

# NOTICE OF REGULAR MEETING OF THE TRUSTEES OF THE KAY COUNTY JUSTICE FACILITIES AUTHORITY

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Pursuant to the Oklahoma Open Meeting Act (Title 25 O.S. 2001, Section 301-314), notice is hereby given that the Trustees of the Kay County Justice Facilities Authority will hold a regular meeting as follows:

DATE: Friday, June 10, 2022  
TIME: 2:30 p.m.  
PLACE: Kay County Detention Center  
Sheriff's Training Room, 1101 W. Dry Rd. Newkirk, Oklahoma

## AGENDA

1. Call the meeting to order.
2. Opening Prayer.
3. Roll Call.
4. Consideration, discussion and possible action to approve/disapprove the minutes of the May 13, 2022 regular meeting(s).
5. Jail Director Report by Don Jones.
  - a) Inmate population statistics
  - b) Sales tax data
  - c) Inmate medical
  - d) Revenue report
6. Consideration, discussion and possible action to elect officers of the KCJFA for the fiscal year 2022-2023:
  - a. Chairman
  - b. Vice Chairman
7. Consideration, discussion and possible action to approve and authorize the chairman to sign the ACCO Workman's Comp Payment Options 1 or 2, the Resolution to participate in ACCO-SIF Worker's Compensation Insurance FY2022/2023.
8. Consideration, discussion and possible action to approve and authorize the chairman to sign the City Tele-Coin Contract FY2022/2023.
9. Consideration, discussion and possible action to approve/disapprove Turnkey Health contract renewal with the Kay County Detention Center.
10. Consideration, discussion and possible action to accept the proposed audit contract from Finley & Cook for the annual audit of the Authority for the fiscal year ending June 30, 2022, for a fee of \$20,000, plus possible expenses up to \$3,000.00 and authorize the Chairman to execute the agreement.
11. Consideration, discussion and possible action to approve/disapprove the Baskin Hadley agreements for Payroll at \$575.00 a month and Financial statements, not to exceed \$15,000.00.
12. Consideration, discussion and possible action to approve/disapprove the IT support agreement for McDonald's Computer Service FY2022/2023.
13. Consideration, discussion and possible action to approve/disapprove transfer of \$500,000.00 from Sales Tax AccountXXX4183 to Sales Tax Salaries Account XXX5719 for Detention Center Salaries.
14. Consideration, discussion and possible action to approve/disapprove the Detention Center FY2022/2023 KCDC staff salaries and operations budget.
15. Review and discussion of the monthly financial statements provided by Baskin Hadley accountants.
16. Consideration, discussion and possible action to approve May and June 2022, Purchase Orders.
17. Consideration, discussion and possible action to approve/disapprove July, August, September, October, November, December 2022, and January, February, March, April, May and June 2023 Blanket Purchase Orders.
18. Consideration, discussion and possible action to approve June and July 2022 KCDC bi-weekly employee payroll not exceed 88,000.00 gross salary per pay period.
19. Unscheduled public appearances.
20. Adjournment.

Kay County Justice Facilities Authority  
NAME OF PERSON FILING THIS NOTICE:

Kaleen Hughs, Kay County Detention Center/Admin And/or Don Jones, Director

## PUBLIC NOTICE

Posted this 9th day of June, 2022, at the Kay County Detention Center front door, and the door of the Sheriff's Training Room located at 1101 W. Dry Road, Newkirk, OK.