

Monday, April 18, 2022
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, April 18, 2022, the meeting was posted for public information on April 14, 2022, at 8:50 a.m. at the Commissioners Room, on the west entrance of the Kay County Administration Building in Newkirk, Oklahoma, and on the Kay County Website.

Chairman John Wilson called the meeting to order. Commissioners: Jack Godberson, Member, present; Jason Shanks, Member, present. Other's present were as follows: Brian Hermanson, District Attorney (DA); Janell Leaming, Kay County Assessor; Brenda Medlock and Liz Nicholson, OSU Extension; Dennis Bonewell, Emergency Management; Josef Schrader, President & CEO of Oklahoma LED; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk.

Chairman John Wilson led the flag salute.

Motion was made by Shanks and seconded by Godberson approving the regular meeting minutes of April 11, 2022. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Chris Schrader, Oklahoma LED, on a government capital LED light program converting county lighting to LED, and perform an electrical light audit: Josef A. Schrader, President & CEO, talked about his company. He said they work mainly with cities and counties converting lighting to LED lighting for a money savings purpose. No action was taken.

Hazardous Mitigation Plan Update: Dennis Bonewell, Emergency Management Director, said he was seeking permission to apply for this grant. He said he is a few months behind on this project. Bonewell mentioned Ponca City has their own Mitigation Plan but Blackwell, Tonkawa, Kildare, Kaw City and Newkirk did not. He said Newkirk Schools used money from this grant to build a safe room in the gymnasium.

Motion was made by Godberson and seconded by Shanks allowing Dennis Bonewell, Emergency Management Director, permission to apply for the Hazardous Mitigation Plan. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

CPR Course for Employees of Administration Building: Dennis Bonewell said there was no one that was CPR certified in the Administration Building. He said each training session may have up to 12 people at a cost of \$120 per session. Brenda Medlock, OSU Extension, said she would like the OSU office to be included; Shanks said the county barn employees should be included as well. Medlock told the BOCC the multipurpose room in the OSU Extension is available to hold the training. DA Hermanson said the courthouse deputies should also be included in training.

Motion was made by Godberson and seconded by Shanks approving holding a CPR Course for employees/officers of the Administration Building, county barns, OSU Extension, Sheriff deputies, and also approving paying for this course from the general government account. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks approving reimbursement claim for Election Board Secretary Salary for the month of March 2022. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Wilson approving Contract for Services by and between the Kay County Assessor's Office by and through the BOCC and Total Assessment Solutions Corp (TASC) for services such as drilled and producing oil and gas wells, gas plants and/or compressors stations installed from July 1, 2022 thru, June 30, 2023 where access is allowed. DA Hermanson said this a contract that is approved every year; he said Jerry Wisdom, TASC, does an incredible job and mentioned he also assesses wind farms. Assessor Leaming said he handles all the protests. Shanks asked the cost to hire him; Leaming said \$40,000. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects: Commissioner Godberson said crews graded and hauled material to roads district wide, hauled donated rip rap from airport to stock pile, hauled donated windfarm rock from Brake Rd. to Prospect Rd., shouldered-up Pecan Rd. south of Lake Rd., hauled rip rap to ditch on Brake Rd. west of Longwood Rd., boom mowed, pulled trees on Longwood, filled in ditch with rip rap on Silverdale Lane south of Hartford, putting in a new roof on equipment building, and county crew started 10 hour work days this week.

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Commissioner Shanks said his crews have been blading, hauling rock and sand, and dipping sand.

Commissioner Wilson told crews hauled shale and sand to roads, fixed road signs, graded roads, trimmed trees in the right-of-way's, finished Bridge#152, made repairs on Riverview Rd., and repaired guardrail on Bridge#147 on Hubbard Rd.

Motion was made by Shanks and seconded by Godberson approving the following Resolutions for Disposing of Equipment, upon DA Hermanson's approval: Court Clerk-HP ProBook Laptop, J-218-91, not booting up, sent to AOC/MIS (Res#21, 22-205); Court Clerk-Credit Card Reader, J-221-39, quit working, returned to AOC/MIS (Res#21, 22-206). Shanks questioned whether or not they could approve this transaction due to two (2) of the commissioner's election situation. DA Hermanson said maybe Chairman Wilson should abstain since he was facing an election; Shanks said since Godberson would not be receding himself he didn't think he could vote. DA Hermanson gave the BOCC permission to vote to dispose of the items. Motion carried: Godberson, aye; Wilson, abstained; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving the following Kay County Monthly Reports for March 2022: County Clerk; Assessor; Election Board. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks approving the following Resolutions to deposit funds: Res#21, 22-202 Highway ETR Dist#2-\$150,000.00, Bridge#93A; Res#21, 22-203 LEPC Grant-\$1,000.00; Res#21, 22-204 Child Abuse Fund-\$787.45, Juror Donations. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks approving the following Transfer of Appropriations: Assessor's Visual Inspection Travel-\$5,000.00 (corrected from agenda that read Personal Services) to Capital Outlay; Assessor Part-Time-\$2,000.00 to Maintenance & Operations. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

New Business [As per 1991 O.S. 25§311. A.9- 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.] None.

Godberson stepped out of the meeting to visit with DA Hermanson and Brenda Medlock; he later returned to the BOCC meeting.

DA Hermanson left the meeting to attend court.

Motion was made by Godberson and seconded by Wilson approving Maintenance & Operation Claims, Blanket Purchase Orders. Motion carried: Shanks, aye; Godberson, aye; Wilson, aye.

FY 2021/2022 PURCHASE ORDER:

Bond- ST Collections 3572 Kay County PBA Gross Revenue, Acct#7303000186 126424.67; Drug Court Labor 3434 Bookout, Steven 805.80; Supplies 3285 HAC Inc 73.91; Family Drug Court Testing 2775 Averhealth 85.00; General Detention 2507 CommunityWorks 977.50; Fuel 2883 Fuelman 2155.77; Maintenance 3031 R.K. Black Inc 2058.06; 3476 Standley Systems Inc 116.06; Membership dues 2617 Oklahoma Sheriffs Association 600.00; Out Of County Expenses 2873 Card Service Center 317.46; Service 3303 McDonald Computer Services LLC 270.00; Storage 3474 Newkirk Mini-Storage 53.00; Travel 3544 Harp, Jennifer L. 359.89; 3550 Reese, Tammy J. 323.11; Health Maintenance 3538 M3 Storage Solutions 503.00; Pest Control 2653 Parker Pest Control 178.00; Service 3331 Alliance Business Services 824.17; Snow Removal 2620 Cremers Lawn & Landscaping 525.00; Training 3131 Safe Kids Worldwide 95.00; Translation 3058 Language Line Services 132.16; Highway Billing 3113 Kay Electric Cooperative 240.00; FILTERS 3518 Warren Power And Machinery 194.44; Grease 3479 Cross Oil 300.00; Guides 3473 Yellowhouse Machinery Co 1861.67; Inspections 3558 Circuit Engineering District #8 329.06; Labor 3178 High Point Partners LLC 14000.00; 3551 C Johnstone LLC 262.50; Parts 1471 Southwest Truck Parts 289.75; Rental 3110 Davis Sanitation 65.00; 3516 Herc Rentals Inc 100.00; ROCK 3467 Dolese Bros. Co 1696.54; Supplies 2552 Brandts 82.11; Testing 2138 Circuit Engineering District #8 487.97; Uniforms 3216 Cintas Corporation Loc 1419.54; Jail Debt-ST Collections 3574 Kay County JFA #124183 336669.34; Mental Health Testing 3040 Averhealth 1837.00; SH Svc Fee Cleaning 3244 Opportunity Center 68.00; Expenses 3028 Card Service Center 213.76; Supplies 2896 Action Target 851.42; Transports 2233 O'Brien, John Trevor 84.00; Truck 3246 Reynolds Ford Inc. 35034.00; Use-ST Collections 3573 Kay County PBA Gross Revenue, Acct#7303000186 17099.29

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Details' concerning the above listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine same during regular office hours.

There being no other business, motion was made by Godberson and seconded by Wilson to adjourn at 9:51 a.m. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Approved this 25th day of April, 2022.

JOHN A. WILSON, CHAIRMAN, D#3

JACK GODBERSON, MEMBER, D#1

JASON SHANKS, MEMBER, D#2

ATTEST:

TAMMY REESE, COUNTY CLERK
COUNTY OF KAY, STATE OF OKLAHOMA SECRETARY, BOARD OF COUNTY COMMISSIONERS
(SEAL)
