. and when completed FEMA Projects will be finished.

Commissioner Wilson reported his crews dug shale at the pit and hauled shale to roads, graded roads, laid shale, worked on truck repairs, worked on inventory, laid rip rap and shale on a culvert on Furguson, and burned trees at Adobe yard.

BOCC Interlocal Cooperative Agreement with Contiguous Counties: DA Hermanson said this Agreement seems to be a running battle with Grant Co. He told in the past we have had issues with this agreement and then the agreement was changed to meet statutes, and now it is incorrect again. DA Hermanson noted the wrong statute is referenced and the language does not meet statutory requirements. He told BOCC he would make necessary changes.

Motion was made by Shanks and seconded by Godberson tabling the Interlocal Cooperative Agreement with Contiguous Counties so DA Hermanson could make language corrections to meet statutory requirements under O.S. 74. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

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Motion was made by Shanks and seconded by Godberson approving Resolution No. 19, 20-149 a Contract Agreement Renewal Emergency and Transportation Revolving ETR Fund, for certain road and bridge construction projects. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks approving authorizing Requisitioning Officers-Jack Godberson, William McAllaster, Shane Jones – Receiving Agents-Jill Copelin, Fred Ropp – Inventory Clerks-Jill Copelin, Fred Ropp on accounts for Kay County District #1. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving the following Kay County Monthly Reports: Assessor, Court Clerk, and Health Department. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving the following Transfer of Appropriations: OSU Contractual Services-\$1,000.00 to Capital Outlay. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

New Business [As per 1991 O.S. 25§311. A.9- 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting. DA Hermanson said he has been watching the COVID-19 numbers and noted recent new cases of 151 statewide. He suggested to the BOCC to have a weekly item put on the agenda regarding COVID-19. Sheriff Kelley said he attended a meeting with 26 sheriff's last week to get ideas on ways to handle this situation. Sheriff Kelley asked if a Resolution should be put in place and DA Hermanson said the opening procedure letter that was approved last week by the BOCC should be sufficient. Sheriff Kelley and DA Hermanson discussed requirements on wearing masks, courtrooms run by Judges, courthouse, etc. DA Hermanson said he would get wording to Clerk Reese regarding agenda item for COVID-19.

Motion was made by Shanks and seconded by Godberson approving Payroll with warrants to be released on May 22, 2020, Maintenance & Operation Claims and Blanket Purchase Orders. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

**FY 2019/2020 PURCHASE ORDERS:**

Assr Rev Fee Supplies 2980 Staples 28.79; Family Drug Court Court Attendance 3360 Wilson, Brewer & Munson 500.00; Rent 3564 Chu-ona Plaza 234.00; General Billing 316 Clearwater Enterprises LLC 156.53; Contractual Services 3245 Oklahoma State University 12023.00; Expenses 2812 Card Service Center 352.44; Internet 3137 Kay County Detention Center 700.00; Maintenance 3292 R.K. Black Inc 244.12; Rental 3134 Carys Sanitation 82.50; Service 2978 Verizon Wireless 40.01; Storage 3584 Newkirk Mini-Storage 190.11; 3671 Newkirk Mini-Storage 151.00; Supplies 3632 Chuck Hoddy Glass Co. 1440.00; Telephone 2742 Fusion 291.81; Health A/C REPAIRS 3479 Stolhand Heating & Air 307.62; Billing 3272 OK Natural Gas 110.44; DOT Physicals 3493 Bray, Bill 70.00; Phone 3416 AT&T 364.82; Shredding 3256 The Meadows Center For Opportunity 180.00; Travel 40 Elfving, Janell 25.76; 2678 Raby, Jeremy 437.92; 3490 Bray, Bill 9.10; Utilities 3269 City of Blackwell 336.23; Highway null 3467 Lingo Communications 110.83; 3621 Action Truck Parts 850.00; Billing 2999 Kay Electric Cooperative 241.00; Concrete 3589 PC Concrete 816.00; Crusher Run 3616 Dolese Bros Co 3740.39; 3617 Dolese Bros Co 110.10; Lease 3645 Welch State Bank 2136.55; 3646 SNB NA 857.19; 3647 SNB NA 4113.38; 3648 RCB Bank 3096.08; 3649 Caterpillar Financial Services Corp 1575.33; LEASE PURCHASE 3308 OK Dept. of Transportation 6490.60; Oil 3658 Cross Oil 2310.00; Parts 3124 Harlands Diesel 1403.37; 3190 Action Truck Parts 633.55; 3191 Southwest Truck Parts 383.83; 3538 Bumper To Bumper 149.35; 3561 P & K Equipment 1142.39; 3633 The Hydraulic Center 1491.56; 3657 Keeler Equipment Sales 18.36; Rental 3314 Davis Sanitation 55.00; Service 2951 OK Natural Gas 22.55; Supplies 3299 Certified Laboratories 1671.45; Jail Debt-ST Tax Collections 3676 Kay County JFA #124183 304016.60; PBA Tax Collections 3675 Kay County PBA Gross Revenue, Acct#7303000186 131850.57; Resale Fees 3319 Forte 260.00; SH Svc Fee Detention 3139 Craig Co. Detention Center 800.00; Fuel 3373 Fuelman 835.52; Maintenance 1162 G & B Auto Service Inc 15.00; 3287 Burkes Auto Body & Restoration 755.00; Notary Bonds 3571 Secretary of State 10.00; Transports 2488 Suppes, Tearston 69.00; 3161 Feinburg, Josh 393.00; Uniforms 2372 COPS Products LLC 9.49

Details' concerning the above listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine same during regular office hours.

10:00 a.m. – Bids were opened as follows:

Bid#2020-13, Re-bid Sale and Removal of 24' x 53' Metal Building: Terri Nash-\$100.00; Kyler Construction Group, Inc.-\$100.00. The auditor's office was contacted during the meeting to see how to handle a tie bid and the BOCC was told the District Attorney needed to make the ruling. First Assistant

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District Attorney Billie Chrz told the BOCC they could award to the best bidder; ADA Chrz said make sure both bidders have insurance coverage, and she stated the decision was up to the BOCC.

Bid#2020-23, Kildare Fire Department Used Pumper/Tanker: Fire Unlimited, LLC-\$29,900.00; Blanchat Mfg., Inc.-No Bid.

Motion was made by Shanks and seconded by Wilson approving and accepting the only bid received from Fire Unlimited, LLC-\$29,900.00 on Bid#2020-23, Kildare Fire Department Used Pumper/Tanker. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson tabling Bid#2020-13, Re-bid Sale and Removal of 24' x 53' Metal Building for further review. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

There being no other business, motion was made by Shanks and seconded by Wilson to adjourn at 10:34 a.m. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

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Approved this 26th day of May, 2020.

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JOHN A. WILSON, CHAIRMAN

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JASON SHANKS, MEMBER

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JACK GODBERSON, MEMBER

ATTEST:

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TAMMY REESE, COUNTY CLERK  
COUNTY OF KAY, STATE OF OKLAHOMA SECRETARY,  
BOARD OF COUNTY COMMISSIONERS  
(SEAL)

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