

**NOTICE OF REGULAR MEETING OF THE TRUSTEES  
OF THE KAY COUNTY JUSTICE FACILITIES AUTHORITY**

\*\*\*\*\*

Pursuant to the Oklahoma Open Meeting Act (Title 25 O.S. 2001, Section 301-314), notice is hereby given that the Trustees of the Kay County Justice Facilities Authority will hold a regular meeting as follows:

DATE: Friday, February 12, 2021  
TIME: 2:30 p.m.  
PLACE: Kay County Detention Center  
Sheriff's Training Room  
1101 W. Dry Rd.  
Newkirk, Oklahoma

**AGENDA**

1. Call the meeting to order.
2. Opening Prayer.
3. Roll Call.
4. Consideration, discussion and possible action to approve/disapprove the minutes of the January 8, 2021 special meeting(s).
5. Jail Director Report by Don Jones.
  - a) Inmate population statistics
  - b) Sales tax data
  - c) Facility maintenance and issues
  - d) Staffing and personnel
  - e) Inmate medical
  - f) Prisoner transports/ court
  - g) Revenue report
6. Consideration, discussion and possible action to administer the oath of office to new Trustee, Anthony Killscrow.
7. Consideration, discussion and possible action to approve/disapprove the Certificate and Order to County Clerk and County Treasurer.
8. Consideration, discussion and possible action to declare an emergency for the possible replacement of a roof top Hvac unit. The unit may have to be completely replaced.
9. Consideration, discussion and possible action to approve January, and February 2021, Purchase Orders.
10. Consideration, discussion and possible action to approve February and March 2021 KCDC bi-weekly employee payroll not exceed 83,000.00 gross salary per pay period.
11. Unscheduled public appearances.
12. Adjournment.

Kay County Justice Facilities Authority  
NAME OF PERSON FILING THIS NOTICE:

\_\_\_\_\_  
Kaleen Hughs, Kay County Detention Center/Admin

**PUBLIC NOTICE**

Posted this 11th day of February, 2021, at the Kay County Detention Center front door, and the door of the Sheriff's Training Room located at 1101 W. Dry Road, Newkirk, OK.