

Monday, February 14, 2022
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, February 14, 2022, the meeting was posted for public information on February 11, 2022, at 8:50 a.m. on the Courthouse front door, Commissioners Court, basement handicapped entrance of the Kay County Courthouse in Newkirk, Oklahoma, and Kay County Website.

Chairman Jason Shanks called the meeting to order. Commissioners: Member Jack Godberson, present; John A. Wilson, Member, present. Other's present were as follows: Brian Hermanson, District Attorney (DA); Steve Kelley, Kay County Sheriff; Brenda Medlock, Shannon Mallory, and Liz Nicholson, OSU Extension; Dennis Bonewell, Emergency Management; Skylar Mathews, Kaw Nation; Donna Parker, Oklahoma Court Services; Darlene Engelking, Lori Evans, Will Cabbage and Gary Scott, Kay County Farm Bureau; Daryl Thomas, The Railroad Yard, Inc.; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk.

Chairman Jason Shanks led the flag salute.

Motion was made by Wilson and seconded by Godberson approving the regular meeting minutes of February 7, 2022. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Wilson approving 2022 Proclamation proclaiming the week of February 21-25, 2022 as Farm Bureau Week. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Report given by Donna Parker, Oklahoma Court Services: Ms. Parker reported the total monthly completed hours for January 2022. She told the New Community Service Clients-19, Regular Community Services Clients turned in for the month-46, Sanction Community Service hours completed-156, Total hours completed-924 and Community Service Offender Completions-18. DA Hermanson asked if clients were turning in the correct number of hours, and if the Sanction hours are separated; Ms. Parker answered yes. Completed Events: Pioneer Tech New Beginning-assisted with cleaning and she explained other services included with this program; Joy of Recovery-assisted with clearing snow and cleaning; New Life Trails-assisted with feeding the animals and with putting down sand and cleaning; My Favorite Things-assisted with going through clothes. Upcoming Events: Friendship Feast, Northern Oklahoma Youth Services, New Hope Christian Fellowship, and Ponca City Disc Golf where clients will assist with various tasks.

Discussion regarding moving remaining offices to the new Kay County Administration Building: Clerk Reese said she put this on the agenda so we could talk about the upcoming move. Chairman Shanks said the courthouse will be closed to the public this Wednesday, February 16, 2022, and throughout the duration of the renovation of the courthouse. He also told A1 Freeman moving company would be here to move heavy items. Reese stated this would be the last meeting held in the Kay County Courthouse.

Motion was made by Godberson and seconded by Shanks approving Agreements between the BOCC and the following to have remote terminal capabilities with the Assessor's office: Crumrine Inc. Auctioneers. DA Hermanson approved as to form. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects: Commissioner Godberson said crews sanded and bladed roads, cleared snow, and hauled materials district wide, cleaned ditches out and put in a culvert on Oakland Rd., boom mowed, and cleaned out a ditch on Pleasantview.

Commissioner Shanks said crews have been blading roads and working in the shop. He said their holding off on digging ditches due to rain/snow in the forecast.

Commissioner Wilson told crews hauled rock from Dolese and laid it on FEMA spots and ODOT roads, boom mowing, trimming trees, working on a bridge on Adobe Rd. putting in temporary pipes, putting up guardrails on the Sloo Bridge so bridge can be opened.

Kay County Fire Departments' request to initiate a county-wide outdoor burn ban: Shanks said he was contacted by Travis Harris, President of the Kay County Public Safety Association, requesting a county-wide outdoor burn ban. Shanks received a letter from the Fire Chiefs and the following Fire Departments (FD) requesting this action: Bear Creek FD, Braman FD, Newkirk FD, Ranch Drive FD, Tonkawa FD, Blackwell FD, Kildare FD, Peckham FD, River Road FD. Sheriff Kelley stated if this is approved by the BOCC and enacted, then if someone burns it becomes a criminal act. Shanks said if a person must burn

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there is a permit that can be filled out giving them an exemption; Shanks noted there is a time frame involved). The letter also stated there have been several grass fires around the county and if one of these fires was left unobserved it could lead to an extreme fire danger. BOCC said the weather is forecasting high winds tomorrow.

Motion was made by Shanks and seconded by Godberson approving Kay County Fire Departments' request to initiate a county-wide outdoor burn ban effective February 14, 2022 through February 28, 2022. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

No action was taken on purchasing off the State Contract one (1) new Caterpillar Model 289D3 Skid Steer Loaders/Compact Track Loaders for Courthouse property in the amount of \$100,745.00. Shanks said he is wanting to use ARPA funding to make this purchase. He said he would like to go ahead and order because it takes so long to get anything in, but didn't want to encumber and tie up money to do so. Shanks said he would speak to the auditors regarding this and DA Hermanson agreed he needed to speak with the auditors.

Motion was made by Shanks and seconded by Godberson approving Public Service/Pipeline Crossing Installations: City of Enid (a-h): NW4/NW4 S14 T25N R2E ending NE4/NE4 S15 T25N R2E, NS3330 Rd., S. Pleasant View Rd., Dist#1; NW4/NW4 S15 T25N R2E ending NE4/NE4 S16 T25N R2E, NS3320 Rd., S. Union Rd., Dist#1; SW4/NW4 S20 T25N R2E ending SE4/NE4 S19 T25N R2E, NS3300 Rd., West Str., Dist#1; SE4/SW4 S23 T25N R1E, EW0270 Rd., White Eagle Rd., Dist#1; NW4/NW4 S26 T25N R1E ending NE4/NE4 S27 T25N R1E, NS3270 Rd., South "T" Str., Dist#1; SW4/SW4 S28 T25N R1E ending SE4/SE4 S29 T25N R1E, NS3250 Rd., "R" Str., Dist#1; SW4/NW4 S32 T25N R1E ending SE4/NE4 S31 T25N R1E, NS3240 Rd., South "Q" Str., Dist#3; SW4/SW4 S31 T25N R1E ending SE4/SE4 S36 T25N R1W, NS3220 Rd., South "P" Str., Dist#3; Kay Electric Cooperative, NE4/NW4 S11 T27N R3E ending SE4/SW4 S2 T27N R3E, Brake Rd., Dist#1. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Wilson and seconded by Godberson approving and authorizing the Requisitioning Officers-Laura Pruett/Sarah Patterson/Robin White-Daniels, Receiving Agents-Sabrie Streeter/Angela Frazier, and Inventory Clerk-Tami Hicks for the Kay County Health Department. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Wilson approving the following Kay County Monthly Reports for January 2022: Assessor, Health Department, County Clerk. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Wilson and seconded by Godberson approving the following Resolutions for Declaration of Surplus/Disposing of Equipment: Res#21, 22-154, Assessor, 4-filing cabinets, desk, hutch-donating to City of Newkirk; Res#21, 22-156, Sheriff Department, 18 pistols, trading in for new fire arms; Res#21, 22-157, Sheriff Department, 2019 Dodge Ram Patrol Truck, truck was totaled-Insurance Company will pick up the truck sometime this month. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks approving the following to deposit funds: Res#21, 22-152, Hwy. Dist#3-\$1,916.85, sale of scrap metals; Res#21, 22-153, Hwy. Dist#1-\$15,000.00/Dist#3 (corrected from agenda that read Dist#2)-\$5,000.00; Res#21, 22-155, Hwy. Dist#1-\$250.00, Certificate of Compliance. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

New Business [As per 1991 O.S. 25§311. A.9- 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.] Sheriff Kelley said there would be a Sheriff's Sale in the lobby of the new Kay County Administration Building on Tuesday, February 22, 2022.

DA Hermanson left the meeting to attend court.

Motion was made by Godberson and seconded by Wilson approving Payroll with warrants to be released on February 25, 2022, Maintenance & Operation Claims, Blanket Purchase Orders. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

FY 2021/2022 PURCHASE ORDER:

Assr Rev Fee Equipment 2611 Amazon Capital Services 61.34; Folders 2642 Amazon Capital Services 55.96; Furniture 2810 Amazon Capital Services 359.67; Paper 2759 Farha Wholesale Co. 252.76; Supplies 2630 Staples 854.62; 2811 Amazon Capital Services 35.28; Bond- ST Collections 2842 Kay County PBA Gross Revenue, Acct#7303000186 133859.09; CBRI Asphalt 2441 Evans & Associates 36960.00;

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Concrete 2641 PC Concrete 1290.00; Road project 2245 High Point Partners LLC 21800.00; Drug Court Contract Labor 2768 Bookout, Steven 600.00; Labor 2419 Chouteau, Danny J. 74.40; 2771 Chouteau, Danny J. 210.24; Testing 2420 Averhealth 1783.00; Water 2415 Quality Water Service 18.75; Family Drug Court Attorney Fees 2423 Wilson, Brewer & Munson 500.00; General Detention 2195 OK Juvenile Justice SVCS 2000.00; Fees 1739 Tisdal & O'Hara PLLC 957.12; Fuel 2487 Fuelman 1431.37; 2488 Fuelman 1529.15; Internet 1952 AT&T Mobility 1364.01; Maintenance 1943 Harrell Automotive & Recovery 1045.00; 2199 Kelle Repair & Tire Center 3013.58; 2432 R.K. Black Inc 175.11; 2452 Standley Corp 100.20; 2499 Burkes Auto Body & Restoration 1220.00; Natural Gas Service 1411 Clearwater Enterprises LLC 1608.46; 1842 Clearwater Enterprises LLC 1152.41; Reimbursement 2540 Kennedy, Christine L. 162.57; 2712 Leaming, Janell M. 65.04; Service 2562 Consulting & Field Services LLC 75.00; Software 2217 Transunion Risk 151.00; Stamp 2839 Merrifield Office Supply 31.99; Storage 2519 Newkirk Mini-Storage 53.00; Supplies 785 Walmart Community BRC 100.74; Travel 2310 Mallory, Shannon 511.16; Utilities 2393 City of Newkirk 5131.84; Health Cabinets 2437 Juniors Lock & Alarms 108.00; Pest Control 1575 Parker Pest Control 145.00; Service 2126 Stolhand Heating & Air 108.00; 2255 Womble, Murray 1220.00; 2337 Centerpoint Energy 298.66; 2342 Chavez, Leonel 1800.00; 2667 Get Real Cable 50.00; Stamps 2436 Walker Companies 53.50; Supplies 1617 McKesson MMSGs 604.18; 2315 Amazon Capital Services 1363.88; Therapy services 2003 Lockett, Gary 970.00; Travel 1991 Frazier, Angela 50.18; 2353 Lockett, Gary 269.30; Vaccines 2734 GlaxoSmithKline Pharmaceutical 1740.94; Highway Concrete 2690 PC Concrete 3509.00; COPIER LEASE 2165 Galaxie Business 109.18; DEF 2803 Cross Oil 625.00; Electric Charges 2371 Kay Electric Cooperative 356.00; Email host 2787 MyMediaMatters 60.00; Equipment 2701 Lampton Welding 355.00; 2823 Double Check Company Inc. 825.49; FILTERS 2164 Safety Kleen 177.50; Fuel 2072 Kelle Oil Company 2820.92; 2752 Earnheart Oil Inc 4293.52; Hose Assembly 2790 The Hydraulic Center 91.99; Internet 2472 KanOkla Networks 60.00; 2702 Chisholm Broadband 68.00; 2744 Chisholm Broadband 58.00; Lease 2792 Security National Bank 1319.76; 2793 Security National Bank 2038.69; 2804 Welch State Bank 2136.55; 2805 SNB NA 1599.53; 2806 SNB NA 3455.16; 2807 SNB NA 4113.38; Lease Pmt 2756 Okla Dept. Of Transportation 2512.69; 2794 CNB Of Okarche 7276.19; LEASE PURCHASE 2708 OK Dept. of Transportation 8226.58; MILEAGE 2026 Wilson, John A. 87.75; Parts 1748 Kelle Oil Company 251.30; 2118 Hats Auto Supply 342.24; 2120 Southwest Truck Parts 126.94; 2176 Owen Auto Supply 3072.78; 2178 Blackwell Auto Supply 1007.93; 2184 Highway 60 Tire & Service Inc 954.98; 2753 Lampton Welding 89.03; 2786 Hotsy of Oklahoma Inc. 33.44; Phone 2699 Lingo Communications 121.67; Pipe 2546 Railroad Yard 16260.00; 2612 Railroad Yard 12760.00; Repairs 1418 Harlands Diesel 3039.15; 1465 G & B Auto Service Inc 90.00; 1716 Yellowhouse Machinery Co 300.45; 2025 P & K Equipment 194.89; 2175 P & K Equipment 410.48; 2179 Blackwell Tire Service 60.00; 2193 G & B Auto Service Inc 180.00; Rock 2394 Whitaker Aggregates Inc 8500.10; 2555 Whitaker Aggregates Inc 7136.35; ROCK 2440 Burbank Materials LLP 4753.58; 2531 Dolese Bros. Co 8577.71; 2633 Dolese Bros. Co 8540.17; Sand 1697 Sober Brothers 1196.60; 2738 Sober Brothers 634.11; 2789 Sober Brothers 828.45; Service 1693 OK Natural Gas 49.96; 2681 Waldorf Heating & Cooling 369.39; 2741 Nextiva Inc 88.04; 2755 Hotsy of Oklahoma Inc. 624.07; supplies 2119 Lowes Companies Inc. 174.57; 2300 Atwoods Distributing 29.96; 2412 Brandts 360.38; 2413 Lowes Companies Inc. 66.40; 2722 Brandts 188.70; Uniforms 2457 Cintas Corporation Loc 1325.04; Water 2035 Rural Water District #3 67.23; Jail Debt-ST Collections 2843 Kay County JFA #124183 356467.26; Mental Health Contract Labor 2477 Bookout, Steven 83.40; 2778 Scott, Misti 386.72; 2780 Goff, II, Ricci Lee 153.00; 2781 Deleon, Demetrice Deshawn 173.00; Testing 2427 Averhealth 1687.50; ML Fee Chairs 2710 Reese, Tammy J. 492.19; Travel & Meals 2244 Reese, Tammy J. 178.04; Resale E check fees 2375 CSG Forte Payments, INC. 403.00; RM&P Digitizing 1391 American Digital Memories 967.30; SH Svc Fee Internet 2222 Kay County Detention Center 700.00; Maintenance 1937 McDonald Computer Services LLC 450.00; Parts 2502 Locke Auto Parts 24.28; Rental 1530 Carys Sanitation 262.50; Supplies 1927 Petsense 160.98; 2505 Lowes Companies Inc. 83.09; Transports 2232 O'Brien, John Trevor 96.00; Use-ST Collections 2844 Kay County PBA Gross Revenue, Acct#7303000186 23776.29

Details' concerning the above listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine same during regular office hours.

10:00 a.m. - Opening of Bid#2022-11 Shop Building Kit, Dist#2: The Railroad Yard, Inc.-\$88,157.00, Daryl Thomas with Railroad Yard said there would be a 16-18 weeks turnaround; Lucas Metal Works-\$65,354.02 – Shanks said he would check with Lucas Metal Works to see what the turnaround would be on this project.

Motion was made by Shanks and seconded by Godberson to table Bid#2022-11 Shop Building Kit, Dist#2, for further review and information. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

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There being no other business, motion was made by Shanks and seconded by Godberson to adjourn at 10:16 a.m. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Approved this 22nd day of February, 2022.

JASON SHANKS, CHAIRMAN

JACK GODBERSON, MEMBER

JOHN A. WILSON, MEMBER

ATTEST:

TAMMY REESE, COUNTY CLERK
COUNTY OF KAY, STATE OF OKLAHOMA SECRETARY, BOARD OF COUNTY COMMISSIONERS
(SEAL)
