

KAY COUNTY PUBLIC BUILDINGS AUTHORITY

Post Office Box 450
Newkirk, Oklahoma 74647

Monday, March 28, 2022

Special Meeting

8:45 a.m.

Newkirk, Oklahoma

The Trustees of the Kay County Public Buildings Authority (PBA) met in special session at 8:45 a.m. on Monday, March 28, 2022, in the Kay County Administration Building, Commissioners Room, in Newkirk, Oklahoma. Notice of the meeting was posted for public information on March 24, 2022, at the Commissioners Room, west entrance of the Kay County Administration Building in Newkirk, Oklahoma, and on the Kay County Website.

Chairman Jason Shanks called the meeting to order. Trustees: Jack Godberson, Vice-Chairman, present; John A. Wilson, Member, present. Other's present were as follows: Brian Hermanson, District Attorney (DA); Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk.

Motion was made by Godberson and seconded by Wilson approving special meeting minutes of March 7, 2022. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Wilson and seconded by Godberson approving a Requisition for Payment to Baumert, Cummings & Hiatt to pay attorney fees for February 2022 in the amount of \$184.25. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Discussion regarding professional services for the purpose of design, selection, and coordination of furniture/art for the Kay County Administration Building (KCAB): Clerk Reese said she had spoke with Trustee Shanks about hiring someone to come in and help with decorating the foyer, hallways, commissioner room and the community room of the KCAB. She said she called Karen Howard, Design Etc. in Ponca City; Reese said Ms. Howard came and looked at the job expectations. Reese said she asked Ms. Howard to present a quote; Ms. Howard said she would donate her time because she felt it was a community worthy cause, but would charge for furniture, paintings, and other items needed for decorating purposes.

Motion was made by Shanks and seconded by Godberson approving to hire Karen Howard, Design Etc., for the purpose of design, selection, and coordination of furniture/art for the Kay County Administration Building. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Discussion for framing maps, commissioner photos, plaques with commissioner names and their dates of service: Reese asked for permission to purchase/pay for these items. DA Hermanson said we needed to have a dollar amount before approving. Reese said the framing would be done at Hobby Lobby and frames are always half price (not the glass or labor, only the frame). She noted the plaques with commissioner names/dates of service would be purchased at a different store.

Motion was made by Shanks and seconded by Godberson to approve an amount not to exceed \$3,000.00 for framing of a District wide map for Commissioners Room and commissioners' photos with the dates of service, to be paid out of the PBA Gross Revenue account. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Sales and use taxes receipts: Reese reported the March Use Tax-\$17,099.29/Sales Tax-\$126,420.44/Total-\$143,519.73; she said last months total was-\$170,392.05, last year in March 2021-\$130,560.84, and the total received this fiscal year (July-March)-\$1,393,174.50.

There being no further business, motion was made by Wilson and seconded by Godberson to adjourn (9:07 a.m.). Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Approved this 4th day of April, 2022.

TRUSTEES
KAY COUNTY PUBLIC BUILDINGS AUTHORITY

JASON SHANKS, CHAIRMAN

JACK GODBERSON, VICE-CHAIRMAN

JOHN A. WILSON, MEMBER

ATTEST:

TAMMY REESE, SECRETARY-TREASURER/KAY COUNTY CLERK
KAY COUNTY PUBLIC BUILDINGS AUTHORITY
(SEAL)
