

Monday, February 6, 2023
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, February 6, 2023, the meeting was posted for public information on February 3, 2023, at 8:50 a.m. at the Commissioners Room, west entrance of the Kay County Administration Building in Newkirk, Oklahoma, and on the Kay County Website.

Chairman Shane Jones called the meeting to order: Commissioners: Jason Shanks, Member, present. Others present were as follows: Billie Chrz, Kay County First Assistant District Attorney (ADA); John Wilson, First Deputy Dist#3; Steve Kelley, Kay County Sheriff; Christy Kennedy, Kay County Treasurer; Rhonda Stephens, Kay County Treasurer-Elect; Janell Leaming, Kay County Assessor; Dennis Bonewell, Emergency Management Director; Brenda Medlock and Shannon Mallory, OSU Extension; Skyler Mathews and Paul Stokesberry, Kaw Nation; Jeff Wilson, Tonkawa; Keb Lehenbauer, The Railroad Yard; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk.

Chairman Shane Jones led the flag salute.

Motion was made by Shanks and seconded by Jones approving the regular meeting minutes of January 30, 2023. Motion carried: Jones, aye; Shanks, aye.

Discussion with OSU Extension regarding January program and activities: Brenda Medlock said they held some fun workshops in January. She said 4-H held a bread and speech workshop; she expressed thanks to all the volunteers and stated without their help these workshops would not be possible. Medlock said Kay County Nutrition Education Assistant, Lori Evans taught about food and nutrition using the Kik It Up Program. Also, she mentioned the OHCE members provided a lesson on freezer meals.

Shannon Mallory told the Master Gardeners are selling plants. He noted this keeps them very busy because they usually sell around \$10,000 worth of plants. Mallory said the Newkirk Agriculture Education students are making soil boluses to get an estimate of the soil texture (clay, silt, sand percentages) of the samples provided to learn the soil's texture and be able to determine what crops and plants grow best in soil on our land. He also said students are gearing up for the Kay County Livestock Show that will be held in a couple of weeks.

Motion was made by Jones and seconded by Shanks tabling, at the recommendation from the Kay County Health Department (Clerk Reese said she has not heard from the Health Department and thinks they are still waiting on signatures from the Oklahoma State University) on a Memorandum of Understanding between Kay County Health Department/and Oklahoma State University (OSU), to provide meeting space at the Kay County Health Department to OSU, Communication Sciences and Disorders Department to provide speech therapy sessions for Parkinson's patients within the community. Motion carried: Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving Agreements between the BOCC and the following to have remote terminal capabilities with the Assessor's office: James R. Rodgers Attorney at Law; Farmers Insurance-Womack Agency. Motion carried: Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving the Memorandum of Understanding to the BOCC from the District Attorney regarding adjustments to the base salary paid to officers, effective 2025. Motion carried: Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving the BOCC Chairman to sign and docu-sign the Juul Labs, Inc., Marketing Sales Practices, and Products Liability Litigation, Case No. 19-md-02913-WHO Plaintiff Fact Sheet. Motion carried: Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving Resolution No. 22, 23-91 designating the 2nd half of the ARPA funds: \$459,736.80-General Government (general M&O, insurance premiums, safety awards, etc.), \$2,500,000.00-Roads & Bridges (county road 123 resurfacing, etc.), \$1,268,636.20-Capital Improvements (new courthouse HVAC system, new surveillance system in the jail, etc.). Motion carried: Jones, aye; Shanks, aye.

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Motion was made by Shanks and seconded by Jones approving Resolution No. 22, 23-90, directing the Kay County Treasurer to deposit Opioid Settlement monies. Motion carried: Jones, aye; Shanks, aye.

Motion was made by Jones and seconded by Shanks approving the Agreement between BOCC and Newkirk Public Schools. Commissioner Shanks said Dist#2 will help them with roadway work, rock hauling, dirt work, and demolition and hauling off fence. Motion carried: Jones, aye; Shanks, aye.

Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects: Commissioner Jones said crews cut a tree down on South Avenue, removed limbs off Prentice Rd. north of Lake Rd., dug out a culvert pipe, cleaned out a ditch on White Eagle Rd., boom mowed, hauled rock from Whitaker to district roads and to stock, and graded roads district wide.

Commissioner Shanks said crews worked in the shop, bladed, hauled rock, and noted crews will take 2-3 loads of rock to Newkirk Schools.

First Deputy Wilson said crews hauled shale at the pit, hauled sand to the roads, put in a culvert on 44th Street, picked up trash off the roads, and started working on Gate Rd. (FEMA Project).

Motion was made by Shanks and seconded by Jones approving an Offer Letter and Waiver Valuation Form on C&D Family Farms, LLC JP 34565(04) Kay County Duck Creek, Parcel 2,2.1/Dana Terry J/P 34565(04) Kay County Duck Creek, Parcel 1, Dist#1. Jones noted this was a CIRB Project. Motion carried: Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving an ODOT Claim 324a, Peckham Rd. J/P 25085(08), Dist#2. Motion carried: Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving Title Page for FEMA Project for the construction of a river embankment on the Chikaskia River, Coleman & "P" E0170N3230000, Dist#3. Motion carried: Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving to go out for bid on a FEMA Project for the construction of a river embankment on the Chikaskia River, Coleman & "P" E0170N3230000, Dist#3. Motion carried: Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving the following Kay County Monthly Reports for January 2023: Treasurer. Motion carried: Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving the following Resolutions to deposit funds: Res#22, 23-89, Hwy. Dist#3-\$18,809.01, Hubbard Rd. 92-108th/Hubbard Rd. east of 140th. Motion carried: Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving the following Cash Fund Estimate of Needs and Request for Appropriations: Highway-\$361,612.37; D#1-\$114,601.12, D#2-\$113,601.12, D#3-\$133,410.13; ARPA 2021-\$26,543.07; County Bridge & Road Improvement-\$82,966.36; Treasurer Mortgage Certification-\$445.00; Resale Property-\$18,534.20; Adult Drug Court-\$6,361.90; Family Drug Court - \$6,000.00; Mental Health Court-\$9,086.01; Local Assistance & Tribal Consistency (LATCF)-\$124,411.09; County Clerk Lien Fee-\$331.00; Bond-ST (PBA)-\$138,049.03; County Clerk Records Management & Preservation-\$6,270.00; Assessor Revolving Fee-\$3,454.71; County Sales Tax-\$367,625.05; Home Finance Trust Authority-\$12.08; Sheriff Service Fee-\$11,133.68; Use Tax-ST-\$101,072.27 (\$68,754.04/\$25,818.23). Motion carried: Jones, aye; Shanks, aye.

New Business [As per 1991 O.S. 25§311. A.9- 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.]

Commissioner Shanks said he received late Friday afternoon a notice that Kaw Nation was awarded a Tribal Transportation Program Safety Fund Grant-Phase 2 for the Peckham Rd. Project. Sheriff Kelley said that Mark Delaney will be the new Security Deputy for the Administration and OSU Extension Buildings.

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ADA Billie Chrz left the meeting to attend court.

Motion was made by Jones and seconded by Shanks approving Maintenance & Operation Claims, and Blanket Purchase orders. Motion carried: Jones, aye; Shanks, aye.

FY 2022/2023 PURCHASE ORDER:

Assr Rev Fee Service 2688 Locke Auto Parts 112.44; Toner 2673 Ink Technologies LLC 777.60; Drug Court Court Attendance 2447 Terrell, Fera 500.00; Internet 2414 Ponca City Utility Authority 23.33; Labor 2450 Bouton, Lonna Anne 76.67; Plaques 2800 A+Printing 25.00; Supplies 2761 HAC Inc 91.85; Family Drug Court Court Staffing 2440 Terrell Law Firm PLLC 500.00; 2441 Jowers, Rae 500.00; Internet 2404 Ponca City Utility Authority 23.33; General Cleaning 2013 Opportunity Center 51.00; Contractual Services 2415 Oklahoma State University 16333.33; Fuel 1745 Earnheart Oil Inc 287.76; Grill guard 2368 Keeler Equipment Sales 895.00; Maintenance 1291 Oklahoma State University 204.20; Postage 2754 USPS-CMRS 15000.00; Repairs 1471 Oklahoma State University 443.53; 1489 Stolhand-Wells Group 1315.02; Rifles 2605 Salt Fork Armory LLC 7425.00; Services 2301 County Budgeting Services LLC 625.00; Shelves 2670 Mike Snow Construction LLC 8300.00; Storage 2417 Newkirk Mini-Storage 68.00; Travel 2418 Mallory, Shannon 231.35; 2419 Medlock, Brenda 1017.10; Utilities 2499 City of Newkirk 3188.63; Vehicle Maintenance 1866 Kelle Repair & Tire Center 1968.48; 2003 Burkes Auto Body & Restoration 769.50; 2275 Harrell Automotive & Recovery 1400.00; Health Service 2465 AT&T 117.45; Supplies 2480 Amazon Capital Services 142.73; Test kits 2062 Diagnostics Direct LLC 3713.00; Travel 2116 Bonnie Luis 61.57; 2117 Wehunt, Amy 133.62; 2123 Linder, Deanna 86.98; 2424 Streeter, Sabrie 124.45; 2425 Schmidt, Trilby 256.76; 2426 Pameticky, Laura 250.28; 2429 Sigrid Krause 61.57; 2430 Frazier, Angela 227.94; Highway null 2803 The Hydraulic Center 60.31; 2809 The Hydraulic Center 105.97; Billing 2397 OK Natural Gas 1282.04; Cleaning 2040 Safety Kleen 199.20; COPIER LEASE 2291 Galaxie Business 77.50; Email host 2815 MyMediaMatters 60.00; Fuel 2668 Atwoods Distributing 243.99; Internet 2553 KanOkla Networks 60.00; 2781 Chisholm Broadband 68.00; Lease 1707 Security National Bank 1319.76; 2741 Caterpillar Financial Services Corp 2727.00; 2742 SNB NA 1599.53; 2749 SNB NA 3455.16; Mileage 2202 Wilson, John A. 93.75; MILEAGE 1982 Wilson, John A. 200.00; 2675 Jones, Shane D. 138.86; Parts 2208 Hats Auto Supply 441.43; 2294 Owen Auto Supply 841.07; 2390 Southwest Truck Parts 859.80; 2536 Southwest Truck Parts 826.54; 2573 Southwest Truck Parts 980.66; 2679 Owen Auto Supply 4398.73; 2753 Warren Cat 1827.25; 2814 Bumper To Bumper 49.34; 2817 Southwest Truck Parts 650.28; Phone 2682 Chisholm Broadband 89.99; Rental 2748 Warren Cat 3340.00; ROCK 1824 Sober Brothers 3608.94; Service 1979 OK Natural Gas 77.44; supplies 2379 Lowes Companies Inc. 636.90; 2382 Brandts 187.97; Supplies 2805 56 Feed Co. 22.75; Telephone 2751 Nextiva Inc 93.92; Tires 2806 Southern Tire Mart 4602.00; Tool Box 2676 Lowes Companies Inc. 949.97; Tractor 543 Deere & Company 142674.80; Training 2256 Pioneer Technology Center 40.00; Uniforms 2290 Cintas Corporation Loc 1810.98; 2292 Unifirst Holdings Inc 578.54; Utilities 1361 Ponca City Utility Authority 632.66; 2004 Ponca City Utility Authority 756.37; Mental Health Court Staffing 2445 Terrell Law Firm PLLC 400.00; Internet 2409 Ponca City Utility Authority 23.34; Labor 2443 Butler, Kristopher 102.00; Plaques 2801 A+Printing 75.00; Refreshments 2760 HAC Inc 90.27; Supplies 2442 Staples 188.23; ML Fee Lodging 2081 Holiday Inn Express 192.00; Mileage 2083 Reese, Tammy J. 129.69; Resale Forms 1761 Midwest Printing 2301.48; SH Svc Fee Fees 2807 Secretary of State 20.00; FUEL 1981 Fuelman 1794.40; 2596 Moore II, Glynn 10.01; Lights 1589 Strobes N More 1447.96; Oil 2683 Galaxie Business 24.99; supplies 1975 Redlands Office Solutions LLC 289.15

Details' concerning the above-listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine the same during regular office hours.

10:00 a.m. – Opening of the following bids: Bid#2023-13 Bridge#254-Labor, D#2– Dietz Welding & Bridge Constr. Inc.-\$59,823.00, Highpoint Partners, LLC-\$52,250.00, RRY Services, LLC-\$51,000.00; Bid#2023-14 Bridge#254-Materials, D#2 – Sunbelt Equipment & Supply, Inc.-\$79,953.01, The Railroad Yard, Inc.-\$84,465.15; Bid#2023-15 Sell Hotsy Multi-Oil Furnace, D#1 – Kyle Tapp dba Tapp's Equipment Repair-\$1,850.00.

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Motion was made by Shanks and seconded by Jones to table Bid#2023-13 Bridge#254-Labor, D#2, for further review. Motion carried: Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones to table Bid#2023-14 Bridge#254-Materials, D#2, for further review. Motion carried: Jones, aye; Shanks, aye.

Motion was made by Jones and seconded by Shanks approving and awarding Bid#2023-15 Sell Hotsy Multi-Oil Furnace, D#1 to Kyle Tapp dba Tapp's Equipment Repair-\$1,850.00 (only bid received). Motion carried: Jones, aye; Shanks, aye.

There being no other business, motion was made by Jones and seconded by Shanks to adjourn at 9:58 a.m. Motion carried: Jones, aye; Shanks, aye.

Approved this 13th day of February 2023.

SHANE JONES, DIST#1, MEMBER

JASON SHANKS, DIST#2, MEMBER

DIST#3, MEMBER

ATTEST:

TAMMY REESE, COUNTY CLERK
COUNTY OF KAY, STATE OF OKLAHOMA
SECRETARY, BOARD OF COUNTY COMMISSIONERS
(SEAL)
