

KAY COUNTY PUBLIC BUILDINGS AUTHORITY

Post Office Box 450
Newkirk, Oklahoma 74647

Monday, April 12, 2021

Special Meeting

8:45 a.m.

Newkirk, Oklahoma

The Trustees of the Kay County Public Buildings Authority (PBA) met in special session at 8:45 a.m. on Monday, April 12, 2021, in the Kay County Courthouse, First Floor, Commissioners Court, in Newkirk, Oklahoma. Notice of the meeting was posted for public information on April 8, 2021, at the Courthouse front door, Commissioners Court, basement handicapped entrance of the Kay County Courthouse in Newkirk, Oklahoma, and the Kay County Website.

Chairman Jason Shanks called the meeting to order. Trustees: Jack Godberson, Vice-Chairman, present; John A. Wilson, Member, present. Other's present were as follows: Brian Hermanson, District Attorney (DA); Susan Keen, Kay County Assessor; Steve Kelley, Kay County Sheriff; Christy Kennedy, Kay County Treasurer; Brenda Medlock, OSU Extension; Skyler Mathews, Kaw Nation; Darlene Engelking, Ponca City News; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk.

Motion was made by Wilson and seconded by Godberson approving special meeting minutes of March 8, 2021. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Requisition for Payment to Baumert, Cummings & Hiatt: Shanks asked DA Hermanson about Hermanson's question (on the invoice) to PBA Attorney Cummings regarding project financing issues and options. DA Hermanson said he asked about purchasing furniture. Shanks commented that ADA Chrz talked to Cummings about that the same topic. Treasurer Kennedy asked the BOCC if approval was needed before speaking with PBA Attorney, since there is a charge involved; no response was given to her question. New furnishings and where/how expenses would be paid was also discussed.

Motion was made by Shanks and seconded by Wilson approving Requisition for Payment to Baumert, Cummings & Hiatt for attorney fees for construction project in the amount of \$830.00. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Spacesaver Solutions: Reese told the Spacesaver Solutions items were necessary to accommodate the citizens/public, and told she was also using Spacesaver equipment she currently has on hand. Reese said she sent a copy of the proposal to the PBA Attorney and was asked if it was through the State Purchasing Contract. Reese told Cummings it was through Sourcewell and that it operates like the State Contract. All discounts have been **pre-negotiated**. The State of Oklahoma has Sourcewell. Shanks said Sourcewell is a National Contract.

Motion was made by Shanks and seconded by Godberson approving Spacesaver Solutions and relocation of existing storage solutions in the following departments for the Kay County Administration Building/Annex: Assessor, Proposal ID# BD-032421-1-\$92,119.00; County Clerk, 5 areas, Sourcewell Contract Proposal #95966-\$327,718.00; Mail Room- Proposal #95966-\$20,494.00; Shanks said the total of \$440,331.00 would be paid for out of the excess funds (county/use tax) in the Equity Bank account. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Panasonic telephones: Shanks said he received the following quotes: CCS-Oklahoma City-no quote; Total Com-Tulsa-no quote; American Telephone-Panasonic KXNT554 Standard LCD 24 button IP speakerphone-\$12,760.00/Panasonic TDE600 PBX 160 extensions, includes installation, configuration,

training, support warranty-\$9,610.00. Shanks told these phones are for the DHS building and would be able to transfer the system back to the courthouse after the remodeling.

Motion was made by Shanks and seconded by Godberson approving and accepting American Telephone at a total cost of \$22,370.00 to be paid for out of the excess funds (county/use tax) in the Equity Bank account. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Shanks and seconded by Godberson approving Pay Application No. 8, Contractor's (KSB Enterprises) Application for Payment totaling \$682,389.16 period to 3-25-2021 for materials and construction costs for the Courthouse Annex and OSU Extension Center including authorization for direct payment of certain materials to the vendors in order to receive credit for the Authority's sales tax exemption. The following Requisitions will be submitted for payment: Requisition for Payment to KSB Enterprises-\$398,897.07; Requisition for Payment to PC Concrete Co. Inc.-\$805.00; Requisition for Payment to Foundation Building Materials-\$12,834.22; Requisition for Payment to Metal Panels, Inc.-\$20,173.09; Requisition for Payment to Beacon Building Products-\$1,193.67; Requisition for Payment to Tennison Brothers, Inc.-\$922.50; Requisition for Payment to Advanced Architectural Stone-\$226,585.00; Requisition for Payment to Builders Supply, Inc.-\$10,925.00; Requisition for Payment to ABS Wood Specialties, Inc.-\$5,237.00; Requisition for Payment to Silvercote-\$4,816.61. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Clerk Tammy Reese gave the March 2021 sales and use taxes receipts as follows: Use Tax-\$16,145.40/Sales Tax-\$114,415.44, Total-\$130,560.84; April 2021 Use Tax-\$20,442.21/Sales Tax-\$111,338.19, Total-\$131,780.40.

There being no further business, motion was made by Shanks and seconded by Godberson to adjourn (9:10 a.m.). Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Approved this 19th day of April, 2021.

TRUSTEES
KAY COUNTY PUBLIC BUILDINGS AUTHORITY

JASON SHANKS, CHAIRMAN

JACK GODBERSON, VICE-CHAIRMAN

JOHN A. WILSON, MEMBER

ATTEST:

TAMMY REESE, SECRETARY-TREASURER/KAY COUNTY CLERK
KAY COUNTY PUBLIC BUILDINGS AUTHORITY
(SEAL)
