

Monday, January 31, 2022
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, January 31, 2022, the meeting was posted for public information on January 28, 2022, at 8:50 a.m. on the Courthouse front door, Commissioners Court, basement handicapped entrance of the Kay County Courthouse in Newkirk, Oklahoma, and Kay County Website.

Chairman Jason Shanks called the meeting to order. Commissioners: Member Jack Godberson, present; John A. Wilson, Member, present. Other's present were as follows: Brian Hermanson, District Attorney (DA); Steve Kelley, Kay County Sheriff; Janell Leaming, Kay County Assessor; Christy Kennedy, Kay County Treasurer; Tammy Reese, Secretary/Kay County Clerk.

Motion was made by Shanks and seconded by Wilson approving to recess (9:02 a.m.) the regular meeting and reconvene in the Kay County Courthouse, Commissioners Court, First Floor, 201 South Main, Newkirk, OK. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving to reconvene (9:06 a.m.) the regular meeting in the Kay County Courthouse, Commissioners Court, First Floor, 201 South Main, Newkirk, OK. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Chairman Jason Shanks led the flag salute.

Motion was made by Godberson and seconded by Wilson approving the regular meeting minutes of January 24, 2022. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Wilson approving Agreements between the BOCC and the following to have remote terminal capabilities with the Assessor's office: Redbud Appraisal Service, LLC; Blubaugh Insurance Agency; The Myers Agency, Inc.; Moore Water Treatment, Inc.; City of Tonkawa; City of Blackwell; M4 Enterprise, LLC; Michael Reynolds. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Wilson and seconded by Godberson approving reimbursement claim for Election Board Secretary Salary for the month of January 2022. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Quotes to install glass partitions for counter tops and bronze partition posts for the following offices: Assessor; Treasurer; County Clerk. This item was moved down on the agenda to gather additional paperwork.

Motion was made by Shanks and seconded by Godberson approving going out for bid to sell four (4) F150 Patrol Trucks for the Sheriff's Department on Purple Wave Auction site. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects: Commissioner Godberson said crews built and put up a new sand-spreader rack, took out trees, cleaned out a ditch on Rockcliff, patched holes on North Ave., boom-mowed, bladed, and hauled material to roads.

Commissioner Shanks said crews are pulling ditches and putting blades on equipment to be prepared for the predicted upcoming winter storm. Shanks said Highpoint Partners is pouring low water crossing on Traders Bend.

Commissioner Wilson told crews hauled rock from Dolese and laid it on FEMA spots, cleaned ditches, mowed road sides, and dug shale at the pit. Wilson said crews hauled off scrap iron, picked up trash from the roads, trimmed trees and worked at the courthouse helping with upcoming move to the Administration Building.

Motion was made by Godberson and seconded by Wilson approving Circuit Engineering District Auction Policies, Dist#3. DA Hermanson approved as to form. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving a letter of support from the BOCC for the funding proposal being submitted by Newkirk Main Street to the National Park Service's Paul

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Bruhn Historic Revitalization Grants program. Chairman Shanks said this letter is to help them receive this grant. DA Hermanson read the letter and approved as to form. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Wilson approving to purchase a John Deere FC10R Rotary Cutter off State Contract #SW196D in the amount of \$21,511.04, Dist#2. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Wilson approving to go out for bid for labor only to remove and replace a half-tank on State Line Rd., Dist#2. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Discussion regarding purchasing a Skid Steer for grounds keeping for county property: Shanks said he was wanting to purchase a Skid Steer to use on the property around the Courthouse, Administration Building, etc. He said he will house this piece of equipment at Dist#2. Questions regarding the piece of equipment and who would operate it were asked from Wilson and Godberson. Both Wilson and Godberson were fine with Shanks moving forward to get more details and costs.

Motion was made by Shanks and seconded by Wilson approving the following Public Service/Pipeline Crossing Installations: Oklahoma Natural Gas Co., NE4 S26 T26N R2E ending NE4 S26 T26N R2E, N. Pecan Rd., Dist#1. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Wilson approving the following Resolutions for Declaration of Surplus/Disposing of Equipment: Res#21, 22-146, Sheriff Department, 2012 Ford F-150 Patrol Truck; Res#21, 22-147, Sheriff Department, 2013 Ford F-150 Patrol Truck; Res#21, 22-148, Sheriff Department, 2010 Ford F-150 Patrol Truck; Res#21, 22-149, Sheriff Department, 2014 Ford F-150 Patrol Truck; Res#21, 136, Treasurer, Dell computer & Monitor, junked (approved 1/18/22)-VOID. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Returning to Item #8 on Agenda: Quotes to install glass partitions for counter tops and bronze partition posts for the following offices: Assessor Learning received the following quotes: Chuck Hoddy Glass-\$2,475.00, Pioneer Glass-\$2,342.65, Ark City Glass-did not have time to come and measure to give a quote, T&C Glass-currently not looking for work. Treasurer Kennedy received the following quotes: Chuck Hoddy Glass-\$3,135.00, Pioneer Glass-\$3,224.22, Ark City Glass-no quote. County Clerk Reese received the following: Chuck Hoddy Glass-\$3,145.00, Ark City Glass-no quote. Reese asked the BOCC if ARPA funding could be used to have this done in each of these offices. Much discussion was made regarding this topic. DA Hermanson said, April 1, 2022, ARPA money under \$10 million may be put in the General Fund and used accordingly. Commissioner Wilson said ARPA funding could be used for this project under the General Health and Safety portion. DA Hermanson will give the BOCC a written opinion regarding the proper use to distribute monies if under \$10 million. DA Hermanson said the use of the ARPA funds for the purpose mentioned was fine.

Motion was made by Shanks and seconded by Wilson approving quote from Chuck Hoddy Glass to install glass partitions for counter tops and bronze partition posts in the new Kay County Administration Building, and paying for this out of the ARPA funding for a total amount of \$8,755.00 for the following offices: Assessor, Treasurer, and County Clerk. Chuck Hoddy Glass was chosen because they installed glass/partitions in the Courthouse and will be able to use some of the parts, their quality of work, the quality of materials, and the time frame in getting the job done. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Wilson approving the following to deposit funds: Res#21, 22-144, Highway Dist#1-\$444.60, sale of unprepared metal and galvanized mix; Res#21, 22-145, Highway Dist#1-\$250.00, Certificate of Compliance. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Wilson approving the following Cash Voucher Claims: Hwy. Dist#2-\$200,000.00 to ETRCB8-36-2(37)21; Court Clerk Preservation Fund-\$14,089.08 to Business Imaging Systems, Inc. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Wilson and seconded by Shanks approving the following Transfer of Appropriations: Hwy. Dist#2 Blacktop Mtce-\$44,690.43 to Capital Outlay; Hwy. Dist#3 FEMA Projects-\$100,000.00 to Capital Outlay; Assessor Visual Travel-\$4,000.00 to Capital Outlay. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

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New Business [As per 1991 O.S. 25§311. A.9- 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.] Sheriff Steve Kelley explained the door locks in the new Administration Building.

DA Hermanson talked about a major investigation that happened over the weekend involving the Sheriff's Department, OSBI, 8th District Attorney Task Force, Tonkawa Police Department, and Fort Oakland Police. He also told the BOCC their purchase of a drone for the Sheriff's Department was money well spent. DA Hermanson said the use of the drone saved them hundreds of hours. Sheriff Kelley said he had a local church donate a drone to his office as well, and now has two on hand.

DA Hermanson left the meeting to attend court.

Motion was made by Shanks and seconded by Godberson approving Maintenance & Operation Claims, Blanket Purchase Orders. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

FY 2021/2022 PURCHASE ORDER:

Drug Court Labor 2419 Chouteau, Danny J. 646.56; Family Drug Court Supplies 2538 HAC Inc 147.18; General CSSP 2396 Northern Ok Court Services Inc. 2750.00; Lawn Care 1548 Ultimate Pest Management LLC 442.00; Pest Control 1199 Ultimate Pest Management LLC 96.00; 1549 Ultimate Pest Management LLC 96.00; Storage 2314 Newkirk Mini-Storage 151.00; Health Lease 1572 Quadiant Leasing USA Inc 225.33; Phone 2333 AT&T 122.61; Service 2348 Sparklight 219.09; Travel 1994 Oldfield, Amy 71.68; Utilities 2345 Ponca City Utility Authority 1457.22; Highway null 2614 PINNACLE CONSULTING MANAGEMENT GROUP INC 1400.00; Bridge Project 1635 High Point Partners LLC 39969.69; Concrete 2613 Ponca City Concrete Co 234.00; Filters 2608 Rolling Prairie 431.10; Fuel 2600 Earnheart Crescent LLC 20198.45; FUEL 2634 Earnheart Oil Inc 16050.44; Gases 2606 S & K Direct Steel LLC 103.50; Phone Service 2250 Lingo Communications 120.64; ROCK 2541 Burbank Materials LLP 1266.51; Service 2037 OK Natural Gas 122.55; 2382 Dish Network 17.08; Utilities 2038 Ponca City Utility Authority 700.36; Mental Health Contract Labor 2477 Bookout, Steven 479.28; Labor 2428 Scott, Misti 554.19; Supplies 2550 Staples 146.76; ML Fee Furniture 2528 Reese, Tammy J. 601.48; Supplies 2616 Amazon Capital Services 134.24; Resale Updates 2403 TM Consulting 40.00; SH Svc Fee Cleaning 1962 Opportunity Center 119.00; Fuel 1954 Fuelman 1429.47; Installation 2500 Burkes Auto Body & Restoration 180.00; Maintenance 86 G & B Auto Service Inc 150.00; Mileage 2601 Wathor, Jessica C. 126.36; Renewal 1815 OK Board Of Tests For Alcohol 96.00; Supplies 1948 Redlands Office Solutions LLC 170.93; 1950 Staples 319.96; Transports 2224 Chouteau, Danny J. 78.00

Details' concerning the above listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine same during regular office hours.

There being no other business, motion was made by Shanks and seconded by Godberson to adjourn at 10:39 a.m. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Approved this 7th day of February, 2022.

JASON SHANKS, CHAIRMAN

JACK GODBERSON, MEMBER

JOHN A. WILSON, MEMBER

ATTEST:

TAMMY REESE, COUNTY CLERK
COUNTY OF KAY, STATE OF OKLAHOMA,
SECRETARY, BOARD OF COUNTY COMMISSIONERS
(SEAL)
