

Monday, January 9, 2023
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, January 9, 2023, the meeting was posted for public information on January 6, 2023, at 8:50 a.m. at the Commissioners Room, west entrance of the Kay County Administration Building in Newkirk, Oklahoma, and on the Kay County Website.

Chairman Shane Jones called the meeting to order: Commissioners: Jason Shanks, Member. Others present were as follows: Billie Chrz, Kay County First Assistant District Attorney (ADA); John Wilson, First Deputy Dist#3; Christy Kennedy, Kay County Treasurer; Dennis Bonewell, Emergency Management Director; Donna Parker, Oklahoma Court Services; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk.

Shane Jones led the flag salute.

Motion was made by Shanks and seconded by Jones approving the regular meeting minutes of January 3, 2023. Motion carried: Jones, aye; Shanks, aye.

Report given by Donna Parker, Oklahoma Court Services, presenting the number of community service hours defendants are working and the projects they are involved in: Donna Parker reported for December 2022 the following: New Community Service Clients-11, Regular Community Service Clients turned in for the month-44, Sanction Community Service hours completed-40, Total hours completed-577.96, and Community Service Offender Completions-9. Completed Events: Friendship Feast, Habitat Restore, May Favorite Things, Tonkawa Cemetery, and Newkirk Public Library where clients assisted with preparing and handing meals out, putting items in the store, checking the electronics, upkeep at the cemetery, and dusting bookshelves. Upcoming Events: Ponca Lake, Ponca City Disc Golf, New Life Trails, New Hope Christian Fellowship where clients will assist with various jobs.

Motion was made by Shanks and seconded by Jones approving 65.5 cents per mile on the mileage reimbursement rate beginning January 1, 2023, set by the Internal Revenue Service in IR 2022-234. Motion carried: Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving Agreements between the BOCC and the following to have remote terminal capabilities with the Assessor's office: DA Hermanson approved as to form. Holmes & Yates Law Office; Community Development Support Assn. Inc.; Lyle Nickel Insurance Inc.; Cherokee Strip Credit Union; Frontier Siding; Moore Water Treatment, DNC. Motion carried: Jones, aye; Shanks, aye.

Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects: Commissioner Jones said fixed guardrail on Pecan north of Coleman, drove sheeting on Coleman and "T" Street, put up reflectors on Prospect, put in rip rap on Coleman east of "S" Street, bladed roads, and hauled material district-wide.

Commissioner Shanks said the bridge was opened on "W" Street and got the road rocked, buried trees, bladed, and hauled rock.

First Deputy Wilson said crews dug and hauled shale at the pit, graded roads, hauled shale and rock, finished updating inventory, fixed some guardrails, and tore out beaver dams.

Motion was made by Shanks and seconded by Jones approving ROW Acquisition for Kay County J/P 34565(04)-Duck Creek, D#1. Chairman Jones said this was to hire Pinnacle Consulting Management Group, Inc. to do the right-of-way for \$9,200.00 Motion carried: Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving a Title Page for County Bridge, Local No. 254, Dist#2. Commissioner Shanks said this on Silverdale Lane. Motion carried: Jones, aye; Shanks, aye.

Monday, January 9, 2023
Newkirk, Oklahoma

Motion was made by Shanks and seconded by Jones approving to go out for bids for labor and material (two separate bids) for Bridge #254, Dist#2. Motion carried: Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving to go out on a sealed bid to sell a 2008 Hotsy multi-oil furnace that includes a 500-gallon oil tank. Motion carried: Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving Resolution No. 22, 23-83, Amendment to Agreement for Administration of the Use Tax Resolution of the County of Kay. Treasurer Kennedy said this resolution will be sent to the Oklahoma Tax Commission so that in the future it will raise the use tax to the current sales tax. Motion carried: Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving Resolution No. 22, 23-84, directing the County Treasurer to deposit received Local Assistance and Tribal Consistency (LATCF) monies into the Equity Bank account. Treasurer Kennedy said these funds need to be kept separately from the ARPA funds and treated as its own fund. Motion carried: Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving and authorizing the Requisitioning Officer (RO)-John Wilson & Pete Lively, Receiving Agent (RA)-Teena Tucker & Mark Mitchell, and Inventory Clerk(s) (IC)-Brian Muret & Marvin Swopes for Hwy. Dist#3 accounts. Motion carried: Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving the following Kay County Monthly Reports for December 2022: Treasurer. Motion carried: Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving the following Resolutions for Disposing of Equipment and Declaration of Surplus: Res#22, 23-82, Hwy. Dist#2-computer desk, desk, & ice maker, junked; Res#22, 23-85, Hwy. Dist#1-2008 Hotsy multi-oil furnace includes a 500-gallon oil tank, to be sold by sealed bid. Motion carried: Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving the following Cash Fund Estimate of Needs and Request for Appropriations: Highway-\$413,093.74; D#1-\$107,905.98, D#2-\$199,369.06, D#3-\$105,818.70; ARPA 2021-\$23,648.88; County Bridge & Road Improvement-\$32,195.01; Treasurer Mortgage Certification-\$430.00; Resale Property-\$5,866.46; Adult Drug Court-\$5,025.75; Family Drug Court - \$6,195.00; Mental Health Court-\$9,040.50; County Clerk Lien Fee-\$253.25; Bond-ST (PBA)-\$136,604.73; County Clerk Records Management & Preservation-\$8,600.00; Assessor Revolving Fee-\$282.39; County Sales Tax-\$363,778.90; Home Finance Trust Authority-\$9.27; Sheriff Service Fee-\$17,655.79; Use Tax-ST-\$85,423.01 (\$62,102.53/\$23,320.48). Motion carried: Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving and accepting Kofile's bid-\$54,100.80 (on Bid#2023-11 Image Processing & Indexing Service, County Clerk (opened in BOCC meeting 1-3-23). Clerk Reese said she selected Kofile because they have two people entering the same information per instrument into the system for accuracy purposes. Motion carried: Jones, aye; Shanks, aye.

New Business [As per 1991 O.S. 25§311. A.9- 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.] None.

ADA Billie Chrz left the meeting to attend court.

Motion was made by Jones and seconded by Shanks approving Payroll Verifications for December 2022, Payroll with warrants to be released on January 20, 2023, Maintenance & Operation Claims, and Blanket Purchase orders. Motion carried: Jones, aye; Shanks, aye.

FY 2022/2023 PURCHASE ORDER:

General Anti-virus 2373 McDonald Computer Services LLC 1500.00; Books 2497 LexisNexis 1000.00; Contribution 2529 Payroll Tax Account 162.33; 2530 Payroll Tax Account 183.33; Cremation 2531 Trout Funeral Home 1000.00; Juvenile Detention 1823 OK Juvenile Justice SVCS 6000.00; Maintenance 2163

Monday, January 9, 2023
Newkirk, Oklahoma

R.K. Black Inc 928.00; Payroll 2496 DA Council 57375.00; Software 1801 Transunion Risk 150.00; Supplies 2078 Redlands Office Solutions LLC 589.95; 2370 Redlands Office Solutions LLC 679.78; Tag 2372 Oklahoma Tax Commission 112.50; Travel 1966 Medlock, Brenda 393.56; 1968 York, McKenzie 1032.14; 2079 Mallory, Shannon 614.81; Vehicle Maintenance 2002 Harrell Automotive & Recovery 325.00; Health Copier 1669 R.K. Black Inc 76.63; Inspections 2242 Pioneer Fire And Safety 20.00; Maintenance 2231 B & C Business Products 41.64; Maintenance Agree. 1655 R.K. Black Inc 157.69; Snow Removal 2130 Cremers Lawn & Landscaping 825.00; Supplies 2129 Farha Wholesale Co. 293.66; Testing 695 Newkirk Family Health Center 90.00; Therapy services 2109 Lockett, Gary 190.00; Travel 2119 Streeter, Sabrie 56.00; 2120 Schmidt, Trilby 164.97; 2121 Pameticky, Laura 255.13; 2124 Linder, Deanna 113.00; 2134 Lockett, Gary 210.38; Highway null 1854 HILL FLOORING LLC 2514.00; 2143 BRCE EQUIPMENT SERVICES, LLC 15000.00; 2260 Merrifield Office Supply 1835.00; 2484 BRCE EQUIPMENT SERVICES, LLC 3147.50; Filters 2503 Rolling Prairie 189.75; Internet 2365 Chisholm Broadband 68.00; Parts 2399 Warren Cat 167.40; 2400 Warren Cat 355.23; 2401 Warren Power And Machinery 115.02; Rental 2393 Warren Cat 3340.00; ROCK 1845 Sober Brothers 7018.72; 2067 Whitaker Aggregates Inc 4210.44; 2197 Dolese Bros. Co 4141.42; 2352 Dolese Bros. Co 8479.18; Service 544 QUALITY CLEAN DETAIL PLUS 400.00; supplies 1527 Kelle Oil Company 497.30; 1534 Lowes Companies Inc. 83.82; 1861 Lowes Companies Inc. 157.23; Tarps 2176 Irwin Trailer LLC 367.44; Telephone 2383 Nextiva Inc 93.92; Uniforms 1957 Cintas Corporation Loc 1502.93; Water 1547 Rural Water District #3 57.47; Mental Health Contract Labor 2036 Bouton, Lonna Anne 119.02; SH Svc Fee Blanket for computer maint. 1433 McDonald Computer Services LLC 100.00; FUEL 1816 Fuelman 973.50; Gear 2219 Zero 9 Solutions 127.35; Internet 1807 Kay County Detention Center 700.00; Vehicle Maintenance 2020 Burkes Auto Body & Restoration 720.00; Water 1808 Quality Water Service 97.50

Details' concerning the above-listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine the same during regular office hours.

There being no other business, motion was made by Jones and seconded by Shanks to adjourn at 9:52 a.m. Motion carried: Jones, aye; Shanks, aye.

Approved this 17th day of January 2023.

SHANE JONES, DIST#1, MEMBER

JASON SHANKS, DIST#2, MEMBER

DIST#3, MEMBER

ATTEST:

TAMMY REESE, COUNTY CLERK
COUNTY OF KAY, STATE OF OKLAHOMA
SECRETARY, BOARD OF COUNTY COMMISSIONERS
(SEAL)
