

Kay County Justice Facilities Authority
Regular Meeting
Friday, February 11, 2022
Kay County Detention Center
Newkirk, OK 74647

The Trustees of the Kay County Justice Facilities Authority (JFA) met in a regular session at 2:30 p.m. Friday, February 11, 2022, in the Sheriff's training room of the Kay County Detention Center (KCDC) in Newkirk, OK. Notice of the meeting was posted for public information on February 10, 2022, at the Kay County Detention Center front door, the Sheriff's training room door in Newkirk, OK, and Kay County Website.

Chairman Wes Young called the regular meeting to order (2:34 p.m.).

Wes Young gave the opening prayer.

Roll Call: Trustees: Mark Detten, present; Jack Godberson, present; Steve Kelley, present; Jim Stieber, absent; Lee Stout, present; Wes Young, present. Others present were as follows: Don Jones, KCDC Director; Kay Hughs, KCDC Administrative Assistant; David Ash, Program/Compliance Director; David Cummings, JFA Attorney; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk.

Motion was made by Mark Detten and seconded by Steve Kelley to approve the regular meeting minutes of December 10, 2021, and January 14, 2022. Motion carried: Detten, aye; Godberson, aye; Kelley, aye; Stout, aye; Young, aye.

Jail Director Report by KCDC Director Don Jones: Jones noted from his Inmate Population Analysis report a count of 230 inmates with an additional contracted 97, up from the previous months; he said 3 were on suicide watch, 14 were sex offenders, and stated average days in jail-115.34. In January he reported 255 inmates as the highest daily count and 210 as the lowest daily count. Jones reported the sales tax receipts for December 2021-\$382,069; he gave a breakdown of the sales tax receipts by city and noted in FY2022 compared to FY2021 receipts were up \$36,465. Jones stated the average collection so far for FY2022 is \$353,156 per month. Kay Hughs gave the November 2021 Revenue Report.

Jones said his staff numbers were down. He also discussed the issues in getting/receiving necessary items due to COVID, and the increases in cost. For example, he said six months ago it cost \$0.93 a meal, and now the cost per meal is \$1.12; he said some food items are up as much as 50%. Jones said his staff will be receiving additional training and getting recertified in specific areas.

David Ash, Program/Compliance Director, talked about protective supplies the KCDC would be receiving through grant money. He said gloves, gowns, mask, thermometers, etc. were some of the items they would receive through the State from the Sheriff's Association with grant money. Attorney Cummings asked if the masks were N95 and Ash said they were ordered. Mark Detten asked if any of KCDC staff or inmates were hospitalized due to COVID; Jones answered, no. Jones explained how new inmates were quarantined upon arrival. Godberson asked if they were quarantined for five days; Jones answered 10 days. Cummings asked if there was a quarantine pod; Jones said, yes.

Items needing repaired: Jones said the sally port door was damaged and the cost to repair was \$15,000, water heater control box went out and just to replace the control box-\$15,000, hand-held walkie talkies will not receive until May, transport van that was ordered last August will not go into production until May (one year to get vehicles), generator fluid is leaking and it will cost \$25,000 to repair/\$120,000 for a new generator, and roof top units are needing repaired. Also, discussed how to handle water softener issues.

Motion was made by Stout and seconded by Godberson approving to transfer \$500,000 from Sales Tax AccountXXX4138 to Sales Tax Salaries AccountXXX5719 for Detention Center Salaries. Motion carried: Detten, aye; Godberson, aye; Kelley, aye; Stout, aye; Young, aye.

Audit 2020-21 submitted by Finley & Cook: Jones mentioned some items needing signatures and some uncorrected errors. Detten asked Jones what measures have been taken to correct, and suggested him and Kay report back on the "uncorrected misstatements". Kay Hughs said Baskin Hadley made some necessary adjustments.

Motion was made by Detten and seconded by Stout accepting the fiscal year audit as presented for 2020-2021 submitted by Finley & Cook, PLLC. Motion carried: Detten, aye; Godberson, aye; Kelley, aye; Stout, aye; Young, aye.

Financial statements provided by Baskin Hadley & Associates, P.C. (KCDC accountants): Detten thanked Baskin Hadley and Kay Hughs on explaining the budget. Detten expressed concerns considering what happens when the sales tax is cut in half.

Motion was made by Kelley and seconded by Stout to approve the December 2021, January/February 2022 Purchase Orders. Jones explained, Inmate Trust Fund Commissary Account, regarding City Tele Coin and told the percentages the KCDC receives back from the phone usage. Motion carried: Detten, aye; Godberson, aye; Kelley, aye; Stout, aye; Young, aye.

Motion was made by Kelley and seconded by Stout to approve January/February/March 2022 KCDC bi-weekly employee payroll not exceeding \$88,000 gross salary per pay period. Motion carried: Detten, aye; Godberson, aye; Kelley, aye; Stout, aye; Young, aye.

There were no unscheduled public appearances.

Motion was made by Kelley and seconded by Godberson to adjourn at 3:19 p.m. Motion carried: Detten, aye; Godberson, aye; Kelley, aye; Stout, aye; Young, aye.

Approved this 8th day of April, 2022.

Wes Young, Chairman

Attest:

Tammy Reese, Secretary/Kay County Clerk
County of Kay/State of Oklahoma
Kay County Justice Facilities Authority
(Seal)
