

Monday, May 16, 2022  
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, May 16, 2022, the meeting was posted for public information on May 13, 2022, at 8:50 a.m. at the Commissioners Room, on the west entrance of the Kay County Administration Building in Newkirk, Oklahoma, and on the Kay County Website.

Chairman John Wilson called the meeting to order. Commissioners: Jack Godberson, Member, absent; Jason Shanks, Member, present. Other's present were as follows: Brian Hermanson, District Attorney (DA); Christy Kennedy, Kay County Treasurer; Brenda Medlock, OSU Extension; Dennis Bonewell, Emergency Management; Scott Kempenich, Newkirk Public Schools Superintendent/Newkirk Main Street; Dawn Brakey, Newkirk Main Street; Donna Parker, Oklahoma Court Services; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk.

Chairman John Wilson led the flag salute.

Motion was made by Shanks and seconded by Wilson approving the regular meeting minutes of May 9, 2022. Motion carried: Wilson, aye Shanks, aye.

Donna Parker, Oklahoma Court Services, presented the number of community service hour's defendants are working and the projects they are involved in for April 2022: Ms. Parker noted new community service clients-21, regular community service clients turned in for the month-61, sanction community service hours completed-140, total hours completed-1071.96 and community service offender completions-15. The completed events for April where clients assisted with dusting shelves, mowing, weed eating, picking up trash and helping prepare meals at the Newkirk Library, Ponca City Soccer Complex, Lake Ponca, Tonkawa Cemetery and Friendship Feast. Upcoming events will be Northern Oklahoma Humane Society, Blackwell Schools, Habitat Restore and My Favorite Things where the clients will assist with various tasks.

Motion was made by Shanks and seconded by Wilson approving Contract and Agreement for Juvenile Detention Services by and between the County of Comanche and the BOCC, \$40.00 per juvenile/detainee, per day. Clerk Reese noted Sheriff Kelley wanted the BOCC to accept this Contract. Motion carried: Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Wilson approving an Amendment/Gas Sales Agreement, Contract #20171, by and between Clearwater Enterprises, LLC and the BOCC and Exhibit A-2 Transaction Confirmation. DA Hermanson approved as to form. Motion carried: Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Wilson approving Software Lease and Maintenance Agreement by and between the Kay County Treasurer and TM Consulting, Inc. Motion carried: Wilson, aye; Shanks, aye.

Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects: Commissioner Shanks said his crews have been working on the roads and pulling ditches at Union and Peckham. He said Evans & Associates did an overlay on Traders Bend for one-mile and also on 106<sup>th</sup>, River Road, and Hardy Lane.

Commissioner Wilson told crews have been hauling shale and rock to roads, took out trees on 92<sup>nd</sup> and Adobe, fixed culverts on 124, Coleman, 44 and "O" Str. He said appreciation signs were installed on bridges that were funded by Kaw Nation.

Motion was made by Shanks and seconded by Wilson approving Bridge Inspection Invoice #436377, Bridge Inspection Contract (EC No.) BC-2174C, seven (7) bridges at \$232.00 per bridge, Total-\$1,624.00. Motion carried: Wilson, aye; Shanks, aye.

Motion was made by Wilson and seconded by Shanks approving the following FEMA Major Collector Sites for 2019 flood, FEMA Disaster #OK2019-01, D#3: H11-Dry Rd., Project #1; 60<sup>th</sup> Street Dry-Earth Rd., Project #2; Stateline 108-156, Project #3; 140<sup>th</sup> Jude-Home Rd., Project #4; 140<sup>th</sup> Ferguson-Prospect, Project #5; 140<sup>th</sup> Hartford-Oakland, Project #6; Hubbard 124-140, Project #7; Hubbard 92-108, Project #7; Fountain Rd. E-177, Project #8. Wilson noted this project was finished. Motion carried: Wilson, aye; Shanks, aye.

Monday, May 16, 2022  
Newkirk, Oklahoma

Motion was made by Wilson and seconded by Shanks approving the Oklahoma Department of Transportation County Action Report to add the following roads to the county in Dist#3: Nardin: Pioneer Rd. N36.48.407 W097.26.765 N36.48.237, Memory Lane N36.48.239 W097.26.854 N36.48.405, Liberty Ave. N36.48.402 W097.26.942 N36.48.280, Park Place N36.48.346 W097.27.025 W097.26.685, West Side Street N36.48.291 W097.27.029 N36.48.3494, Main Street N36.48.290 W097.26.592 W97.27.028, Memorial Road N36.48.405 W097.26.686 W097.26.942, North 140 Street N36.48.662 W097.26.683 N36.48.227; East of Blackwell: East Padon Ave. N36.48.138 W097.16.160 W097.11.110, East Lincoln Ave. N36.48.018 W097.16.171 W097.16.098, East College Ave. N36.48.076 W097.16.098 W097.16.171, South J Street N36.48.018 W097.16.098 N36.48.076; South of Blackwell (Rabbit Town): Nash Ave. N36.46.780 W097.16.993 to 097.16.280, South 4<sup>th</sup> Str. N36.46.946 W097.17.280 to N36.46.781, Lafayette Ave. N36.46.658 W097.17.049 N097.16.989, South 1<sup>st</sup> Str. N36.46.774 W097.17.056 N36.46.613, South 2<sup>nd</sup> Str. N36.46.945 W097.17.136 N36.43.774, South 3<sup>rd</sup> Str. N36.46.944 W097.17.208 to 36.46.772; West of I35: West Fountain Rd. N36.39.107 W097.20.961 W097.21.273, North of Oakland Ave. N36.39.973 W097.22.890 N36.40.407, North of Oakland Ave. W097.23.427 N36.39.967 W097.22.344. Wilson said the citizens have requested these roads be maintained by the county; he said no one is taking care of these roads. Shanks asked Wilson if he was sure he wanted to put the roads back on his inventory, Wilson said he did. Wilson said the roads used to be on the county inventory and maintained by the county, but the roads are no longer listed on the ODOT map. Wilson asked DA Hermanson if he could put these roads back on the county inventory since he was up for re-election; DA Hermanson said he could. Motion carried: Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Wilson approving the following Public Service Pipeline/Crossing Line Installations: Kay Electric Cooperative, SW4/SE4 S27 T27N R2E ending NW4/NE4 S34 T27N R2E, Tower Rd., Dist#2. Motion carried: Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Wilson approving the following Kay County Monthly Reports for April 2022: Court Clerk; Election Board. Motion carried: Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Wilson approving/ acknowledging the County Treasurer's Summary of Collections for April 2022 Monthly Report. Motion carried: Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Wilson approving the following Resolutions to deposit funds: Res#21, 22-217, LEPC Grant-\$1,000.00, LEPC Tier II Payment; Res#21, 22-218, Open Dump Reward-\$97.50, April 2022 monthly fees; Res#21, 22-219, Highway Dist#1-\$716.00, sale of unprepared pipe. Shanks questioned if Godberson should be able to sell anything since he would not be receding himself in office; DA Hermanson said he didn't think so. Shanks said it is unknown when he sold the pipe and this was a deposit. Motion carried: Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Wilson approving the following Transfer of Appropriations: Sheriff Personal Service-\$17,076.84 to Maintenance & Operations (M&O); Sheriff Travel-\$2,524.45 to M&O. Motion carried: Wilson, aye; Shanks, aye.

Quotes to build shelving in the OSU Extension garage (labor and material): Highpoint Partners-\$1,900.00; Gary Faul Construction-\$2,900.00; Kyler Construction-\$4,290.00

Motion was made by Shanks and seconded by Wilson approving and accepting the low bid from Highpoint Partners-\$1,900.00 (labor and material) to build shelving in the OSU Extension garage. Motion carried: Wilson, aye; Shanks, aye.

Quotes for a 14' x 14' insulated door with opener for the new shop-for two doors and installation, D#2: Richardson Overhead Door-\$9,262.00, HRI-\$10,200.00, Advanced Door-\$11,140.00.

Motion was made by Shanks and seconded by Wilson approving the low bid from Richardson Overhead Door-\$9,262.00 for two 14' x 14' insulated doors with opener and installation included for the new shop, Dist#2. Motion carried: Wilson, aye; Shanks, aye.

Quotes for a water softener system for the Kay County Administration Building: Rainsoft of Oklahoma-\$4,206.00, Culligan Water-\$8,300.00, Stolhand-Wells Group-\$10,125.00.

Monday, May 16, 2022  
Newkirk, Oklahoma

Motion was made by Shanks and seconded by Wilson approving the low bid from Rainsoft of Oklahoma-\$4,206.00 for a water softener system for the Kay County Administration Building. Motion carried: Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Wilson approving Proposal/Contract by and between HRI Roofing and BOCC, Bid#2022-17 Labor to Erect Shop Building, Dist#2. Shanks noted he DocuSigned this on May 3, 2022 because HRI needed. DA Hermanson said the BOCC needed to approve in a meeting before signing the DocuSign. Motion carried: Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Wilson approving Construction Contract by and between Highpoint Partners, LLC and Notice to Proceed - Bid#2022-18 Labor and Material for Concrete Pad for Shop Building, Dist#2. DA Hermanson approved as to form. Motion carried: Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Wilson approving and awarding Bid#2022-15 Construction Bridge#93A, D#2 to Highpoint Partners-\$52,075.00 (low bid) and Bid#2022-16 Materials Bridge#93A, D#2 to Sunbelt Equipment & Supply-\$40,577.18 (only bid) (both bids opened 5-9-22). Motion carried: Wilson, aye; Shanks, aye.

New Business [As per 1991 O.S. 25§311. A.9- 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.] None.

DA Hermanson left the meeting to attend court.

Motion was made by Shanks and seconded by Wilson approving Payroll with warrants to be released on May 27, 2022. Maintenance & Operation Claims, Blanket Purchase Orders. Motion carried: Wilson, aye; Shanks, aye;

**FY 2021/2022 PURCHASE ORDER:**

Assr Rev Fee Supplies 2911 Redlands Office Solutions LLC 45.50; 3843 Amazon Capital Services 119.01; 3848 Staples 220.99; Bond- ST Collections 3906 Kay County PBA Gross Revenue, Acct#7303000186 134959.40; Drug Court Testing 3439 Averhealth 1448.00; Water 3440 Quality Water Service 33.40; 3729 Quality Water Service 68.50; Family Drug Court Cake 3892 Cassady, Melani 50.00; Plaques 3890 A+Printing 25.00; General Accessories 3868 Amazon Capital Services 104.86; Computer 3531 Oklahoma State University 129.60; Contractual Services 3825 Oklahoma State University 16333.33; Detention 3223 CommunityWorks 1275.00; 3225 Craig Co. Detention Center 2600.00; 3245 OK Juvenile Justice SVCS 2320.00; Display Case 2861 Access Display Group Inc. 935.60; Election expenses 3926 Kay County Election Board 460.72; Expenses 3228 Card Service Center 1160.41; Fuel 3916 Meadows, Crystal Lee 50.00; Internet 2880 AT&T Mobility 1381.70; Lettering 2736 Redlands Office Solutions LLC 990.00; Maintenance 2501 Harrell Automotive & Recovery 755.00; 2993 Oklahoma State University 453.20; 3330 Standley Corp 131.42; Mileage 2525 Meadows, Crystal Lee 50.19; 3874 Holman, Lacie E. 22.23; Natural Gas Service 3454 Clearwater Enterprises LLC 75.52; Notary 3846 Secretary of State 20.00; Parts 3900 Burkes Auto Body & Restoration 92.00; Phone 3306 Fusion 287.43; 3543 Alliance Business Services 857.95; Printing 3182 A+Printing 40.00; Reimbursement 3793 Leaming, Janell M. 219.98; 3873 Stuart, Nicolas H. 212.58; Service 3925 McDonald Computer Services LLC 245.00; storage unit 3746 Newkirk Mini-Storage 53.00; Supplies 3150 Amazon Capital Services 378.09; 3894 Amazon Capital Services 144.93; Travel 3887 Harp, Jennifer L. 200.28; Health Payroll 1714 Oklahoma State Department Of Health 43449.65; 2008 Oklahoma State Department Of Health 65214.36; 2344 Oklahoma State Department Of Health 44564.93; Service 3639 Alliance Business Services 800.34; 3885 Parker Pest Control 145.00; Translation 3342 Language Line Services 90.00; Travel 3363 Oldfield, Amy 25.27; Highway null 3896 Cavins Wrecker Service 1500.00; Billing 3494 Kay Electric Cooperative 187.00; Dumpster 3490 Davis Sanitation 65.00; Equipment 3853 Keeler Equipment Sales 695.00; Fuel 3886 Cross Oil 5685.00; Inspections 3872 Pioneer Fire And Safety 204.00; Internet 3555 KanOkla Networks 60.00; Lease 3691 Security National Bank 2038.69; 3693 Security National Bank 1319.76; 3794 OK Dept. of Transportation 7759.55; Lease Pmt 3897 CNB Of Okarche 7276.19; LEASE PURCHASE 3631 OK Dept. of Transportation 8226.58; Parts 2913 Yellowhouse Machinery Co 631.87; 3278 Hats Auto Supply 318.97; Phone 3629 Lingo Communications 135.62; Propane 3844 Throop Propane Co. 0.00; Reimbursement 3902 Wilson, John A. 21.06; Repairs 3858 Petroleum Marketers Equipment Co. 765.49; Rock 3175 Whitaker Aggregates Inc 8409.83; ROCK 3600 Whitaker Aggregates Inc 9046.15; Spray 3918 Brandts 124.99; supplies 3202 S & K Direct Steel LLC 176.00; 3582 Cintas Corporation 92.87; Training 3841 Pioneer Technology Center 40.00; Uniforms 3510 Cintas Corporation Loc 1526.72; Jail Debt-ST Collections 3907 Kay County JFA #124183 359397.36; Mental Health Labor 3719 Bookout, Steven 692.16; Testing 3431

Monday, May 16, 2022  
Newkirk, Oklahoma

Averhealth 1608.00; ML Fee Travel 3860 Alexandersen, Dawn Machelles 89.20; 3888 Kirkendall, Mary Ann 195.54; 3889 Alexandersen, Dawn Machelles 60.72; Resale Fees 3483 CSG Forte Payments, INC. 224.00; SH Svc Fee Cleaning 2480 Opportunity Center 76.50; Expenses 3227 Card Service Center 657.77; Fuel 3236 Fuelman 2174.17; Internet 2870 Kay County Detention Center 700.00; Service 3599 OSU Veterinary Teaching Hospital 37.00; Signs 3098 Makekings LLP 245.00; Supplies 2514 Petsense 178.98; 3742 Lowes Companies Inc. 113.43; Transports 3698 O'Brien, John Trevor 168.00; Water 3242 Quality Water Service 58.50; Use-ST Collections 3908 Kay County PBA Gross Revenue, Acct#7303000186 19027.90

Details' concerning the above listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine same during regular office hours.

There being no other business, motion was made by Wilson and seconded by Shanks to adjourn at 10:26 a.m. Motion carried: Wilson, aye; Shanks, aye.

\*\*\*\*\*

Approved this 23<sup>rd</sup> day of May, 2022.

\_\_\_\_\_  
JOHN A. WILSON, CHAIRMAN, D#3

\_\_\_\_\_  
JACK GODBERSON, MEMBER, D#1

\_\_\_\_\_  
JASON SHANKS, MEMBER, D#2

ATTEST:

\_\_\_\_\_  
TAMMY REESE, COUNTY CLERK  
COUNTY OF KAY, STATE OF OKLAHOMA SECRETARY, BOARD OF COUNTY COMMISSIONERS  
(SEAL)

\*\*\*\*\*