

Monday, May 4, 2020
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, May 4, 2020, the meeting was posted for public information on May 1, 2020, at 8:50 a.m. on the Courthouse front door, Commissioners Court, basement handicapped entrance of the Kay County Courthouse, and Mark Branch Gymnasium in Newkirk, Oklahoma.

Chairman John Wilson called the meeting to order. Those present were as follows: Jason Shanks, Member; Jack Godberson, Member; Billie Chrz, First Assistant District Attorney (ADA); Steve Kelley, Kay County Sheriff; Lee Turner, Kay County District Judge; David Wilkie, Kay County Special Judge; Marilee Thornton, Kay County Court Clerk; Susan Keen, Kay County Assessor; Christy Kennedy, Kay County Treasurer; Dennis Bonewell, Kay County Emergency Management Director; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk. (See sign in sheet).

Motion was made by Godberson and seconded by Wilson approving to recess the meeting to Mark Branch Gymnasium, Newkirk Public Schools, located at 215 S. Maple, Newkirk, OK (across the street west of the courthouse). Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks approving to reconvene BOCC regular meeting (9:10 a.m.). Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Chairman Wilson led the flag salute.

Motion was made by Shanks and seconded by Godberson approving regular meeting minutes of April 27, 2020. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving to enter into a special meeting of the Kay County Public Buildings Authority (9:11 a.m.). Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks approving to re-enter into the regular meeting of the BOCC (9:15 a.m.). Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks approving reimbursement claim for Election Board Secretary Salary for the month of April 2020. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Wilson approving Agreements between the BOCC and the following to have remote terminal capabilities with the Assessor's office: Town of Braman. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks approving an upgrade IX-7 DS Mailing System to stay in compliance with the U.S. Postal Service, Product Lease Agreement and Why Wait Program Agreement. Clerk Reese said there is no cost involved for this upgrade and told the bar graph would have double information on the bar code and this would help the mail get routed more efficiently. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving Detention Services Agreement by and between Sac and Fox Nation and the BOCC, \$23.00 a day per child. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks approving Contract with Western Plains Youth & Family Services in Kay County for Services at Northwest Oklahoma Regional Juvenile Detention Center, \$68.00 per child per day. Sheriff Kelley said the price increased \$10.00 per child per day from last fiscal year and although he did not like the price increase, he felt the BOCC needed to accept because he frequently uses this facility located in Woodward. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Discussion was made regarding establishing the procedures to be used, and setting a date to reopen the courthouse to the public: County Officers, Judge Turner and Judge Wilkie, ADA Billie Chrz all vocalized their opinions and necessary procedures in reopening the courthouse to the public that comply with the orders of the Governor of Oklahoma and the directions provided by the Oklahoma Supreme Court and Oklahoma Court of Appeals. DA Hermanson will prepare an "Opening Procedures" letter to be submitted to local newspapers and websites. Although an opening date has not been confirmed May 18th has been considered.

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Motion was made by Godberson and seconded by Shanks tabling establishing the procedures to be used, and setting a date to reopen the courthouse to the public. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects:
Commissioner Godberson noted his crews bladed and hauled rock district wide, put in culverts on Flormable and Prospect Rds., cleaned a ditch out on Bear Creek Rd., took trees out on Highland, poured concrete on rip rap on Flormable Rd., boom mowed and worked in the shop.

Commissioner Shanks said his crews were hauling sand from the sand pit, blading and mowing. Shanks told ODOT will start road construction in mid-May north of Newkirk on Home Rd. and work their way south to 1st Str. in Newkirk. As ODOT moves south they will close intersections for ingress/egress for county roads as work is being done, one mile at a time.

Commissioner Wilson reported his crews dug shale at the pit and hauled shale to roads, graded roads, laid shale, unplugged culverts, took out trees on 44th Str., repaired air condition unit on trucks, replace a couple of signs and worked on dump truck.

Motion was made by Shanks and seconded by Godberson approving to go out for six-month bids on commonly used items: Asphalt, Bridge Materials, Grader Blade, Concrete, Road Rock, Culvert Pipe, Office Supplies, and Janitorial Supplies. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving quote received by Do-U-Right Construction in the amount of \$7,771.00. Other quotes received: Hembree & Hodgson Construction, LLC-\$33,000.00; Highpoint Partners-\$12,500.00. Quotes for a FEMA Project on Dry Rd. to repair a box culvert, Dist#2. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks approving Amendment No. 1 Agreement No. N4020NHF0010037FC Statement of Work between the U.S. Department of Agriculture Natural Resources Conservation Service the BOCC, Dist#2. Shanks said this Amendment was to get a qualified contractor for the job. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving the following Public Service/Pipeline Crossing Line Installation: Blackwell Rural Water Corp., NE4/NE4 S28 T28N R1W ending NW4/NW4 S27 T28N R1W, crossing 13th Str., Dist#2; Blackwell Rural Water Corp., SE4/SW4 S21 T28N R1W ending NE4/NW4 S28 T28N R1W, crossing Peckham Rd., Dist#3. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Wilson approving the following Resolutions to Dispose of Equipment: Res#19, 20-143, Hwy. Dist#1, four (4) office chairs, junked. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks approving the following Resolutions to Deposit Funds: Res#19, 20-142, Hwy. Dist#1-\$500.00, Public Service/Pipeline Crossing Line Installation (permit approved in BOCC meeting on 4-6-2020); Res#19, 20-143, Hwy. Dist#1-\$325.76, refund for services not used on copier maintenance agreement. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving the following Transfer of Appropriations: Sheriff General Lease Purchase-\$1,289.97 to Sheriff Maintenance & Operations (M&O); Sheriff General Travel-\$5,330.53 to Sheriff M&O. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson rejecting Evans & Associates Construction Company, Inc. on Bid#2019-28 River Road Pavement Repair, Dist#2. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

New Business [As per 1991 O.S. 25§311. A.9- 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting. None.

Motion was made by Godberson and seconded by Shanks approving Payroll Verifications for the month of April 2020, special payroll claim for Election Board, Maintenance & Operation Claims and Blanket Purchase Orders. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

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FY 2019/2020 PURCHASE ORDERS:

General Anti-virus 3092 McDonald Computer Services LLC 54.25; Billing 3024 City of Newkirk 3344.89; Budget 2083 County Budgeting Services LLC 583.33; Burial Assistance 3576 Trout Funeral Home 500.00; Contractual Services 3112 Oklahoma State University 12023.00; Coordinator Fees 3031 Northern Ok Court Services Inc. 2750.00; Fees 3288 Tisdal & O'Hara PLLC 605.00; Maintenance 2963 Standley Corp 128.08; 3390 Burkes Auto Body & Restoration 107.00; 3572 Standley Corp 100.20; Phone 2624 Touchtone Communications 34.10; 2718 Touchtone Communications 30.65; 3110 AT&T 1346.44; Reimbursement 3565 Reese, Tammy J. 45.93; Supplies 1950 Lowes Companies Inc. 301.90; 1957 J & P Supply 652.88; 2179 Lowes Companies Inc. 426.23; 2496 J & P Supply 861.72; 2834 J & P Supply 263.46; 3430 Redlands Office Solutions LLC 191.00; 3543 Redlands Office Solutions LLC 9.25; Health Billing 3255 Centerpoint Energy 104.76; Cell service 3481 AT&T Mobility 122.41; Maintenance 3483 M3 Storage Solutions 483.00; Phone 3270 AT&T 407.65; Supplies 530 Lowes Companies Inc. 29.93; 2839 Walmart Community BRC 156.06; Travel 3260 Ailey, Deonna Michelle 27.60; 3262 June Fetters 202.86; Highway null 3189 Standley Systems Inc 147.00; 3447 Staples Credit Plan 278.98; 3456 Southern Tire Mart, LLC 1315.84; 3468 John Deere Financial 1195.47; 3469 John Deere Financial 231.90; 3475 John Deere Financial 47.82; Billing 3001 OK Natural Gas 117.77; Copier 3343 Galaxie Business 72.60; Fuel 3567 Earnheart Crescent LLC 5687.19; Internet 3312 Chisholm Broadband 58.00; 3342 KanOkla Networks 40.00; Labels 3329 Circuit Engineering District #8 48.04; Lease 3280 CNB Of Okarche 7276.19; 3344 Deere Credit Inc 1381.36; 3345 SNB NA 1704.06; 3346 Security National Bank 2038.69; Maintenance Agree. 3451 Standley Systems Inc 49.87; Oil 3542 O Reilly Auto Parts 41.94; Parts 217 Bumper To Bumper 124.63; 3335 P & K Equipment 2.12; 3356 Action Truck Parts 166.34; Phone 3276 Lingo Communications 121.20; Reimbursement 3429 Locke, Clifford M. 88.26; 3540 Copelin, Jill Denise 37.95; Repairs 3349 Juniors Lock & Alarms 363.00; REPAIRS 3445 Moonlight Machine LLC 560.00; Rock 3171 APAC-Central Inc 3807.15; Satellite service 3303 Dish 17.05; Service 3424 Rolling Prairie 20.15; Service call 3428 Superior Plumbing 100.00; Sign 2923 Circuit Engineering District #8 45.00; Tank 3247 Railroad Yard 13677.00; Testing 3421 Alcohol & Drug Testing Inc 233.80; Tires 3350 Kelle Oil Company 1611.50; 3450 Kelle Oil Company 389.60; Uniforms 3293 Unifirst Holdings Inc 1010.17; 3466 Cintas Corporation Loc 722.85; Water 3302 Rural Water District #3 59.65; Mental Health Rent 3498 Chu-ona Plaza 234.00; Resale Updates 3412 TM Consulting 40.00; SH Svc Fee Ammunition 3392 Good Ole Boys Guns & Ammo 249.80; Name badges 3251 Galls 41.00; Oil 3431 Galaxie Business 99.12; OLETS 2784 OK Dept of Public Safety 350.00; Telephone 3153 Fusion Cloud Services LLC 544.96; Water 2789 Quality Water Service 58.25; windshield 3499 Daves Auto Glass 246.0

Details' concerning the above listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine same during regular office hours.

There being no other business, motion was made by Godberson and seconded by Shanks to adjourn at 10:37 a.m. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Approved this 11th day of May, 2020.

JOHN A. WILSON, CHAIRMAN

JASON SHANKS, MEMBER

JACK GODBERSON, MEMBER

ATTEST:

TAMMY REESE, COUNTY CLERK
COUNTY OF KAY, STATE OF OKLAHOMA SECRETARY,
BOARD OF COUNTY COMMISSIONERS
(SEAL)
