

Monday, April 11, 2022
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, April 11, 2022, the meeting was posted for public information on April 8, 2022, at 8:50 a.m. at the Commissioners Room, on the west entrance of the Kay County Administration Building in Newkirk, Oklahoma, and on the Kay County Website.

Chairman John Wilson called the meeting to order. Commissioners: Jack Godberson, Member, present; Jason Shanks, Member, present. Other's present were as follows: Brian Hermanson, District Attorney (DA); Steve Kelley, Kay County Sheriff; Janell Leaming, Kay County Assessor; Brenda Medlock, Shannon Mallory, and Liz Nicholson, OSU Extension; Dennis Bonewell, Emergency Management; Cody Blair, Kay County Custodian; Donna Parker, Oklahoma Court Services; Scott Kempenich, Newkirk Public Schools Superintendent/Newkirk Main Street; Ryan Smykil, Newkirk City Manager/Main Street; Wally Shafer, Alyssa McCleery, with Newkirk Main Street; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk.

Chairman John Wilson led the flag salute.

Motion was made by Godberson and seconded by Wilson approving the regular meeting minutes of April 4, 2022. Motion carried: Shanks, aye; Godberson, aye; Wilson, aye.

Report given by Donna Parker, Oklahoma Court Services, presenting the number of community service hour's defendants are working and the projects they are involved in for March 2022: New Community Services Clients-20, Regular Community Services Clients turned in for the month-74, Sanction Community Services hours completed-1172.25, Community Service offender Completions-10. Completed Events: New Life Trails, clients assisted with land clearing and maintenance; Newkirk Public Schools, clients assisted with cleaning; My Favorite Things, clients assisted with checking electronics; Wheatheart Nutrition, clients assisted with preparing meals; Osage Indian Baptist Clothing Room, clients assisted with organizing items taken in. Up-coming Events: Lake Ponca, Ponca City Soccer Complex, Ponca City Disc Golf, Newkirk Public Library – clients will assist with picking up trash, mowing, weed-eating, etc.

OSU Extension reporting on their programs and activities for March 2022: Shannon Mallory, Extension Educator, AG/4-H, said the month of March was continued to busy after all the livestock shows. He said on March 2nd he held a garden counsel, March 3rd Master Gardeners met and prepared for fund raiser, March 8th he held an herbicide training for farmers and mentioned some were receiving their accreditation, March 15th he met with Ponca Tribe regarding green house and how they could use the program, March 22nd was zoom and CDU training, and March 29th he did three programs with Newkirk FFA. Also, Mallory was involved in 76 soil tests, two radio shows, discussed freeze date regarding when to plant, and attended a conference at Keystone State Park.

Liz Nicholson, Extension Educator, 4-H, she said since the business from all the livestock shows, she has since been to NW District Livestock Show and said the 4-Hers did well. She said there was a lot of participation with OYE. Nicholson talked about the record book work shop, bread work shop, and the food show-down workshop. She said Kay County Teen Leader and Newkirk Go-Getters 4-H Member, Trenton Morton, brought his love for wildlife and natural resources to Peckham Schools' Wildlife Day. Nicholson said Kay County 4-H and Farm Bureau jointly went to the State Capitol and met with local Representatives and Senators (and others from across the state), and Governor Stitt. She said they got to speak with a variety of the legislators; she said it was a great day.

Brenda Medlock, Extension Educator FCS4-H, CED, said they have been holding meetings in the multi-purpose work room in their new building. Medlock, Mallory and Nicholson all spoke about the multi-purpose work room and stated they have really benefited from having this room. Medlock said on March 18th she conducted a 4-H Environmental Lesson for 24 Ponca Tribe youth during spring break. She said the youths were taught about the importance of protecting the environment in our water, air and soil.

Gift Agreement between Newkirk Main Street and Kay County, the Kay County Amphitheatre Usage Agreement, storage & restroom facilities and landscaping concerns: Scott Kempenich, Newkirk Public Schools Superintendent/ Newkirk Main Street asked if everyone had a chance to review the purposed agreement. Wilson questioned the trees that were recently planted; he said he spoke with the architects about the situation and they did not recommend them being planted in that area. Kempenich said the trees will be moved. Godberson brought up the sound system. Kempenich said the sound system would need to be stored in a climate-controlled building; he said Newkirk Main Street is wanted to building a building on the east side of the OSU Extension building to store the sound equipment and a porta potty. Godberson asked who would purchase this building; Kempenich said Newkirk Main Street would pay for the building. DA Hermanson asked the door locations for this building; Kempenich said the sound equipment would be located on the west side (door entrance). Wilson said the north end of the OSU Extension is setting in natural drainage; Kempenich said the building would be N/S out of the way of the drainage matter. Kempenich told the BOCC to look where they have located flags, so they can see where the trees will be moved. Kempenich said the first event will be held on Sunday, April 17th. Alyssa

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McCleery, Newkirk Main Street, said in the future Newkirk Main Street will have a Usage Agreement in place for things such as trash removal. DA Hermanson asked how they are handling fees/deposits; McCleery said Main Street will handle. Commissioner Shanks said he wanted everyone to understand the BOCC/County is not against the Amphitheatre and that the county is not trying to be difficult in this situation. He said when this all started, the talk was just strictly the Amphitheatre, but it has seemingly grown; Shanks said had he known, the OSU Extension could have been designed differently. He said the county cannot house equipment that is not county-owned. Shanks said again, had the county known the OSU Extension could have been designed to store equipment/restrooms for the Amphitheatre purposes. Kempenich said we are here trying to work this out and mentioned the people serving in these positions are different than who was serving in 2016. Ryan Smykil said it is important to keep each other informed. Godberson questioned Main Street charging for the events; he said he didn't realize that would be happening.

Motion was made by Godberson and seconded by Wilson tabling Kay County Amphitheater Usage Agreement, storage & restroom facilities and landscaping concerns for further review by the BOCC and all county officials. Motion carried: Shanks, aye; Godberson, aye; Wilson, aye.

Discussion regarding putting a system in place in the Commissioners Room for the hearing impaired: Clerk Reese said Treasurer Kennedy was approached about this matter and she asked for it to be put on the agenda. The matter was briefly discussed. No action was taken.

Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects: Commissioner Godberson said crews graded and hauled material to roads district wide, hauled donated rip rap to stock, put in a culvert on Lake Rd., east of Enterprise Rd., took roof off equipment building to prepare for new roof, and boom mowed.

Commissioner Shanks said his crews have been blading and hauling rock. He said crews are finished dipping at the river until equipment needed for that job is repaired.

Commissioner Wilson told crews dug shale at the pit, hauled shale, rock and sand to roads, fixed signs, graded roads, trimmed trees in right-of-way, hauled sand and rock to the yard, and fixed pot holes, guardrails, and culverts.

Motion was made by Godberson and seconded by Shanks approving to go out on bid for labor for the erection of an 80' x70' shop building, D#2. Motion carried: Shanks, aye; Godberson, aye; Wilson, aye.

Motion was made by Godberson and seconded by Shanks approving to go out on bid for labor and materials for a concrete pad for an 80' x 70' shop building, D#2. Motion carried: Shanks, aye; Godberson, aye; Wilson, aye.

Motion was made by Godberson and seconded by Shanks approving the following Kay County Monthly Reports for March 2022: Treasurer. Motion carried: Shanks, aye; Godberson, aye; Wilson, aye.

Motion was made by Godberson and seconded by Shanks approving the following Resolutions to deposit funds: Res#21, 22-197 Highway Dist#2-\$144.02, Member's Capital Credit (Kay Electric Cooperative); Res#21, 22-198 Highway Dist#1-\$500.00, Certificate of Compliance; Res#21, 22-199 Highway Dist#1-\$350.20 (corrected from agenda that read #350.00), sale of galvanized tin; Res#21, 22-200 Highway Dist#1-\$872.30, sale of new & used culvert, and crusher run. Motion carried: Shanks, aye; Godberson, aye; Wilson, aye.

Motion was made by Godberson and seconded by Shanks approving Res#21, 22-201 directing the Treasurer to transfer monies in the County Sinking Fund in the amount of \$40.92 to the County General Fund. Motion carried: Shanks, aye; Godberson, aye; Wilson, aye.

Motion was made by Shanks and seconded by Wilson approving the following Cash Fund Estimate of Needs and Request for Appropriations: Highway-\$305,290.69; D#1-\$111,858.15, D#2-\$96,634.40, D#3-\$96,798.14; ARPA 2021-\$97.16; County Bridge & Road Improvement-\$30,842.55; Treasurer Mortgage Certification-\$660.00; Resale Property-\$27,981.57; Adult Drug Court-\$8,789.15; Family Drug Court-\$12,000.00; Mental Health Court-\$13,652.00; Local Emergency Planning Committee (LEPC)-\$1,000.00; County Clerk Lien Fee-\$251.00; Bond-ST (PBA)-\$126,424.67; County Clerk Records Management & Preservation-\$7,430.00; Assessor Revolving Fee-\$679.91; County Sales Tax-\$336,669.34; n. Home

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Finance Trust Authority-\$0.09; Sheriff Service Fee-\$12,793.49; Use Tax-ST-\$62,634.78 (\$45,535.49/\$17,099.29). Motion carried: Shanks, aye; Godberson, aye; Wilson, aye.

Motion was made by Godberson and seconded by Shanks approving the following Transfer of Appropriations: Sheriff Service Donation-\$42,000.00 to Capital Outlay. Motion carried: Shanks, aye; Godberson, aye; Wilson, aye.

New Business [As per 1991 O.S. 25§311. A.9- 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.] None.

Motion was made by Shanks and seconded by Godberson approving to enter into Executive Session (9:56 a.m.) under the provision of O.S. Title 25 §307.B.1 to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee (three custodial staff employees and the Emergency Management Director). Motion carried: Shanks, aye; Godberson, aye; Wilson, aye.

Motion was made by Godberson and seconded by Shanks approving to reenter into the regular meeting of the BOCC (10:17 a.m.). Motion carried: Shanks, aye; Godberson, aye; Wilson, aye.

No action was taken on the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee (three custodial staff employees and the Emergency Management Director).

Motion was made by Shanks and seconded by Godberson approving and accepting HRI Roofing in the amount of \$81,575.19 on Bid#2022-14 Shop Building Kit, Dist#2 (opened in a BOCC meeting on 4-4-22). Motion carried: Shanks, aye; Godberson, aye; Wilson, aye.

Motion was made by Shanks and seconded by Godberson approving Payroll with warrants to be released on April 28, 2022, Maintenance & Operation Claims, Blanket Purchase Orders. Motion carried: Shanks, aye; Godberson, aye; Wilson, aye.

FY 2021/2022 PURCHASE ORDER:

Drug Court Fees 3038 Terrell, Fera 625.00; Plaques 3446 A+Printing 50.00; Rent 3449 Chu-ona Plaza 234.00; Service 3452 Sparklight 100.00; Testing 3037 Averhealth 1873.50; Water 3036 Quality Water Service 33.25; Family Drug Court Staffing 3048 Terrell, Fera 500.00; 3049 Wilson, Brewer & Munson 500.00; Rent 3450 Chu-ona Plaza 234.00; Service 3451 Sparklight 100.00; Tax 3539 Internal Revenue Service, Department Of The Treasury 14.30; Transportation 3286 United Community Action 40.00; General Detention 2888 OK Juvenile Justice SVCS 3240.00; 3224 Craig Co. Detention Center 2550.00; Internet 2492 AT&T Mobility 1364.01; Maintenance 2990 Standley Corp 174.52; Maintenance Agree. 2402 TASC 10000.00; Mileage 3524 Leaming, Carol L. 73.71; 3525 Holman, Lacie E. 28.08; Paper 3528 Farha Wholesale Co. 162.50; Phone 2324 Alliance Business Services 884.66; 2450 Alliance Business Services 856.92; 3104 Alliance Business Services 898.37; 3112 Fusion 297.27; Software 2872 Transunion Risk 150.00; Travel 1797 Reese, Tammy J. 113.12; 2995 Nicholson, Elizabeth 1469.95; 2996 Medlock, Brenda 390.41; 3326 Medlock, Brenda 549.40; 3466 Reese, Tammy J. 159.32; windshield 3308 Daves Auto Glass 545.70; Health Maintenance 2010 R.K. Black Inc 81.09; 2678 R.K. Black Inc 201.53; Monitoring 3321 Falco Alarm Co. 93.75; Repairs 2933 B & L Heat & A/C Inc 505.00; Supplies 2922 Amazon Capital Services 688.11; Therapy services 2666 Lockett, Gary 630.00; Travel 1591 Banister, Elizabeth 26.21; 3076 Lockett, Gary 476.17; 3507 Penny, Kyra 212.53; Highway null 3088 AMC Urgent Care PlusLLC 60.00; 3089 ACCO 95.00; 3141 Circuit Engineering District #8 825.00; 3163 Circuit Engineering District #8 88.00; 3529 Auto Intintions 210.00; Chemicals 3527 Two Rivers Coop 1328.00; Concrete 3355 PC Concrete 1968.00; Decals 3249 Circuit Engineering District #8 12.50; Fuel 3513 Earnheart Oil Inc 22835.96; Internet 3486 Chisholm Broadband 79.99; 3499 Chisholm Broadband 68.00; Lease 3487 OK Dept. of Transportation 7759.55; 3488 SNB NA 1599.53; 3489 SNB NA 3455.16; 3491 Welch State Bank 2136.55; 3492 Caterpillar Financial Services Corp 2727.00; Lease Pmt 3379 Okla Dept. Of Transportation 2512.69; LEASE PURCHASE 3506 OK Dept. of Transportation 8226.58; Lodging 1731 Embassy Suites - Norman 100.00; Oil 3519 Buckners Truck Sales 89.95; Parts 3011 P & K Equipment 71.65; 3012 Owen Auto Supply 922.42; 3013 Blackwell Auto Supply 1356.33; 3304 P & K Equipment 1518.30; Phone 3505 Lingo Communications 133.37; Pipe 3318 Dub Ross Co. Inc. 3960.34; Repairs 3014 Blackwell Tire Service 205.00; Rock 2852 Whitaker Aggregates Inc 8336.29; ROCK 3129 Sober Brothers 3540.01; Sand 3319 Dolese Bros. Co 7097.28; Service 3356 Total Com Inc. 220.00; Shale 3102 Mike Redding 538.25; SHALE 20 Mike Redding 1003.25; Signs 3313 Circuit Engineering District #8 418.00; supplies 2846 Atwoods Distributing 144.10; 3198 Brandts 185.17; Supplies 3517 Cintas Corporation

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20.84; Telephone 3495 Nextiva Inc 87.96; Tools 3493 Brandts 228.65; Water 2700 Rural Water District #3 185.55; Mental Health Court Staffing 3043 Terrell, Fera 375.00; Rent 3448 Chu-ona Plaza 234.00; Service 3453 Sparklight 100.00; Supplies 3339 Staples Credit Plan 172.02; ML Fee Chairs 2824 Reese, Tammy J. 1331.47; Reimbursement 2610 Reese, Tammy J. 774.14; SH Svc Fee Cameras 2928 Watchguard Video 145.00; Fuel 2882 Fuelman 1790.37; Internet 3220 Kay County Detention Center 700.00; Name plates 3252 Galls 19.95; Supplies 2871 Lowes Companies Inc. 312.43; Transports 2228 Feinburg, Josh 84.00; 2513 O'Brien, John Trevor 204.00; Water 2886 Quality Water Services, Dept 1003 82.25

Details' concerning the above listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine same during regular office hours.

There being no other business, motion was made by Godberson and seconded by Shanks to adjourn at 10:55 a.m. Motion carried: Shanks, aye; Godberson, aye; Wilson, aye.

Approved this 18th day of April, 2022.

JASON SHANKS, CHAIRMAN

JACK GODBERSON, MEMBER

JOHN A. WILSON, MEMBER

ATTEST:

TAMMY REESE, COUNTY CLERK
COUNTY OF KAY, STATE OF OKLAHOMA SECRETARY, BOARD OF COUNTY COMMISSIONERS
(SEAL)
