

**NOTICE OF SPECIAL MEETING OF TRUSTEES OF THE  
KAY COUNTY PUBLIC BUILDINGS AUTHORITY**

Pursuant to the Oklahoma Open Meeting Act (25 O.S., Section 301-314), notice is hereby given that the Trustees of the Kay County Public Buildings Authority will hold a special meeting as follows:

Date: Monday, March 20, 2023  
Time: 8:45 a.m.  
Place: Commissioners Room, Kay County Administration Building (KCAB)  
Address: 219 S. Main Street, Newkirk, OK

Filed this 16<sup>th</sup> day of March 2023, at 8:30 a.m. with the Kay County Clerk

**AGENDA**

1. Call the meeting to order.
2. Roll call.
3. Consideration, discussion, and possible action to approve/disapprove minutes of the previous meeting.
4. Consideration, discussion, and possible action on representation letter to Kimberlye R. Mayer, CPA, P.C. regarding the annual financial statements for years ended June 30, 2022, and 2021, and the statement of charges for the audit year ended June 30, 2022, in the amount of \$6,075.00, and the State Auditor filing fee-\$100.00 for a total of \$6,175.00.
5. Consideration, discussion, and possible action on the following from KSB Enterprises:
  - a. Proposal-Data for Judge's Benches
  - b. Proposal-Transfer Grilles (ASI #19)
  - c. Proposal-Furring at Basement Wall (RFI #47)
  - d. Proposal-Power for Manhole Sump (RFI #49)
  - e. Proposal-Light Fixtures at Elevator (RFI #51)
6. Report and discussion regarding sales and use taxes receipts.
7. Adjournment.

Name of person filing this notice:  
Tammy Reese, Secretary/Kay County Clerk

**PUBLIC NOTICE**

Posted this 16<sup>th</sup> day of March 2023, at the Commissioners Room and west entrance of the Kay County Administration Building in Newkirk, Oklahoma, and the Kay County Website.