

Monday, January 11, 2021  
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, January 11, 2021, the meeting was posted for public information on January 8, 2021, at 8:50 a.m. on the Courthouse front door, Commissioners Court, basement handicapped entrance of the Kay County Courthouse in Newkirk, Oklahoma, and Kay County Website.

Chairman Jason Shanks called the meeting to order. Commissioners: John A. Wilson, Member, present; Jack Godberson, Member, present. Others present were as follows: Billie Chrz, First Assistant District Attorney (ADA); Susan Keen, Kay County Assessor; Steve Kelley, Kay County Sheriff; Brenda Medlock, Extension Educator FCS/4-H, CED; Shannon Mallory, Extension Educator AG/4-H; Liz Nicholson, Extension Educator 4-H; Dennis Bonewell, Emergency Management Director; Jeff Shaw, Kirby-Smith; Darlene Engelking, Ponca City News; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk.

Chairman Shanks led the flag salute.

Motion was made by Wilson and seconded by Godberson approving regular meeting minutes of January 4, 2021. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Godberson and seconded by Wilson approving to enter into a special (corrected from Agenda that read regular meeting) meeting of the Public Buildings Authority. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Godberson and seconded by Wilson approving to re-enter into the regular meeting of the BOCC (9:12 a.m.). Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

OSU Extension regarding their programming activities for the month of December 2020: Brenda Medlock thanked the BOCC for allowing OSU Extension time on the Agenda. She told the BOCC the office is fully staffed again due to being out for COVID related matters. Ms. Medlock said has been teaching Family Consumer Science classes on-line and cooking classes in conjunction with two other counties.

Liz Nicholson said one 4-H'er continues work on a Veteran's Project. She told of another student who started "comfort bags" as his service project. Ms. Nicholson said this project has been featured on News 9, Facebook and local newspapers. She told the 4-H'ers were able to have their annual Christmas party where they played bingo, exchanged gifts, decorated ginger bread houses, and had Christmas dinner together. Ms. Nicholson said the 4-H members enjoyed participating on their 4-H float in the Tonkawa, Blackwell and Newkirk Christmas parades (Ponca City Christmas parade was cancelled).

Shannon Mallory said he has enjoyed going to the grain marketing coffee shops in recent times but said due to COVID he would only be attending 3-4 times in 2021. He told on December 3<sup>rd</sup> he held a zoom meeting concerning how to care for house plants and Christmas plants. Mallory said he was on recent radio stations, along with a KSU person, pertaining to frozen fruit trees and suggesting not raking leaves and letting them set. He told he has done several trainings and he currently busy with livestock shows.

Motion was made by Godberson and seconded by Shanks approving an Amended Public Notice designating the holidays dates the Courthouse will be closed for calendar year 2021. County Clerk Reese said it was amended to add the New Year's Day closure of December 31, 2021 recognizing New Year's Day for 2022. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Godberson and seconded by Wilson approving Amended 2021 Payroll Calendar. Clerk Reese said it was amended to add the December 31, 2021 closure. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Wilson and seconded by Shanks approving Agreements between the BOCC and the following to have remote terminal capabilities with the Assessor's office: RCB Bank; Nicholson Auction & Real Estate; City of Newkirk; Bivin & Associates, Inc.; Crumine Inc. Auctioneers; The Myers Agency, Inc.; Smith & Oakes, Inc.; McKenzie-Noles Agency, Inc.; Ponca City Development Authority. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Monday, January 11, 2021  
Newkirk, Oklahoma

Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects:  
Commissioner Godberson told crews bladed and hauled material district wide, Evans & Associates pulverized Ranch Dr. and crews steel-wheeled rolled it and put down crusher run, put up and repaired signs on Hubbard and "R" Str., boom mowed, cleaned out culvert pipes on Tower, Furguson & Coleman Rds., cut down trees on Tower and Rocky Ridge Rds.

Commissioner Shanks said crews bladed and hauled rock to Peckham Rd.

Commissioner Wilson told his crews worked on equipment in the shop, worked on signs, graded roads and hauled APAC rock.

Motion was made by Shanks and seconded by Wilson approving to withdraw/delete the striking of language (previously approved on 12-7-2020) regarding cleaning standards on a lease purchase and financial documentation for Warren Cat Motor Grader, Dist#2, and reauthorizing Cat Financial per the company's standards. Shanks said he spoke with the company regarding this matter and was reassured there would be no problems. ADA Chrz said verbal assurance is great, but stated it is not binding. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Godberson and seconded by Shanks approving purchasing a 2019 John Deere Model 644K Front End Loader from Yellowhouse Machinery, Dist#1. Shanks told Godberson he would need a contract to follow and ADA Chrz agreed that a contract would need to follow before making purchase. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Shanks and seconded by Wilson approving to reject Bid#2020-32 Excavator, Dist#2 (opened in BOCC meeting 12-28-2020). Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Wilson and seconded by Godberson tabling Bid#2021-9 (January 2021-December 31, 2021) Election Ballots, Election Board (opened in BOCC meeting 12-28-2020). Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Godberson and seconded by Wilson approving Public Service/Pipeline Crossing Line Installations: Kay Electric Cooperative, SE4/SE4 S8 T27N R4E ending SE4/SW4 S8 T27N R4E, Adobe Rd., Dist#1. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Godberson and seconded by Wilson approving the following Kay County Monthly Reports for December 2020: Treasurer; Assessor; County Clerk; Election Board. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Godberson and seconded by Wilson approving the following Resolutions to declare surplus: Res#20, 21-76, Hwy. Dist#3, Komatsu Front-End Loader & John Deere Rotary Cutter, to be sold at Elk City Auction. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Godberson and seconded by Shanks approving the following Resolutions to deposit funds: Res#20, 21-74, Highway Dist#1-\$4,316.25 (corrected from Agenda that read \$4,326.25), Hubbard Road Crack Seal (one mile); Res#20, 21-75, Highway Dist#1-\$10,000.00, Construction to Riverview Rd. Crack Seal from Hwy. 156 to S. Waverly. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

ADA Billie Chrz left the meeting to attend court.

Motion was made by Shanks and seconded by Wilson approving the following Cash Fund Estimate of Needs and Request for Appropriations: Highway-\$819,068.65; Dist#1-\$636,356.22; Dist#2-\$91,356.22; Dist#3-\$91,356.21; Highway-CBRIF-\$23,041.45; Treasurer Mortgage Certification Fee-\$565.00; Resale Property-\$22,076.12; Adult Drug Court-\$7,749.56; Mental Health Court-\$16,032.00; County Clerk Lien Fee-\$434.00; Public Buildings Authority (PBA)-\$166,181.52; County Sales Tax-\$118,678.02; Use Tax-\$47,503.50; County Clerk Records Management & Preservation-\$7,310.00; Assessor Revolving Fee-\$390.55; Jail County Sales Tax-\$316,452.17; Kay County Home Finance Authority-\$0.09; Sheriff Service Fee-\$67,842.16; Use Tax-\$126,502.01. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Monday, January 11, 2021  
Newkirk, Oklahoma

New Business [As per 1991 O.S. 25§311. A.9- 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting. Commissioner Shanks briefly mentioned COVID extension on paid leave.

Motion was made by Godberson and seconded by Wilson approving Payroll with warrants to be released on January 21, 2021, Maintenance & Operation Claims, and Blanket Purchase Orders. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

**FY 2020/2021 PURCHASE ORDERS:**

Assr Rev Fee Binders 2196 Farha Wholesale Co. 16.80; Equipment 2119 My Binding LLC 405.58; Supplies 2319 Redlands Office Solutions LLC 22.47; Drug Court Camera 1477 Watchguard Video 500.00; Gloves 1358 J & P Supply 97.30; Internet 2306 Sparklight 150.00; Labor 1903 Fahs, Valorie 810.00; Rent 2303 Chu-ona Plaza 234.00; Testing 1902 Avertest LLC 1412.00; Water 1899 Quality Water Service 42.70; Family Drug Court Court Attendance 1898 Jowers, Rae 500.00; Internet 2308 Sparklight 150.00; Rent 2305 Chu-ona Plaza 234.00; Transportation 642 United Community Action 8.00; General Anti-virus 2302 McDonald Computer Services LLC 1400.00; Budget 1646 County Budgeting Services LLC 625.00; Detention 1763 OK Juvenile Justice SVCS 1640.00; Disinfectant 2086 Floor Tech 259.98; Envelopes 1921 Redlands Office Solutions LLC 301.09; Fees 1764 Tisdal & O'Hara PLLC 3030.06; 1765 Tisdal & O'Hara PLLC 2365.12; Fuel 1421 Earnheart Oil Inc 123.50; 1757 Fuelman 626.50; Inspections 1716 OK Dept Of Labor 275.00; Internet 1414 Kay County Detention Center 700.00; 1678 Verizon Wireless 40.01; 1750 US Cellular 1156.43; Mailing Supplies 2241 Redlands Office Solutions LLC 38.42; Maintenance 1681 R.K. Black Inc 737.71; 2058 Standley Systems Inc 176.16; Maintenance Agree. 1956 Standley Corp 40.15; Siren 2082 Galls 364.50; Software 1738 Transunion Risk 150.00; Storage 1954 Newkirk Mini-Storage 151.00; 2022 Newkirk Mini-Storage 53.00; Supplies 1744 Farha Wholesale Co. 213.30; Travel 1951 Mallory, Shannon 77.68; 1952 Nicholson, Elizabeth 616.86; 1953 Medlock, Brenda 112.24; Utilities 1982 City of Newkirk 3616.78; Health Billing 2070 Centerpoint Energy 159.44; Forms 1814 Pearson 259.70; Janitorial 1925 Chavez, Leonel 1800.00; Monitoring 1324 Falco Alarm Co. 213.00; Phone 2335 AT&T 699.35; Travel 524 Laura Pruett 25.76; 1585 June Fetters 309.12; 1966 Mollet, Michelle 166.75; Highway null 1930 Cintas Corporation Loc 1416.64; Billing 1603 OK Natural Gas 42.35; 1617 Nextiva Inc 92.84; 1618 OK Natural Gas 419.21; Calendars 2232 Redlands Office Solutions LLC 16.98; COPIER LEASE 2231 Galaxie Business 71.00; Filters 2202 Warren Power And Machinery 328.43; Internet 2248 Chisholm Broadband 68.00; 2268 Chisholm Broadband 58.00; INTERNET SERVICE 2240 KanOkla Networks 60.00; Lease Pmt 2239 Deere Credit Inc 1381.36; LEASE PURCHASE 2255 OK Dept. of Transportation 6490.60; Materials 147 S & K Direct Steel LLC 208.00; Parts 808 Southwest Truck Parts 21.84; 1792 Action Truck Parts 391.12; 2010 Action Truck Parts 411.42; 2014 Hats Auto Supply 184.25; 2015 The Hydraulic Center 192.41; 2023 MHC Kenworth 4948.27; 2185 Hats Auto Supply 197.83; 2192 Action Truck Parts 357.92; 2234 Southwest Truck Parts 30.19; 2267 Yellowhouse Machinery Co 63.33; Parts & Supplies For Shop & Equipment 1906 Blackwell Auto Supply 757.36; 1914 Owen Auto Supply 1426.38; Phone bill 2254 Lingo Communications 115.95; PHONE SERVICE 1911 Lingo Communications 122.04; Repairs 2312 Harlands Diesel 2830.51; REPAIRS 1907 Blackwell Tire Service 149.00; Rock 1622 Sober Brothers 2994.84; 1644 Sober Brothers 82.02; 1647 Sober Brothers 2993.10; ROCK 1879 APAC Central Inc 8636.10; 2019 APAC Central Inc 2489.03; Service 2266 Rolling Prairie 157.20; Supplies 1998 Lowes Companies Inc. 36.96; 2016 Lowes Companies Inc. 412.64; TIRE 1910 Kelle Oil Company 217.75; Tires 2114 Southern Tire Mart 1377.76; Uniforms 2094 Unifirst Holdings Inc 730.46; Water 1600 Rural Water District #3 59.69; Mental Health Internet 2307 Sparklight 150.00; Rent 2304 Chu-ona Plaza 234.00; Testing 1893 Avertest LLC 651.00; ML Fee Glass 1802 Chuck Hody Glass Co. 1050.45; SH Svc Fee Accessories 1990 Carson Manufacturing 785.50; Parts 1761 Bumper To Bumper 91.63; Power Supply 1972 911 Custom 172.67; Subscription 2317 LiveView GPS Inc 143.98; Transports 1994 O'Brien, John Trevor 222.00; Water 1758 Quality Water Service 68.10; Window tinting 2222 Fisher Tinting 140.00

Details' concerning the above listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine same during regular office hours.

There being no other business, motion was made by Shanks and seconded by Wilson to adjourn at 10:30 a.m. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Monday, January 11, 2021  
Newkirk, Oklahoma

\*\*\*\*\*

Approved this 19th day of January, 2021.

\_\_\_\_\_  
JASON SHANKS, CHAIRMAN

\_\_\_\_\_  
JACK GODBERSON, MEMBER

\_\_\_\_\_  
JOHN A. WILSON, MEMBER

ATTEST:

\_\_\_\_\_  
TAMMY REESE, COUNTY CLERK  
COUNTY OF KAY, STATE OF OKLAHOMA SECRETARY,  
BOARD OF COUNTY COMMISSIONERS  
(SEAL)

\*\*\*\*\*